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SEC Change Sub-Committee Meeting 01_0804

8 April 2019 10:00 – 10:15

Gemserv, 8 Fenchurch Street, London, EC3M 4AJ

Final Minutes

Attendees:

Representatives	Name
Change Sub-Committee Chair	David Kemp
Large Suppliers	Paul Saker (Teleconference)
Small Suppliers	Chris Brown (Teleconference)
Other SEC Parties	Jonathan Lishawa (Teleconference)

Other Participants	Representing
DCC	Robin Healey
Ofgem (the Authority)	Michael Walls (Teleconference)
SECAS	Veronica Asantewaa
SECAS	Hollie McGovern

1. Welcomes and introductions

The Chair welcomed Members to the inaugural Change Sub-Committee (CSC) meeting.

2. Change Sub-Committee ways of working

The Chair provided an overview of the role of the CSC and outlined the proposed approach to agendas and papers, in addition to discussing Draft Proposals.

The CSC Members were content with the proposed approach.

3. Change Sub-Committee meeting dates

The Chair presented the CSC with the proposed meeting dates for the remainder of 2019.

The CSC Members **AGREED** the proposed meeting date schedule for 2019.

4. Initial discussion on new Draft Proposals

The CSC were presented with the Draft Proposal for [DP071 'Second-Comer Charging'](#) for consideration.

A CSC Member noted that the Proposer will need to make the benefits of this change clearer within the proposal.

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The Member also noted that the Proposer should consider whether there are any other related areas in the SEC that may require tidying up that could be included under this Draft Proposal, so as to avoid piecemeal changes.

The Chair noted that the Member's comments would be passed back to the Proposer.

5. Any other business

There was no further business and the Chair closed the meeting.