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SEC Change Board Meeting 14_2510

25th October 2017 10:00 – 10:30

8 Fenchurch Place, London, EC3M 4AJ

Final Minutes

Attendees:

Category	Change Board Members
Change Board Chair	Talia Addy
Large Suppliers	Gordon Millar
	Paul Saker (teleconference)
	Stacey Brentnall (teleconference)
	Jeremy Guard (alternate) (teleconference)
	David Smith (teleconference)
	Letitia Thompson (teleconference)
	Duncan Carter (teleconference)
	Samantha Cannons (teleconference)
	Andrew Knowles (alternate) (teleconference)
Small Suppliers	Steven Bradford (teleconference)
	Karen Lee (alternate) (teleconference)
Networks	Leigh Page (teleconference)
	Paul Fitzgerald (teleconference)
Other SEC Parties	Mike Woodhall (teleconference)
	Gerdjan Busker (teleconference)
Representing	Other Participants
Ofgem	Raymond Elliot (teleconference)
SECAS Modification Support	Caroline Gundu
SECAS Modification Support	David Kemp (Observer)
Meeting Secretary	Hollie McGovern

Apologies:

Representing	Other Participants
Citizens Advice	Rajni Nair

1. SECMP0040 'Changes to how DCC Users schedule and carry out User Security Assessments after completion of the User Entry Process'

SECAS provided the Change Board Members with the Final Modification Report (FMR), the Draft Legal Text and the Modification Report Consultation (MRC) Responses for SECMP0040 'Changes to how DCC Users schedule and carry out User Security Assessments after completion of the User Entry Process'.

A Change Board member raised a query regarding a consultation response comment made on the Draft Legal Text. The respondent had commented that the document that had been provided described a different process to that described in SEC Section G8, and questioned why this had not been picked up by a Working Group. The Chair highlighted that this modification had gone straight to the Report Phase, and therefore had not been looked at by a Working Group. It was noted that the respondent had been looking at the wrong copy of the legal text, and that the copy provided with the consultation was correct. The Chair confirmed that the respondent had been contacted over this and that the issue had been resolved. The Chair also noted that the reason the modification had been delayed from the September 2017 Change Board meeting was due to the number of comments received regarding the modification proposal, and that the Proposer and SECAS had taken time to consider and give a response to each individual comment.

Change Board Vote on SECMP0040:

The Change Board unanimously voted to **APPROVE** SECMP0040. The voting outcome is shown below:

Party Category	Approve	Reject	Abstain
Large Suppliers	9	0	0
Small Suppliers	2	0	0
Networks	2	0	0
Other	2	0	0

Change Board Members believed that the modification better facilitates General SEC Objectives (f)¹ (g)² and stated the following rationale for voting to approve:

- Ensures security of data and system operators;
- Provides clarity on the administration of the Code process; and
- Improves consistency and transparency in relation to scheduling security assessments.

The Change Board:

- **CONSIDERED** the FMR, Draft Legal Text and MRC responses;
- **AGREED** that the FMR should not be returned to the SEC Panel with recommendation for further clarification and/or analysis;

¹ (f) the sixth General SEC Objective is to ensure the protection of data and the security of data and systems in the operation of the SEC.

² (g) the seventh General SEC Objective is to facilitate the efficient and transparent administration and implementation of this Code.

- **VOTED** to **APPROVE** the Modification Proposal; and
- **PROVIDED** rationale as to why the Modification Proposal better facilitates the SEC Objectives.