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SEC Change Board Meeting 29_2404

29 April 2019 10:00 – 10:20

Gemserv, 8 Fenchurch Place, London, EC3M 4AJ

Final Minutes

Attendees:

Representing	Name
Change Board Chair	David Kemp
Large Suppliers	Simon Trivella (<i>teleconference</i>)
Large Suppliers	Sharon Armitage (<i>alternate for Tim Larcher</i>) (<i>teleconference</i>)
Large Supplier	Carl Whitehouse (<i>teleconference</i>)
Large Suppliers	Paul Saker (<i>teleconference</i>)
Large Suppliers	Amie Charalambous (<i>teleconference</i>)
Large Suppliers	Shaheeni Vekaria (<i>teleconference</i>)
Small Suppliers	Karen Lee (<i>alternate for Carolyn Burns</i>) (<i>teleconference</i>)
Network Parties	Jeremy Meara (<i>teleconference</i>)
Network Parties	Paul Fitzgerald (<i>teleconference</i>)
Network Parties	Shanna Barr (<i>teleconference</i>)
Other SEC Parties	Mike Woodhall
Other SEC Parties	Gerdjan Busker (<i>teleconference</i>)
Other SEC Parties	Elias Hanna (<i>teleconference</i>)
DCC	Robin Healey
Representing	Name
SECAS	Joe Hehir
	Harry Jones (<i>teleconference</i>)
	Veronica Asantewaa

1. SECMP0058 'Changes to the governance of the Self-Service Interface'

[SECMP0058 'Changes to the governance of the Self-Service Interface'](#) seeks to remove the low-level detail and functional requirements from SEC Appendix AH 'Self-Service Interface Design Specification' and move these to a new technical specification document titled the SSI Baseline Requirements Document, which would be created and maintained by the Data Communications Company (DCC). This new DCC managed document will not be subject to SEC Section D 'Modification Process'. Instead, it would become a document owned and maintained by the DCC with approval of changes being made by the SEC Panel or a Sub-Committee. It is also proposed that a new governance process is put in place outlining the step-by-step governance rules for managing improvements to the SSI.

No further comments were raised, and the Change Board proceeded to vote.

Change Board Vote on SECMP0058:

The voting outcome is shown below:

Party Category	Approve	Reject	Abstain	Conclusion
Large Suppliers	6	0	0	Approve
Small Suppliers	1	0	0	Approve
Network Parties	2	0	1	Approve
Other SEC Parties	3	0	0	Approve
Consumers	0	0	0	Abstain

The view of the Change Board is that SECMP0058 will better facilitate SEC Objectives (b)¹ and (g)². Four Members raised that they believe the modification better facilitates SEC Objective (a)³ rather than (g). One Network Party Member abstained as Gas Transporters are not DCC Users.

The Change Board:

- **AGREED** that SECMP0058 should proceed to vote;
- **DETERMINED** that SECMP0058 should be **APPROVED** under Self-Governance; and
- **PROVIDED** rationale for this decision against the General SEC Objectives.

SECMP0058 has been progressed as a Self-Governance Modification, and so there will now be 10 Working Days for any SEC Party who wishes to refer the Change Board's decision to the SEC Panel to do so. This referral period will close at **5pm on Thursday, 9 May 2019**.

If no referrals are received by this date, then SECMP00758 will be implemented on **27 June 2019** as part of the June 2019 SEC Release.

¹ Enable the DCC to comply at all times with the objectives of the DCC and to discharge the other obligations imposed upon it by the DCC License

² To facilitate the efficient and transparent administration and implementation of this Code.

³ Facilitate the efficient provision, installation, operation and interoperability of smart metering systems at energy consumers' premises within Great Britain

2. SECMP0060 'Amend Requirements to remove 'Pending' devices from SMI'

[SECMP0060 'Amend Requirements to remove 'Pending' devices from SMI'](#) seeks to amend the existing conditions in the Smart Meter Inventory (SMI) so that Communication Hub Devices listed under 'Pending' are not removed from the inventory. Due to the delays in the Smart Metering Equipment Technical Specifications (SMETS) 2 rollout programme, the requirement in its current form is a potential barrier to the rollout and the affected assets could be obsolete to Users in their current state.

One Member asked how long it would be before the timescales reverted to 12 months. SECAS informed them that this had not been determined as it was unclear how long it would take to resolve the current backlog, but highlighted the Security Sub-Committee (SSC) had requested it be as soon as possible. Another Member queried whether this would be picked up under another modification. SECAS confirmed this would be the case, and noted this subsequent modification was not expected to impact DCC Systems due to the futureproofing build into the SECMP0060 changes. As such, it would likely proceed directly to Report Phase.

A Member questioned how many meters were affected by this and it was noted that the DCC had estimated 1.1 million meters could be removed due to the 'Pending' status by the end of 2019.

No further comments were raised, and the Change Board proceeded to vote.

Change Board Vote on SECMP0060:

The voting outcome is shown below:

Party Category	Approve	Reject	Abstain	Conclusion
Large Suppliers	6	0	0	Approve
Small Suppliers	1	0	0	Approve
Network Parties	0	0	3	Abstain
Other SEC Parties	3	0	0	Approve
Consumers	0	0	0	Abstain

The view of the Change Board is that SECMP0060 will better facilitate SEC Objectives (a)³, (b)¹ and (f)⁴.

The Network Parties chose to abstain from the vote as they felt it had no impact on Gas and Electricity Networks, and that this was a matter for Suppliers to agree on.

The Change Board:

- **AGREED** that SECMP0060 should proceed to vote;
- **DETERMINED** that SECMP0060 should be **APPROVED** under Self-Governance; and
- **PROVIDED** rationale for this decision against the General SEC Objectives

⁴ Ensure the protection of data and the security of data and systems in the operation of the SEC

SECMP0060 has been progressed as a Self-Governance Modification, and so there will now be 10 Working Days for any SEC Party who wishes to refer the Change Board's decision to the SEC Panel to do so. This referral period will close at **5pm on Thursday 9 May 2019**.

If no referrals are received by this date, then SECMP0060 will be implemented on **7 November 2019** as part of the November 2019 SEC Release.

3. Change Status Report – April 2019

The Change Board **NOTED** the Change Status Report.

4. Any Other Business

There was no further business and the Chair closed the meeting.