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## SEC Change Board Meeting 11\_1904

19<sup>th</sup> April 2017, 10:00am – 11:30am

One America Square, 17 Crosswall, London, EC3N 2LB

### Final Minutes

#### Attendees:

Category	Change Board Members
Change Board Chair	Adam Lattimore
Large Suppliers	Oorlagh Chapman
	Duncan Carter
	Paul Saker
	Alex Travell (alternate)
	Carl Whitehouse (teleconference)
	Amie Charalambous (alternate) (teleconference)
	Alys Davies (part meeting)
	Iain Matthews
	Samantha Cannons (teleconference)
	Rachael Mottram
Small Suppliers	Steven Bradford
	Karen Lee (alternate)
Networks	Leigh Page
	Martin White (teleconference)
	Paul Fitzgerald
Other SEC Parties	Tim Boyle (alternate)
	Elias Hanna
	Gerdjan Busker

Representing	Other Participants
SECAS Modification Support	David Barber
SECAS Modification Support/Meeting Secretary	Selin Ergiden
DCC	Amanda Rooney
BEIS	Milica Malic

Representing	Other Participants
Ofgem	Michael Walls (part)
Ofgem	Raymond Elliot

#### Apologies:

Representing	Other Participants
Large Suppliers	David Smith

### 1. SECMP0004 'Inclusion of Device Serial Number data item in the Smart Metering Inventory'

SECAS provided the Change Board Members with the Final Modification Report (FMR) and Modification Report Consultation Responses for SECMP0004 'Inclusion of Device Serial Number data item in the Smart Metering Inventory'.

#### Change Board Vote on SECMP0004:

The Change Board unanimously voted to approve the Modification Proposal and, therefore, the overall Change Board vote was to approve SECMP0004. The voting outcome is shown below:

Party Category	Approve	Reject	Abstain
Large Suppliers	9	0	0
Small Suppliers	2	0	0
Networks	3	0	0
Other	3	0	0

Change Board Members believed that the modification better facilitates General SEC Objectives (a)<sup>1</sup> and (d)<sup>2</sup> and stated the following rationale for voting to approve:

- SECMP0004 is in line with the views previously captured and set out in the Final Modification Report

A majority of the Large Supplier Category Members, and one Networks Category Member indicated concerns over the high costs of implementing this modification. One of the Large Supplier Category Member commented that the costs seemed very high, for what should be a relatively non-complex system change. One Large Supplier Category Member, one Small Supplier Party Category Member and one Network Party Category Member did, however, comment that SECMP0004 is the most efficient way to address the issue, despite the concerns raised on the DCC System cost and effort to implement. Concerns were also raised by a Small Supplier Category Member and an Other SEC Party Category Member on the long lead time required to implement the modification. One Network Category Member expressed a concern that high DCC implementation costs for Modifications Proposals should not be provided with the intent of trying to stop or delay changes that have a clear

<sup>1</sup> SEC Section C1.1 - the first General SEC Objective is to facilitate the efficient provision, installation and operation, as well as interoperability, of Smart Metering Systems at Energy Consumers' premises within Great Britain.

<sup>2</sup> SEC Section C1.1 – the fourth General SEC Objective is to facilitate effective competition between persons engaged in, or in Commercial Activities connected with, the Supply of Energy.

benefit and better facilitate the SEC Objectives. They also observed that if DCC System costs continue to be high, it may discourage future changes from being raised.

The Change Board:

- **CONSIDERED** the FMR (including the Working Group Consultation Response, Modification Report Consultation Response and legal text) for SECMP0004;
- **CONSIDERED** that the FMR should not be returned to SEC Panel for further clarification and/or analysis;
- **VOTED** to recommend that SECMP0004 should be approved; and
- **PROVIDED** rationale as to whether the Modification Proposal will better facilitate the SEC Objectives.

## 2. SECMP0008 ‘Provision of a DCC Alert (formerly Service Request Error Response) for Quarantined Service Requests’

SECAS provided the Change Board Members with the FMR and Modification Report Consultation Responses for SECMP0008 ‘Provision of a DCC Alert (formerly Service Request Error Response) for Quarantined Service Requests’.

### Change Board Vote on SECMP0008:

The Change Board voted by a majority to recommend that SECMP0008 should be approved. The voting outcome for SECMP0008 is shown below:

Party Category	Approve	Reject	Abstain
Large Suppliers	6	3	0
Small Suppliers	2	0	0
Networks	3	0	0
Other	3	0	0

A majority of Change Board Members believed that the modification better facilitates General SEC Objectives (a) and/or (f)<sup>3</sup> and provided the following rationale for voting to approve:

- The increase in automation efficiency helps parties and makes it easier and more efficient for the User to action and track instances where Service Requests are quarantined, therefore this Modification Proposal will better facilitate General SEC Objectives (a);
- While the DCC system implementation costs were very high, they approved the modification with respect to General SEC Objective (a) in line with rationale provided within the report; and
- SECMP0008 aiding the efficient investigation into the cause of a quarantined Service Request, outweighing any drawbacks, along with increasing the security of end-to-end processes; therefore, better facilitates General SEC Objective (a) and (f).

