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Meeting TABASC_22_2109, 21st September 2017

10:00 – 14:30, etc. venues, 8 Fenchurch Pl, London EC3M 4AJ

Technical Architecture and Business Architecture Sub-Committee (TABASC) Final Minutes

Attendees:

Category	TABASC Members
TABASC Chair	Julian Hughes
Large Suppliers	Stephen Lovell
	Rochelle Harrison
	Grahame Weir
	Tim Newton
	Paul Saker (alternate)
Other SEC Parties	Elias Hanna
Gas Networks	Leigh Page
Electricity Networks	Alan Creighton

Representing	Other Participants
DCC	Sylvia Ovie
	Paul Narciso (part)
SECAS	David Barber
	Kayla Reinhart
	Sam Browne (part)

Apologies	
Large Supplier	Emslie Law
	Ashley Pocock
Small Suppliers	Andy Knowles
Other SEC Parties	Tim Boyle

Absent	
Small Suppliers	Kirk Hawksworth

1. Minutes and Actions Outstanding

The draft minutes from the August 2017 TABASC meeting were approved and written as final. All actions were marked as completed or on target for completion with a number of verbal updates provided, with relevant amendments to updates and action statuses recorded. The following updates were provided:

Action Reference	Update
TABASC18/09 SECAS to further develop the operational risks, including identifying appropriate mitigations in conjunction with TABASC.	A workshop took place on 12th September 2017 and a verbal update was provided under agenda item 7. A second workshop was agreed to be scheduled to develop the remaining 10 Operational Risks prior to closing the action. Action **ONGOING**.
TABASC19/03 The DCC to consider whether only the UIT-A environment could be used as a path for live service fixes, to free up the Systems Integration Testing (SIT-A) environment for development.	The DCC confirmed and agreed with the TABASC the approach to its action on whether SIT-A is required for live defect fixes. It was agreed that SECAS and the TABASC Chair would discuss the matter with the DCC testing lead to ascertain the risks of releasing SIT-A for future release testing and thereby reduce the DCC expenditure. Action **ONGOING**.
TABASC19/08 SECAS to deliver an update once the Working Group (WG) meeting for SECMP0037 and SECMP0038 have commenced.	SECAS informed the TABASC that an update on SECMP0037 and SECMP0038 will be provided at a future meeting due to the priority of other modifications that were presented for discussion at the September 2017 meeting. Action **ONGOING**.
TABASC20/01a **Re-Opened** The DCC to provide the TABASC with an update on any change requests that have been already implemented associated with Power Outage alerts.	The TABASC re-opened the action. As part of TABASC21/03, the DCC confirmed that further information will be provided as an agenda item at the October 2017 TABASC Meeting regarding Change Requests, including those that specifically relate to Power Outage alerts that have been implemented already or are awaiting implementation. Action **ONGOING**.
TABASC21/03 The DCC to provide the TABASC with a completed template for each open Change Request by the September 2017 TABASC meeting.	An example of the format and content of the Change Request (CR) information was provided and circulated following the August 2017 TABASC meeting. The provision of the information to be provided was discussed under agenda item 2. Action **ONGOING**.

TABASC21/04 The TABASC Chair to liaise with the Smart Metering Information Exchange (SMIE) to understand the requirements in relation to sharing information from the group.	Following the TABASC Chair's discussion with the SMIE to understand the requirements in relation to sharing information from the group, the TABASC were informed that membership with the SMIE is acceptable; however, further discussions around identifying the constraints on the information being shared is required. Action **ONGOING**.
TABASC21/05 SECAS to request further details on the scope of the Ofgem led Feed in Tariffs (FiTs) Workshop to inform whether attendance from the TABASC is required in relation to any impacts on the Technical Architecture or Business Architecture.	SECAS have contacted Ofgem for further information on the scope of the Ofgem led FiTs Workshop. The workshop will be held on 11th October 2017. The TABASC discussed the consequential impacts on FiTs and smart meters. SECAS will request Ofgem to provide an update on the workshop outcomes at the October 2017 TABASC meeting. Action **ONGOING**.

