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Action:	For Information

TABASC Activity Planner

1. Purpose

In order for the Technical Architecture and Business Architecture Sub-Committee (TABASC) to manage their duties, time, and required expert support, the Activity Planner has been provided as Appendix A for discussion and comment.

2. Delivery Confidence Definition

Colour	Criteria Description
Complete	Activity or product has been completed
Green	Successful delivery of the activity to time, cost and quality appears highly likely and there are no major outstanding issues that at this stage appear to threaten delivery significantly
Amber	Successful delivery appears feasible but significant issues already exist requiring management attention. These appear resolvable at this stage and if addressed promptly, should not present a cost/schedule overrun
Red	Successful delivery of the activity appears to be not achievable by current planned date. There are major issues on activity definition, schedule, budget required quality or benefits delivery. The activity may need re-baselining and/or overall viability re-assessed
Ongoing	Activity is ongoing and should be regularly monitored
N/A	Activity was closed as it was no longer applicable
Not Started	Activity is yet to commence

3. Amendments

The amendments made to the Activity Planner for May 2019 include:

- removing activity 11 'Release Milestones' and 12 'SMETS1 (Enrolment & Adoption) Services' to not duplicate the Joint Industry Plan (JIP); and
- setting activity 8 'Development of quarterly Work Packages to present to the SECCo Board' for Q2 2019 status to Green as it is provided for TABASC recommendation this month.

Please note, the following amendments are anticipated for June 2019:

- activity 4 'Reviewing the effectiveness of the End-to-End Technical Architecture, Business Architecture and HAN Requirements and reporting to the Panel on the outcome of such reviews', subject to the TABASC discussion regarding timing to commence iteration 3 of the Effectiveness Review Questionnaire; and
- activities 6 'Maintaining the Technical Architecture Document and arranging for publication on the SEC Website' and 7 'Maintaining the Business Architecture Document and arranging for publication on the SEC Website' milestones dates, subject to the TABASC decision to re-baseline the project.

4. Recommendations

The TABASC is requested to **NOTE** the contents of this paper.

Rebecca Jones

SECAS Team

9 May 2019

