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Paper Reference:	SECP_69_1406_01
Action:	For Information

Actions Outstanding

Outlined below are the actions outstanding from previous meetings and their current status. The Action Reference identifies the meeting number followed by the action number.

Action Reference	Action	Responsibility	Target Completion Date	Update	Status
SECP62/06	The DCC to review Modification Proposals that have previously been rejected due to costs, as part of its cost benchmarking study.	DCC	14 June 2019	The final report has been provided along with the DCC Management Response which will be discussed under agenda item 14.	Open

SECP65/07	SECAS to seek further input on whether either option (in a SoLR event where the SoLR Supplier wishes to maintain the systems of the Defaulting Supplier) would present any material change to User systems. SECAS to consult with SSC, SMKI PMA and TABASC.	SECAS	14 June 2019	An update will be provided under Agenda Item 04.	Open
SECP66/01	SECAS to undertake a review of the Other User role, with a specific focus on the requirements and objectives of Other SEC Parties in regard to DCC services.	SECAS	14 June 2019	This will be discussed under Agenda Item 03.	Open

SECP66/04	SECAS to seek input and best practice from CACoP Members on Credit Cover.	SECAS	6 June 2019	<p>SECAS informed the Panel that it had engaged with the Balancing and Settlement Code (BSC) and the Connection and Use of System Code (CUSC), noting that there are commonalities between the codes, and proposed a further meeting with all codes to draw comparisons and areas for potential change in the way Credit Cover is managed.</p> <p>At the May Panel meeting, the Panel Chair recapped that, if a Party felt the process to be inadequate, they could raise a modification. A Member noted that Parties may not be aware of the full risk relating to Credit Cover, and the Panel Chair suggested highlighting the current situation to Parties in the SEC Newsletter, inviting them to raise concerns or issues. A segment regarding Credit Cover was included in the SEC Newsletter issued on 6 June 2019.</p>	CLOSED
SECP67/02	SECAS to issue the Other SEC Party Questionnaire to all SEC Parties and present the findings at the June 2019 Panel meeting.	SECAS	29 April 2019	SECAS issued the Other SEC Party questionnaire to all SEC Parties on 29 April 2019 with responses required by 3 June 2019. Findings will be presented at the June 2019 Panel meeting. The outcome of this action duplicates that of SECP66/01 and can therefore be closed.	CLOSED

SECP67/03	DCC to provide SEC Parties with the SIT Completion Report and the SIT Auditor Report.	DCC	12 July 2019	The reports are with the Independent Auditor for final sign-off.	Open
SECP67/04	DCC to include the lessons learned regarding the appeal of the Incentive Scheme Milestone 1B in the lessons learned document, to be circulated to all SEC Parties. The DCC to report back to the Panel.	DCC	17 June 2019	DCC aim to publish the R2.0 lessons learnt document for SEC Party consultation w/c 17 June. The publication has been delayed due to the prioritisation of SMETS1 regulatory documentation.	Open
SECP68/01	SECAS to highlight how Credit Cover is managed in accordance with the SEC to SEC Parties, inviting Parties to raise any concerns or issues.	SECAS	6 June 2019	A segment regarding Credit Cover was included in the SEC Newsletter issued on 6 June 2019.	CLOSED
SECP68/02	SECAS to review how the other codes are addressing Ofgem's Supplier Licensing Review, to ensure alignment.	SECAS	14 June 2019	<p>Post implementation of the outcomes from Ofgem's Supplier Licensing Review, the MRA approach aligns with the SECAS approach presented at the May SEC Panel meeting:</p> <p>– A New Entrant (Supplier or Distributor) will be able to accede to the MRA if they can satisfy the MRASCo Executive Committee (MEC) that they plan to obtain an Ofgem Licence before they have completed the Entry Application process.</p> <p>Further feedback from the other Codes has been requested via CACoP.</p>	Open