2. DCC Update

The DCC presented a high-level overview of CRs and the releases that each are currently assigned to, including, Release 1.4, Release 2.0, unassigned to a Release and CR's for SEC Modification Proposals. The TABASC continued to express concern with the lack of information in relation to each CR. Although a CR template for information was agreed upon last month, the DCC have yet to provide populated CR information, using the template. The TABASC, again, expressed concern with the DCC's inability to deliver the information and questioned why this information appeared to be difficult to provide. The TABASC also reiterated that the CR information was first requested a number of months ago and is needed to enable the TABASC to fulfil its responsibilities along with enabling industry to undertake planning activities.

The DCC noted that they are continuing to explore the use of the DCC SharePoint as a means to display the CR information to SEC Parties. The TABASC also re-iterated prior observations that it was unhelpful that a CR was marked as closed when commercial arrangements had been completed, which may be in advance of the CR being implemented as this was irrelevant to Users. It was observed that such closure, and removal from lists, is not helpful to Users as it is then difficult to identify what has happened to them and when they were or were not planned to be implemented.

In addition, the TABASC noted that the information should be in a usable format that can be navigated easily, such as a spreadsheet, which can then be filtered by different criteria. The TABASC also suggested that the CR information provided should also indicate who the originator of the CR is, and whether they are raised as a consequence request from Users, BEIS or by the DCC. This originator information may then aid and inform any prioritisation setting that may be required for CRs.

The TABASC then referenced specific CRs (CR167, CR168, CR203 and CR203A) and the status of them, and requested that where they were omitted from the information provided so far that they be included in the subsequent information provided.

The DCC noted the feedback and observations from the TABASC Members and agreed that further information around each individual CR will be presented at the October 2017 TABASC meeting with particular emphasis on impacts from a Service User perspective.

In addition, a TABASC Member requested that **ACTION TABASC20/01a:** ***The DCC to provide the TABASC with an update on any change requests that have been already implemented associated with Power Outage alerts*** be re-opened as the DCC have not provided any information on Change Requests specific to Power Outage alerts, with a TABASC Member observing that not all of the relevant CRs relating to Power Outages has been included in the information provided so far.

The DCC confirmed and agreed with the TABASC the approach to its action (TABASC19/03) on whether SIT-A is required for live defect fixes. Discussions took place on why live service fixes have to go through the three stages of Pre-Integration Testing (PIT), SIT and User Integration Testing (UIT) testing, and why they cannot be done just within the PIT and UIT environments. This would then release the SIT environment for development testing bringing significant financial benefits. The DCC noted that, from its point of view, they are not confident to take the risk of only testing within the UIT environment because issues are being found in SIT, which had not been caught in PIT. It was noted that clarity around the volume of defects that are being processed through SIT and subsequently found not to be fixed in SIT testing. The DCC informed the TABASC that they are reviewing the release strategy and environments.

It was agreed that SECAS and the TABASC Chair would discuss the matter with the DCC testing lead to ascertain the risks of releasing the SIT-A environment for future release testing and thereby reduce the DCC expenditure. It was noted that any outcomes would then be discussed at the DCC's Technical Design Execution Group (TDEG) meeting or at the next available Testing Advisory Group (TAG) meeting for further input.

It was noted that the DCC are continuing to develop the Test Approach Documents for Release 2 (in light of the Release 2.0 consultation) and Release 3.0 in parallel. Following indications from BEIS that the Panel and TAG would support Release 2.0 and 3.0 related decisions by approving SIT and UIT entry and exit, the TAG are meeting in early October 2017 to discuss the next steps in how this activity will be achieved.

The TABASC Chair and SECAS will provide an outcome on the above-mentioned discussions at the October 2017 TABASC meeting.

