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SEC Change Board Meeting 10_2202

22nd February 2017, 10:00am – 10:15am

Gemserv, 8 Fenchurch Place, London, EC3M 4AJ

Final Minutes

Attendees:

Category	Change Board Members
Change Board Chair	Adam Lattimore
Large Suppliers	Oorlagh Chapman (teleconference)
	James Etheridge (alternate) (teleconference)
	Paul Saker (teleconference)
	Tim Newton (teleconference)
	David Smith (teleconference)
	Alys Davies (teleconference)
	Iain Matthews (teleconference)
	Samantha Cannons (teleconference)
Small Suppliers	Steven Bradford (teleconference)
Networks	Martin White (teleconference)
	Paul Fitzgerald (teleconference)
	Leigh Page (teleconference)
Other SEC Parties	Elias Hanna (teleconference)
	Mike Woodhall (teleconference)
	Gerdjan Busker (teleconference)

Representing	Other Participants
SECAS Modification Support	David Barber
SECAS Modification Support/Meeting Secretary	Samuel Browne

Apologies:

Representing	Other Participants
Small Suppliers	Duncan Carter
Small Suppliers	Carolyn Burns

1. SECMP0026 'Changes to the Security Sub-Committee Nomination Process'

SECAS provided the Change Board Members with the Final Modification Report (FMR) and Modification Report Consultation Responses for SECMP0026 'Changes to the Security Sub-Committee Nomination Process'.

Change Board Vote on SECMP0026

With all but one abstention vote, the Large Supplier Category unanimously voted to approve the Modification Proposal. All remaining Party Categories unanimously voted to approve the Modification Proposal and, therefore, the overall Change Board vote was to approve SECMP0026. The voting outcome is shown below:

Party Category	Approve	Reject	Abstain
Large Suppliers	7	0	1
Small Suppliers	1	0	0
Networks	3	0	0
Other	3	0	0

Change Board Members believed that the modification better facilitates General SEC Objective (g)¹ and stated the following rationale for voting to approve:

- SECMP0026 improves the rigour of the SSC nomination process; and
- this modification will ensure that SSC Members possess suitable qualifications for their critical role.

One Other SEC Party Member noted that new nomination guidance should be provided to aid nominating Parties understanding of the changes. This guidance would need to emphasise the vetting process and that this change should not be used to discriminate against the individuals nominated. SECAS clarified that guidance is provided when Sub-Committee Member seats are up for nomination or re-nomination and when the SSC Members seats undergo the nomination process, the SECMP0026 changes will be highlighted.

Another Change Board Member, when expressing their views in support of the change, made the observation that the use of the BS7858 vetting should be used appropriately.

SECAS noted that this vote to approve marks the beginning of a 10 Working Day referral period which will end on the 8th March 2017. If no referrals are received in this timeframe, the modification will be implemented 5 Working Days later on the 15th March 2017. As this modification will not impact the current SSC membership, SECMP0026 will only be applied at the next round of SSC nominations scheduled for summer 2017.

The Change Board:

- **CONSIDERED** the FMR (including the Modification Report Consultation Response and legal text) for SECMP0026;
- **CONSIDERED** that the Final Modification Report should not be returned to SEC Panel for further clarification and/or analysis;

¹ SEC Section C1.1 - the seventh General SEC Objective is to facilitate the efficient and transparent administration and implementation of this Code.

- **VOTED** to approve SECMP0026; and
- **PROVIDED** rationale as to whether the Modification Proposal will better facilitate the SEC Objectives

2. Modification Status Report – February 2017

SECAS presented the Change Board Members with the February 2017 Modification Status Report, providing a high level update of the status of SEC Modification Proposals.

The Change Board **NOTED** the contents of this paper.

3. Any Other Business

No other matters were raised and the chair closed the meeting.