SECP68/03	SECAS to publish the updated Privacy Controls Framework, to reflect Panel Member comments regarding the volume of scheduled Service Requests in the Privacy Self-Assessment questions.	SECAS	6 June 2019	Further amendments were made to the Privacy Controls Framework (PCF), which was communicated to Panel on 31 May 2019 for comment. No comments were received, and the updated PCF was published to the SEC Website on 6 June 2019.	CLOSED
SECP68/04	SECAS to share SoLR flow diagrams with Panel Members.	SECAS	14 June 2019	These will be shared ahead of the next meeting.	Open
SECP68/05	SECAS to engage with the Pre-Payment Forum, Citizens Advice, a payment company and a Supplier that specialises in pre-payment as part of the next scheduled SoLR workshop.	SECAS	5 June 2019	Representatives from each of the suggested categories (excluding Citizens Advice) attended the SoLR workshop held on 5 June 2019. An update will be provided under Agenda Item 04.	CLOSED
SECP68/06	SECAS to include consideration of the ability to vend for a customer and the possibility of a Supplier failing, but not go into administration as part of the scope of the SoLR workshop review.	SECAS	14 June 2019	This was discussed at the SoLR workshop held on 5 June 2019. An update will be provided under Agenda Item 04.	Propose to close
SECP68/07	SECAS to accelerate work on the SoLR workshops, in particular finalising the Pre-Payment area.	SECAS	14 June 2019	Work was accelerated to finalise the Pre-Payment SoLR scenario, with a SoLR workshop being held on 5 June 2019. An update will be provided under Agenda Item 04.	Open

SECP68/08	SECAS to request input from SEC Parties on what topics they would like to discuss at the SEC Party Engagement Day.	SECAS	14 June 2019	SECAS sent out a 'save the date' to all SEC Parties on 21 May 2019 and requested their input on what they would like to hear about at the engagement day. No responses have been received, so a draft agenda has been prepared with input from the Independent Chairs. This will be shared with the Panel on 14 June for approval.	Propose to close
SECP68/09	DCC to include the provision of outputs on existing issues such as Production Proving in the DCC Stakeholder Engagement Plan.	DCC	14 June 2019	DCC has taken the Panel's feedback into consideration as they continue to develop and implement the Stakeholder Engagement Plan. As elements of the Plan are delivered, SEC Panel will be kept informed.	Open
SECP68/10	DCC to provide BEIS with a map of the different forums that require BEIS engagement.	DCC	30 June 2019	DCC is undertaking a forum mapping exercise and will provide the results by the end of June.	Open
SECP68/11	DCC to consider the information shared by the DCC at the various forums and whether this should be restricted to the group or shared more widely e.g. with SEC Parties.	DCC	14 June 2019	DCC is undertaking a forum mapping exercise and will provide the results by the end of June. DCC applies its Information Classification and Handling Standard to all documents and is happy to continue to work with SECAS and the Panel to provide rationales for the classifications where requested and ensure it is fit for purpose.	Propose to close

SECP68/12	DCC to provide the Panel with a breakdown of costs for SECMP0007 and confirmation that the costs have been reviewed and are reasonable for consideration at the June Panel meeting.	DCC	14 June 2019	DCC has challenged the costs again and can confirm that these are ready for discussion at the June Panel meeting. Conversations with Service Providers regarding the cost drivers are ongoing, and DCC will present an update at the meeting.	Propose to close
SECP68/13	SECAS to coordinate the provision of a plan on a page with BEIS and the DCC which will demonstrate the different elements of the release, when they will be implemented and the dependencies, to be an ongoing document.	SECAS	12 July 2019	SECAS have engaged with BEIS and the DCC and begun development of this plan. SECAS are intending to issue at least a first draft of this by the July Panel meeting.	Open
SECP68/14	SECAS to write to Change Board Members on behalf of the SEC Panel encouraging them to vote based on their assessment of the modification against the applicable SEC Objectives.	SECAS	22 May 2019	The Panel's comments were issued to Change Board via Change Board paper CB_30_2205_01, and a discussion held with members at the meeting on 22 May 2019 on the expectations going forward. See SECCB_30_2205 – Final Minutes for the full discussion.	CLOSED
SECP68/15	SECAS to publish the Major Incident Summary Reports as Green after receipt from the DCC.	SECAS	7 June 2019	This process has now been documented in the SECAS Working Instruction Manual 'DCC Reporting'.	CLOSED