ACTION TABASC20/01a: ***The DCC to provide the TABASC with an update on any change requests that have been already implemented associated with Power Outage alerts.*** This action was re-opened as the DCC have not provided any specific information on Change Requests specific to Power Outage alerts.

ACTION TABASC22/01: SECAS and the TABASC Chair to raise how UIT can be used for live fixes with the DCC testing lead to ascertain the risks of releasing SITA for future release testing and thereby reduce the DCC expenditure.

The TABASC **NOTED** the contents of the update.

3. Sub-Committee Update

Security Sub-Committee (SSC)

The TABASC Chair provided the TABASC with an update on the SSC recent activities, highlighting that the SSC are continuing to proceed through the User Competent Independent Organisation (CIO) audits.

In addition, a Sub-Committee paper was provided to the TABASC this month to provide high level details on two actions, following discussions at a recent Security Sub-Committee (SSC) meeting, that were taken by the SSC Chair for the TABASC to consider. These two matters are:

- Consideration of Firmware Distribution from a Communications Hub (CH) to Electricity Smart Metering Equipment (ESME) and Gas Smart Metering Equipment (GSME) as a Technical and Business Architecture issue within the scope of TABASC responsibilities; and
- Consideration of Firmware Distribution between the DCC and DCC Users as a Technical and Business Architecture issue within the scope of the TABASC responsibilities.

The first related to the timescale for the distribution of GSME and ESME Firmware. The second relates to how the required processes are articulated in the Business Architecture Document (BAD) and Business Architecture Model (BAM), and that there may be an inconsistency in the level of detail on the distribution of firmware updates between Device types.

The TABASC considered the first matter, on the performance of the Firmware Distribution. The TABASC discussed and agreed that the matter would likely be a performance issue rather than a Technical Architecture issue. As a result, it was agreed to raise the matter with the established Panel Operations Group for further investigation and discussion when they meet for the first time in October 2017 and ask them to provide feedback to the SSC and the TABASC.

The second matter, on the process steps of firmware distribution was discussed with it being agreed that further investigation into the matter was required to understand if there are discrepancies in the detail. The TABASC requested that SECAS check and take the necessary steps to ensure the correct processes are articulated in the BAD and BAM for CH, ESME and GSME.

Smart Meter Key Infrastructure Policy Management Authority's (SMKI PMA)

The TABASC Chair provided the TABASC with an update on the SMKI PMA recent activities, highlighting areas of specific relevance to the TABASC. This included the SMKI PMA concerns around proving of the SMKI Recovery Environment due to DCC not implementing CR183 to reset device inventory status if a recovery event is not progressed. The Chair noted that the DCC informed the SMKI PMA that the Release 1.3 (R1.3) SMKI Recovery functionality could be proved before the CR183 – Recovery Procedure Changes are released in April 2018 but if they wanted to ensure their processes worked completely, would need to retest once CR183 was implemented. The DCC decision to delay CR183 implementation has resulted in additional testing for Industry. The SMKI PMA expressed concerns around its lack of involvement until this point on the resolution of the matter and further reinforces the need for visibility of CRs being managed by the DCC.

Smart Metering Operations Group (SMOG)

SECAS provided an update following the action that came out of the TABASC's discussions on the August 2017 SMOG meeting update. SECAS informed the TABASC that they have contacted Ofgem for further information on the scope of the Ofgem led FiTs Workshop. It was noted that the workshop will be held on 11th October 2017. The TABASC discussed the consequential impacts of FiTs in relation to the Technical capability and business processes of smart meters and the importance of the

matter. In light of the discussions, SECAS agreed to request Ofgem to provide an update on the workshop outcomes at the October 2017 TABASC meeting.

ACTION TABASC22/02: TABASC Chair to write to the SSC on the proposed actions in response to the matters passed from the SSC and advise that the performance part will be brought up at the Operations Group by SECAS during its first meeting.

