

This document is classified as **White** in accordance with the Panel Information Policy. Information can be shared with the public and any Members may publish the information, subject to copyright.

SEC Change Board Meeting 30_2205

22 May 2019 10:00 – 10:40

Gemserv, 8 Fenchurch Place, London, EC3M 4AJ

Final Minutes

Attendees:

Representing	Name
Change Board Chair	David Kemp
Large Suppliers	Simon Trivella (<i>teleconference</i>)
Large Suppliers	Tim Larcher (<i>teleconference</i>)
Large Suppliers	Alex Hurcombe (<i>alternate for Paul Saker</i>) (<i>teleconference</i>)
Large Suppliers	David Rodger (<i>teleconference</i>)
Large Suppliers	Amie Charalambous (<i>teleconference</i>)
Large Suppliers	Sam Cannons (<i>teleconference</i>)
Small Suppliers	Carolyn Burns (<i>teleconference</i>)
Small Suppliers	Kieran Williams (<i>teleconference</i>)
Network Parties	Jeremy Meara (<i>teleconference</i>)
Network Parties	Paul Fitzgerald (<i>teleconference</i>)
Other SEC Parties	Mike Woodhall (<i>teleconference</i>)
Other SEC Parties	Elias Hanna (<i>teleconference</i>)
Representing	Name
SECAS	Joe Hehir (<i>teleconference</i>)
SECAS	Ali Beard
SECAS	Veronica Asantewaa
Ofgem	Michael Walls (<i>teleconference</i>)

1. Change Board Decision Making

The Panel have considered the Change Board's decision-making process, specifically regarding voting abstentions. Change Board Members have been asked to consider casting a vote on all proposals based on their assessment of the Modification Proposal against the Applicable SEC Objectives, even when a proposal does not impact on their Party Category.

Some Network Party Members felt some uncertainty in voting on a modification if members did not have a clear understanding on the modification being proposed. A Network Party Member stated that members from all five Party Category Members were not always available to vote on each modifications. They also felt that [SECMP0025: Electricity Network Party Access to Load Switching Information](#) was a good example in which a modification did not have a significant impact on the majority of Change Board Members, with non-Networks members perhaps not fully understanding the impacts the issue was having, causing it to be recommended for rejection by the group as a whole.

A Large Supplier noted that although some Party Categories do not have a large stake in some modifications, Members should still be encouraged to vote on modifications against the SEC Objectives which will be considered by the Authority overall. They did agree with the comments made about members not voting on modifications where they did not have a full understanding of the change. It was noted that an analysis on Party participation may be needed so that more Members are encouraged to provides their views.

The Change Board **NOTED** the views of the Panel.

2. SECMP0007 'Firmware updates to IHDs and PPMIDs' – Request for Impact Assessment

[SECMP0007 'Firmware updates to IHDs and PPMIDs'](#) is now ready to be issued for a DCC Impact Assessment. In order to gain industry approval and allow enough time for the system changes to be developed, the Change Board have been requested to approve an Impact Assessment (IA) following the Working Group Consultation but before the next Change Board meeting.

SECAS informed the Change Board that additional time is required by the DCC to review the costs for carrying out the IA for SECMP0007, noting that this is expected to be completed by 12 June 2019 (paper day for the next meeting). Some Change Board Members could not understand why the IA would cost £112,434, noting that the two proposed options are being merged into one solution, and therefore the cost of the IA should be reduced. Members requested a breakdown of costs be sought from the DCC before the IA request is voted on.

One Other SEC Party Member expressed concerns that In-Home Displays (IHDs) has been dropped from the solution. SECAS confirmed this was being consulted upon in the Refinement Consultation and could be reinstated if there was support for doing so.

The Change Board:

- **DEFERRED** the request for DCC Impact Assessment for SECMP0007 until the June 2019 meeting; and
- **RECOMMENDED** that the Impact Assessment costs should be further analysed before the vote.

3. SECMP0056 'IHD / PPMID Zigbee Attributes Available on the HAN' – Request for Impact Assessment

[SECMP0056 'IHD / PPMID Zigbee Attributes Available on the HAN'](#) is now ready to be issued for a DCC Impact Assessment. In order to gain industry approval and allow enough time for the system changes to be developed the Change Board have been requested to approve an IA following the Working Group Consultation but before the next Change Board meeting.

One Large Supplier Member queried whether this was related to a defect being investigated by the Technical Specifications Issue Resolution Sub-group (TSIRS). SECAS confirmed this had been noted in the Working Group, but that the solution to that defect would not fully resolve the issue raised under SECMP0056. An Other SEC Party Member expressed frustration that the industry seemed to be being charged to resolve faults not of their making.

No further comments were raised, and the Change Board proceeded to vote.

Change Board Vote on SECMP0056 – Request for Impact Assessment:

The voting outcome is shown below:

Party Category	Agree	Disagree	Abstain	Conclusion
Large Suppliers	6	0	0	Agree
Small Suppliers	2	0	0	Agree
Network Parties	2	0	0	Agree
Other SEC Parties	2	0	0	Agree
Consumers	0	0	0	–

Change Board members agreed to request the IA on the caveat that no material issues are raised in the Refinement Consultation. If issues are raised, the IA request should be stopped. Some members noted the high costs of performing the IA but did not believe this should stop the IA from proceeding.

The Change Board:

- **AGREED** that an IA for SECMP0056 should be requested subject to no material issues being highlighted in the Refinement Consultation.

4. Change Status Report – May 2019

The Change Board **NOTED** the Change Status Report.

5. Any Other Business

A Small Supplier Party Member noted that it would be beneficial to know how much the DCC have actually spent on the IA once it has been completed.