Three Large Supplier Party Category Members voted to reject SECMP0008, stating that:

<sup>3</sup> SEC Section C1.1 – the sixth General SEC Objective is to ensure the protection of Data and the security of Data and Systems in the operation of this Code.

- There are existing processes already in place; therefore, the costs do not outweigh the benefits and the changes are detrimental against the General SEC Objectives;
- Significant cost is the contributing factor and negative against General SEC Objective (a) as the modification does not facilitate greater efficiency; and
- The Modification Proposal benefits are neutral/slightly detrimental against General SEC Objectives (a) and (b).

A Large Supplier Category Member queried why greater consideration had not been given to cost efficiencies of implementing SECMP0008 alongside other changes in the same Release. The DCC provided a view that the Modification Process prevents this, even though closer consideration of Modifications at a Release level would be more beneficial.

SECAS clarified that the Modification Process requires that each modification is developed, impact assessed and costed in its own right and on its own merits with respect to the applicable SEC Objectives. This approach is the same across all industry codes, and is important as there is no guarantee that a group of Modification Proposals progressed in parallel or in a staggered manner will all be approved. SECAS added that consideration had been given to potential cost efficiencies if SECMP0004, SECMP0008 and SECMP0011 were implemented in the same Release, with percentage reductions provided by the DCC in each respective Modification Impact Assessment response. The implementation approaches for SECMP0004, SECMP0008 and SECMP0011 all have identical implementation approaches as well; therefore, if approved, they could go in the same Release. A Large Supplier Category Member requested that this observation be captured in the meeting minutes and the Authority should consider the efficiencies of implementing similar or related Modification Proposal in the same Release.

The Change Board:

- **CONSIDERED** the FMR (including the Working Group Consultation Response, Modification Report Consultation Response and legal text) for SECMP0008;
- **CONSIDERED** that the FMR should not be returned to SEC Panel for further clarification and/or analysis;
- **VOTED** to recommend that SECMP0008 should be approved; and
- **PROVIDED** rationale as to whether the Modification Proposal will better facilitate the SEC Objectives.

### 3. SECMP0011 'Including the MAP ID in the Smart Metering Inventory'

SECAS provided the Change Board Members with the FMR and Modification Report Consultation Responses for SECMP0011 'Including the MAP ID in the Smart Metering Inventory'.

#### Change Board Vote on SECMP0011:

The Change Board voted by a majority to recommend that SECMP0011 should be rejected. The voting outcome for SECMP0011 is shown below:

Party Category	Approve	Reject	Abstain
Large Suppliers	1	9	0

Party Category	Approve	Reject	Abstain
Small Suppliers	0	2	0
Networks	0	1	2
Other	1	0	2

A majority of Change Board Members stated that the modification will not better facilitate General SEC Objectives (a) and (d) and stated the following rationale for voting to reject:

- The solution is not the most efficient way, and it is a matter that it would be more efficient to tackle this issue under other codes, i.e. Master Registration Agreement (MRA) and the Supply Point Administration Agreement (SPAA), or via the Ofgem Faster Switching Programme and through the Centralised Registration Service. Therefore, it does not meet the General SEC Objective (a);
- Duplication of information already available via existing process such as the Data Transfer Catalogue data flow, D0150<sup>4</sup>; therefore, the General SEC Objective (a) are not better met by the approval of this modification; and
- The solution is not cost effective and that no significant synergies of doing SECMP0004 and SECMP0011 together have manifested in the cost information provided by the DCC.

Four Change Board Members abstained from the vote, with two indicating that they are not impacted by the change, and the other two indicating the matter should be resolved elsewhere.

One Large Supplier Party Category Member and one Other SEC Party Member voted to recommend that SECMP0011 should be approved, stating the rationale that:

- SECMP0011 will enable better tracking of assets, therefore it is positive on General SEC Objective (a);
- Proposed solution is the only modification that has been brought forward and put into the process to address this issue. It will help reduce costs in the longer term; and
- It is more efficient to have such information in a single central location.

The Change Board:

- **CONSIDERED** the FMR (including the Working Group Consultation Response, Modification Report Consultation Response and legal text) for SECMP0011;
- **CONSIDERED** that the FMR should not be returned to SEC Panel for further clarification and/or analysis;
- **VOTED** to recommend that SECMP0011 should be rejected; and
- **PROVIDED** rationale as to whether the Modification Proposal will better facilitate the SEC Objectives.