ACTION TABASC22/03: SECAS to ensure the correct processes for Firmware Distribution are articulated in the BAD and BAM for CH to Electricity Smart Metering Equipment (ESME) and Gas Smart Metering Equipment (GSME).

The TABASC **NOTED** the verbal updates provided and **AGREED** the way forward on the two actions for feedback to be provided to the SSC at a future meeting.

4. TABASC Activity Planner

The TABASC were provided with the updated activity planner outlining future anticipated activities. SECAS provided a high-level overview of the ongoing activities from August 2017. The TABASC Chair requested to amend the legend to the standardised format, including the colour coding on whether activities were complete, on target or delayed.

SECAS confirmed that duties under Activity 4 'Reviewing the effectiveness of the End-to-End Technical Architecture, Business Architecture and Home Area network (HAN) Requirements and reporting to the Panel on the outcome of such reviews' will be checked and updated for the October 2017 TABASC meeting. SECAS asked the TABASC whether timing of the effectiveness review should be adjusted from current planned November 2017 for commencement date, on the basis that the necessary meter install volumes may not have been completed by November 2017. The TABASC considered moving it back by three months, but requested that the implications for the planned next steps are looked at first prior to a decision being made at the October 2017 TABASC meeting.

The TABASC discussed Activity 7c 'Review the current BAD to update for Release 2 Specifications' and 6a 'Review the current Technical Architecture Document (TAD) to update for Release 2 Specifications'. It was noted that these documents have been baselined, or near to being baselined, and therefore, SECAS can complete an initial review of the changes. The live BAD and TAD versions are required to be amended for each Release for Users to access different versions based on which release version they are using. It was noted that overlap between the documents will occur.

SECAS noted that work package papers will be provided next month for Activity 7c 'Review the current BAD to update for Release 2 Specifications' and 6a 'Review the current TAD to update for Release 2 Specifications'. As previously agreed, the work packages will outline the breakdown of key activities and resources required. The TABASC Activity Planner will also be updated with target dates for completion of updating for Release 3 Specifications for the TAD and BAD.

ACTION TABASC22/04: SECAS to complete minor updates to the Activity Planner spreadsheet template including, formatting and inclusion of Release 3 and effectiveness review dates.

ACTION TABASC22/05: SECAS to provide work package papers at the October 2017 TABASC meeting for the review of the current BAD and TAD to be updated for Release 2 Specifications.

The TABASC **NOTED** the contents of this paper.

5. Business Architecture Document (BAD) Project Update – August 2017

SECAS provided the TABASC with the monthly update on the Business Architecture Document (BAD) Project, focussing on the activities undertaken in August 2017. A high-level dashboard was included in this paper setting out project status and high-level risks.

BAD and BAM Publication

On approval from the Panel in August 2017, it was noted that the final version of the BAD and BAM will be published on the SEC Website following final updates to align with the latest version of the SEC (SEC 5.10).

As part of the agreed communication approach, SECAS will inform all stakeholders that the complete document and model are available for use with a link to the portal for access to the model. The BAD and BAM will be communicated via a number of methods, including the SECAS newsletter, latest news, email to all SEC Parties. SECAS also noted that a User Guidance Document will be available on the relevant page outlining key navigation steps and guidance on the structure of the BAD and BAM.

Due to the likelihood of ongoing feedback as Parties start to use the BAD and BAM, SECAS confirmed that an issues log will be created and maintained to collate and keep track of any ongoing feedback. In addition, SECAS confirmed that analytics will be used to track content and visitor data of the BAD and BAM. This data as well as any received feedback will then be brought to the TABASC to analyse and determine any potential areas for improvement as part of future updates.

Approach to update current BAD for future Releases

As mentioned above, in agenda item 4 'TABASC Activity Planner', SECAS will note to stakeholders, when the BAD and BAM are published. It was noted that SECAS will have the next draft version ready for review and comment ahead of the go live date. As part of the work package for reviewing the current BAD to update for Release 2 Specification, a proposed timescale for preparing changes from the current version to the live version will be outlined. The TABASC requested SECAS to make publicly available the draft future versions of the BAD and BAM for Users to assess the processes for the version they are working on. In addition, the go live dates of each version should be provided alongside the current versions of the BAD and BAM.

Next Steps

SECAS informed the TABASC that a BAD project review paper will be provided at the October 2017 TABASC meeting and will include details of lessons learnt from the BAD project, final project resource cost and effort information and the approach for future updates as part of subsequent releases.

The TABASC **NOTED** the contents of the Business Architecture Document Project Update – August 2017.

6. TABASC Risk Register

The TABASC was provided with a paper documenting the existing TABASC risks and those included in the SEC Panel Risk Register. SECAS informed the TABASC that no changes had been made to the three-existing potential TABASC risks. The TABASC were informed that the Panel agreed a minor amendment in Appendix B: SEC Panel Risk and Issue Register of the paper.

The TABASC **NOTED** the contents of this paper.

7. TABASC Operational Risk Review Update

Following the Operational Risk Review workshop held on 12th September 2017, SECAS informed the TABASC that the outcomes of the workshop will be circulated. This includes the 5 risks which were discussed and developed in detail. The TABASC agreed that the workshop was a success and agreed for SECAS to schedule a second workshop to review the remaining 10 Operational Risks that require discussion. Following the completion of the Operational Risk Review, the TABASC will determine an approach to pass on certain risks to the Operations Group where necessary. Following the second workshop, an update will be provided at the November 2017 TABASC meeting to confirm the Operational Risks which remain in the TABASC remit.

ACTION TABASC22/06: SECAS to schedule a second Operational Risk Review workshop to develop the remaining 10 Operational Risks.

The TABASC **NOTED** the verbal update.

8. Modification Proposals for Discussion and Feedback

SECAS provided the TABASC with a general overview of the current state of Modification Proposals, with a specific update on the following modifications:

SECMP0004 'Inclusion of Device Serial Number data item in the Smart Metering Inventory'

Summary

SECMP0004 seeks to extend the scope of the Smart Metering Inventory to add the Device Serial Number for each Gas and Electricity Smart Meter. This will facilitate mapping between legacy systems and the Smart Metering Inventory. SECMP0004 will support the Change of Supplier process and ensure data integrity across industry.

Status Update

Change Board met in August 2017, where 2 voting groups were in favour and 2 voting groups rejected the modification. As a result, a majority was not reached and the modification was recommended for rejection by the Authority. The modification is now with BEIS for Authority Determination.

TABASC Discussion

The TABASC noted the modification overview and there were no further discussions.

SECMP0008 'Provision of a DCC Alert (formerly Service Request Error Response) for Quarantined Service Requests'

Summary

SECMP0008 proposes that when an Anomaly Detection Threshold has been breached, the DCC will send a DCC Alert notifying Users that a particular Service Request or Signed Pre-Command is quarantined. This is in addition to the current email notification from the DCC to Users.

Status Update

Change Board met, where 3 voting groups to 1 voted to approve the modification. The modification is now with BEIS for Authority Determination. It was noted that if a BEIS decision is reached before October, this modification could be implemented in Release 2.

TABASC Discussion

The TABASC questioned the implementation date and requested that the DCC confirm. The TABASC raised concern that the DCC have declared that they require 12 months for implementation of any modification; however, as part of the activities undertaken following the Authority send-back, the DCC indicated that the implementation of SECMP0008 was still achievable by June 2018 (the date included in the Final Modification Report) providing a decision is made by the beginning of October 2017. This modification will require an updated DCC User Interface Specification (DUIS) if it is to be implemented.

SECMP0009 'Centralised Firmware Library'

Summary

SECMP0009 proposes the establishment of a repository of firmware images, with access provided to all Parties responsible for the management of SMETS1 and/or SMETS2 meters.