<sup>4</sup> Non Half-hourly Meter Technical Details

#### 4. SECMP0021 ‘Increase the representation of “Other SEC Party” category on the SSC and TABASC’

SECAS provided the Change Board Members with the FMR and Modification Report Consultation Responses for SECMP0021 ‘Increase the representation of “Other SEC Party” on the SSC and TABASC’.

##### Change Board Vote on SECMP0021:

The Change Board voted by a majority to recommend that SECMP0021 should be rejected. The voting outcome for SECMP0021 is shown below:

Party Category	Approve	Reject	Abstain
Large Suppliers	0	8	2
Small Suppliers	0	2	0
Networks	2	1	0
Other	1	2	0

A majority of Change Board Members stated that the modification will not better facilitate General SEC Objectives (d) and (g)<sup>5</sup> and stated the following rationale for voting to reject:

- Under the current SEC Membership, experts can be invited to attend by the respective Sub-Committee Chairs: therefore, the modification does not better facilitate the General SEC Objective (g);
- There is no indication or clear evidence that the current practice is not working efficiently – it currently works fine, so mechanisms to get the right people in the room at the right time. It can be discussed and considered again in the future, providing greater evidence is provided to help justify the change. However, current SECMP0021 is neutral against the General SEC Objectives; and
- SECMP0021 can be considered as counter General SEC Objective (g) as it makes the process more complex, and it is not clear if there is a problem that needs fixing.

Two Members of the Network Party Category and one Other SEC Party Category Member voted to approve SECMP0021, stating the rationale that:

- The proposed change is in line with the views in the Modification Report – giving support in relation to General SEC Objective (g); and
- The modification can bring further expertise into the room, although a Member commented that doing the change now may not be the right time.

Two Large Supplier Party Category Members abstained from voting on SECMP0021, noting that:

- They do not have knowledge of Working Groups (WGs) to be able to see if SECMP0021 may bring any benefit; and
- Supportive of increasing expertise, but for the time being, the driver is not there – therefore, no views on General SEC Objectives.

<sup>5</sup> SEC Section C1.1 – the seventh General SEC Objective is to facilitate the efficient and transparent administration and implementation of this Code.

The Other SEC Party Category Member who voted to approve SECMP0021 questioned why the other two Other SEC Party Category Members could vote to reject a change, despite a large number of Modification Report Consultation responses from Other SEC Parties indicating that it should be approved.

SECAS clarified that the Change Board Members as per Section D8.9(a) are guided but not bound by the views expressed in the Modification Report Consultation responses.

The Change Board:

- **CONSIDERED** the FMR (including the Working Group Consultation Response, Modification Report Consultation Response and legal text) for SECMP0021;
- **CONSIDERED** that the FMR should not be returned to SEC Panel for further clarification and/or analysis;
- **VOTED** to reject SECMP0021; and
- **PROVIDED** rationale as to whether the Modification Proposal will better facilitate the SEC Objectives.

## 5. SECMP0033 'Update to CH Handover Support Materials'

SECAS provided the Change Board Members with the FMR and Modification Report Consultation Responses for SECMP0033 'Update CH Handover Support Materials'.

### Change Board Vote on SECMP0033:

The Change Board unanimously voted to approve SECMP0033. The voting outcome for SECMP0033 is shown below:

Party Category	Approve	Reject	Abstain
Large Suppliers	10	0	0
Small Suppliers	2	0	0
Networks	1	0	2
Other	3	0	0

Change Board Members stated that the modification will better facilitate General SEC Objectives (a) and (b) and stated the following rationale for voting to approve:

- Implementation of this Modification Proposal will allow Parties to have accurate information and will align with the DCC; therefore, it will better facilitate General SEC Objectives (a) and (b).

Two Network Party Category Members abstained from voting on SECMP0033 as they are not impacted or affected by the modification.

Following the completion of the Change Board votes, SECAS noted that:

- The FMRs for SECMP0004, SECMP0008 and SECMP0011 will be updated with the details of the vote and recommendation to the Authority before being issued to the Authority for final determination; and

- The vote on SECMP0021 and SECMP0033 marks the beginning of a 10 Working Day referral period, which will end on 4<sup>th</sup> May 2017. If no referrals are raised, SECMP0021 will be closed and SECMP0033 will be implemented 5 Working Days later, on 11<sup>th</sup> May 2017.

## **6. Any Other Business**

The Change Board Chair requested feedback on how the Change Board vote activity and process could be improved, and requested that any feedback be provided to SECAS. One Member questioned the purpose of the Modification Report Consultation and whether it is needed.