Status Update

The TABASC were informed that the WG have not developed a solution as of yet. Several of the obligations this modification proposes lay outside of the SEC and it is therefore proving challenging to impose requirements on non-SEC Parties. Both manufacturers and Meter Asset Providers (MAPs) are not required to be SEC Parties but would be significantly impacted by this modification. The next step the WG has suggested is to work with the British Electromechanical and Allied Manufacturers Association (BEAMA) to obtain a list of manufacturer's contact details in order to facilitate development of a communications between Supplier, MAPs and manufacturers. SECAS noted that the next WG meeting will be in October 2017.

TABASC Discussion

A number of TABASC Members expressed concern that the current firmware management process is not interoperable enough, particularly on Change of Supplier. The TABASC discussed the solution of providing a contact list as a viable solution; however, noted the concerns with parties' willingness to contribute to the list.

However, the TABASC agreed that this was a Commercial contract issue, not a Technical or Business Architectural issue. No further feedback was provided.

SECMP0010 'Introduction of triage arrangements for Communication Hubs'

Summary

SEC Supplier parties should be permitted to carry out basic 'triage' checks on **CH following their** removal from a consumer's property.

Status Update

SECAS requested the DCC preliminary impact assessment (PIA) in July 2016 and received it in July 2017. The cost of the modification was approximately £9 million and the cost of the DCC full Impact Assessment was £300,000.

TABASC Discussion

The TABASC noted concerns on the overall modification process but that the responsibility rests with the Panel. Concerns around the costs and lengthy timescales for change were raised. SECAS noted that the Panel are aware of the issues around cost; however, Panel has limited SEC powers to challenge the costs, which rests with Ofgem. SECAS informed the TABASC that the PIA is published; however, further information will be brought back to the TABASC once SECAS hear back from the

DCC regarding further details and questions raised in relation to the content of the PIA regarding the solution. It was also noted, that following the provision of the clarifications in relation to the PIA content, the WG will consider whether to go to consultation to get industry views on the modifications prior to commencing the full DCC IA.

SECMP0012 'Channel selection to support Shared HAN solutions'

Summary

The proposed modification seeks to enable channel selection/masking at the mandated 2.4GHz frequency.

Status Update

The DCC provided the PIA in September 2017, with the cost being approximately £7 – 10 million.

TABASC Discussion

The TABASC noted that the business requirements had not been met yet within the PIA provided by the DCC. It was noted that further questions are required from the DCC prior to industry consultation. TABASC noted that SECAS should seek input from the Alt HAN forum to help inform the solution.

SECMP0013 'Smart meter device diagnostics and triage'

Summary

The proposal seeks to amend the SEC and DCC's systems to provide Suppliers with a means of **performing quality assurance (QA) and fault diagnostics on SMETS2 devices returned by meter operatives.**

Status Update

SECAS informed the TABASC that the modification's business requirements have been established:

1. **A Smart Meter can be instructed to leave an HAN and return to a state where it can join a new HAN;**
2. **Communications with a Smart Meter that had joined an HAN and then been removed from those Premises, can be re-established via a different CH, including one in a supplier QA facility; and**
3. **Where a Smart Meter is joined to a CH for QA purposes, the supplier should be able to instruct it using the full range of Service Requests.**

This modification is with the DCC and no PIA has been received yet.

TABASC Discussion

The TABASC Members noted concerns about the PIA and implementation timeframes for SECMP0013. The extended timeframe reduced the benefits of this modification as it would be most needed at the beginning of the smart meter roll out. The DCC had previously informed the Panel and industry that they are committed to meeting Panel agreed modification progression timescales until matters arise that prevent them from meeting them at which point they will advise Panel they cannot be met. It was noted that the matter is with the Panel and the TABASC suggest it be kept under scrutiny by the Panel.

SECMP0015 'GPF timestamp for reading instantaneous Gas values'

Summary

Instantaneous GSME register values can be read from the Gas Proxy Function (GPF). These will not normally be in-line with the readings on the GSME, since the GSME provides intermittent updates to the GPF, typically once every 30 minutes. Without a timestamp to know when the GSME last updated the GPF, the Supplier cannot know how up to date the information is.

Status Update

The WG has requested the DCC full Impact Assessment, which is due in November 2017.

TABASC Discussion

The TABASC raised further concerns on the significant cost and delays of relatively minor changes, such as SECMP0015. It was noted that Technical Specification Issue Resolution Subgroup (TSIRS) had previously discussed the modification and questioned whether it could be progressed under the Issue Resolution Process (IRP); however, as the function was working as designed, it was necessary to progress as a SEC modification.

SECMP0018 'Standard Electricity Distributor Configuration Settings'

Summary

SECMP0018 proposes amendments to the Great Britain Companion Specification (GBCS) to specify the standard Electricity Distributor configuration settings to be applied to an electricity smart meter by the Manufacturer. Application of default configuration settings will reduce the need for Electricity Distributors to apply settings immediately after commissioning.

Status Update

SECAS noted that mechanisms already exist in the SEC to allow Electricity Network Parties to request that Suppliers set default "**NP** Configurable Data Items". SECAS noted it was working with the **Proposer to establish a process for communicating these settings to Suppliers. This would be in three steps:**

1. **SECAS issue email to Suppliers, on behalf of the Electricity Networks Association (ENA),** containing the requested "NP Configurable Data Items";
2. **SECAS publish these settings, or a link to the ENA website settings, on the SECAS website; and**
3. **SECAS to inform any new acceding Parties of this requirement upon acceding to the SEC.**

This would be an interim process and the Proposer noted that they would seek to include these data items into GBCS as part of SECMP0018.

TABASC Discussion

The TABASC noted the modification overview and there were no further discussions.

SECMP0019 'ALCS Description Labels'

Summary

This Proposal recommends that there should be some form of guidance / rules (Naming Conventions)/standardisation when defining any of the 5 Auxiliary Load Control Switches (ALCS) or HAN Connected Auxiliary Load Control Switch(es) (HCALCS).

Status Update

This modification is currently in the Refinement Process and proposes to develop an ALCS/HCALCS Labels Requirements Document to become part of the SEC. It is then proposed that the TABASC, would be responsible for establishing and maintaining the list of ALCS/HCALCS labels and the associated descriptions. An obligation would then be placed on the Users to use the list.

TABASC Discussion

The TABASC discussed its remit in managing the list, including tools to understanding parameters and managing duplicates. SECAS noted they are finalising the list and its governance process ahead of the next Working Group.

SECMP0025 'Electricity Network Party Access to Load Switching Information'

Summary

SECMP0025 seeks to enable Electricity Network Parties to have access to information from the Smart Metering System relating to load switching carried out by Smart Meters or Smart Meter connected Devices. It also proposes that the Smart Metering System informs Electricity Network Parties when changes are made to existing load switching regimes.

Status Update

This modification is currently with the DCC for a Full Impact Assessment, which is expected in October 2017. It was noted that the PIA indicated costs of between £800,000 to £1 million.

TABASC Discussion

The TABASC noted the modification overview and there were no further discussions.

TABASC Overall Discussion

The TABASC expressed concern that each modification is being treated as a major release when they are not and as such the timeframes and price tags should not be as significant as they are. The DCC informed the TABASC that they are considering Maintenance Releases for functional changes.

The TABASC raised concern regarding the capability of DCC to manage change from a cost and timeline perspective for enduring releases, and the DCC took an action to inform the TABASC of how the proposed plan for processing change specifically on how the delivery hub will help. Following this information, the TABASC will then raise any concerns to Panel where necessary. The DCC were requested to consider whether the grouping of modifications is necessary and if the delivery hub seeks to assess each modification in terms of Release groups. The TABASC Chair agreed to discuss with the SEC Panel Chair DCC involvement in modifications, including Preliminary and full Impact Assessment costs and timescales.

SECAS informed the TABASC that a further set of modifications for discussion and feedback will be presented at the TABASC next month. In addition, the TABASC requested that for SECMP0030 the DCC (the Modification Proposer) send a representative to present at the October 2017 TABASC meeting. This modification proposes to implement an enduring solution that protects the DCC System when aggregate demand cannot be satisfied simultaneously. This modification proposes establishing appropriate rules to enable the prioritisation of Service Requests and Service Responses across the DCC User Interface and the prioritisation by the DCC of Commands to be sent to CH Functions and Certificate Signing Request volumes in an equitable, fair and transparent way. Rules by which DCC will actively control Device Alert volumes are also being considered for inclusion in this modification process. The TABASC expressed concern with the viability of the current solution and wish to understand the business process and cost apportionment further.

The TABASC **DISCUSSED** each Modification Proposals and agreed where further information should be provided at a future meeting.

ACTION TABASC22/07: The DCC to provide an overview of change management on enduring release, including how the delivery hub will help as an October 2017 TABASC agenda item.

ACTION TABASC22/08: The TABASC Chair agreed to discuss with the SEC Panel Chair DCC involvement in modifications, including Preliminary and full Impact Assessment costs and timescales.

ACTION TABASC22/09: The Modification Proposer (DCC representative) for SECMP0030 to provide detail of the Modification Proposal at the October 2017 TABASC meeting.

9. Service Management and Reporting

The TABASC discussed the DCC Performance Measurement Report and the Summary of Performance Measures and agreed to continue to monitor the report to understand and influence any trends in issues arising from the Technical and Business Architecture. It was noted that the TABASC Chair will attend the first Operations Group meeting in October 2017 to obtain further clarity of responsibility of the management of the report and the future interaction between the Operations Group and the TABASC. It was noted the need for establishing a flow of information to ensure there are not gaps between the two committees. SECAS noted that the sharing of information via monthly updates from the groups may also occur to aid in the transfer of work required.

The TABASC discussed the significant drop in performance in July 2017 compared to previous months. It was noted that this trend was due to the defects identified in the reporting system.

The TABASC raised concern around recovery from a disaster from an outage. The TABASC questioned what is required from the DCC to report further information. It was confirmed that the DCC are requested to provide infrastructure failure reports to inform the Technical Architecture effectiveness review. The TABASC agreed that from a Technical and Business Architecture point of view, that these are operational issues that are not down to the defined architectures and as such the TABASC does not need to do anything further.

The TABASC discussed the timeframe of when the DCC Performance Measurement Report are issued. It was noted that the reports are issued 25 Working Days after the reporting period. The DCC noted that it is challenging to get the data; however, are looking at ways to execute the timing of the report quicker. SECAS noted that they will bring this up at the Operations Group for its views and feedback.

The TABASC **NOTED** the contents of the paper.

10. Any Other Business (A.O.B.)

There were no further items and the TABASC Chair closed the meeting.

Items for Information

11. Transitional Governance Update

The Transitional Governance Update is a compendium of activities occurring under the Smart Metering Implementation Programme (SMIP) and the update for August 2017 was provided to the TABASC. The paper includes updates on the following areas:

- high level updates from Transitional Work Group meetings attended by SECAS and the Panel Chair in the last month;
- an overview of any relevant notices from the Secretary of State (SoS);
- a high-level overview of any relevant publications, responses and consultations issued by BEIS, the DCC and Ofgem in relation to smart metering;
- high-level updates from any additional smart metering related publications, groups, meetings and workshops; and
- at-a-glance-view of meetings held during the reporting period, including the forthcoming meetings dates and other relevant narratives.

12. Modification Status Report – September 2017

The monthly Modification Status Report was provided to the TABASC for information to update them of the status and progress of Modification Proposals going through the SEC Modification Process.