

This document is classified as **White** in accordance with the Panel Information Policy. Information can be shared with the public, and any members may publish the information, subject to copyright.

## SEC Panel Meeting 57x

### SECP\_57x\_0407, 4<sup>th</sup> July 2018

**09:30 – 10:00, Gemserv, 8 Fenchurch Place, London, EC3M 4AJ**

## Final Minutes

### Attendees:

Category	SEC Panel Members
SEC Panel Chair	Peter Davies
Large Suppliers	Simon Trivella (teleconference)
Small Suppliers	Karen Lee (teleconference)
Electricity Networks	David Lane (teleconference)
Gas Networks	Leigh Page (teleconference)
Other SEC Parties	Gary Cottrell
DCC	Tom Rothery

Representing	Other Participants
DCC	Robin Healey (teleconference)
Meeting Secretary	Hollie McGovern
SECAS	Adam Lattimore (teleconference)

### Apologies:

Category	SEC Panel Members
Other SEC Parties	Hugh Mullens
Small Suppliers	Mike Gibson

## 1. Temporary Maintenance Schedule consultation responses summary

DCC informed the Panel that it had consulted with SEC Parties between 28<sup>th</sup> June and 3<sup>rd</sup> July 2018 on its temporary Planned Maintenance Schedule proposal. DCC presented the Panel with a summary of the responses received from the consultation and highlighted the key points that had been raised.

DCC noted that it had received nine responses from six Suppliers, two Distribution Network Operators and one managed service provider. DCC noted that the majority of respondents expressed support for the proposal. A Panel Member noted that one Party was not in support of the proposal, and requested DCC to engage in a bilateral discussion with the Party to provide the Panel with assurance that DCC is taking the needs and views of Users into account. DCC noted this and agreed to engage with the Party to clarify any concerns regarding the proposal.

DCC noted that several comments had been received regarding DCC's consultation process, in particular how the consultation had been conducted and the duration of the consultation. DCC acknowledged that the process could have been dealt with more effectively, and noted that it was grateful for the responses received.

DCC noted that there had been a request for clarification around the timing of the proposed outages, and DCC noted specific timings for each outage had been provided as an annex to the consultation summary paper.

DCC noted that two respondents had requested clarification regarding the impact on the User Testing environments. DCC noted that the impacts will vary and proposed to communicate this information on a case-by-case basis as it notifies outages 20 Working Days (WD) in advance.

A Panel Member noted that this outage schedule may affect User's ability to meet service levels under the SEC, and the Panel agreed that the ability of Parties to meet their SEC obligations may need to be extended if an outage makes it difficult/not possible to meet them. The Panel Member noted that DCC would need to provide assurance around what is User impacting and what is not. Another Panel Member noted that the Smart Metering Device Assurance (SMDA) Scheme would also need to be taken into consideration during outages, noting that there would be implications if an outage occurred during testing.

Another Panel Member clarified that SEC Section H8.4 states that DCC must notify Parties of Planned Maintenance 20WD prior to the start of each month, not prior to each Maintenance activity. The Panel agreed that DCC may adopt the proposed maintenance schedule, however it will need to be complaint with SEC Section H8.4 by 30<sup>th</sup> July 2018 addressing the outages planned for the months of September and October 2018 and work towards compliance as soon as reasonably practicable for the outages planned for July and August 2018. The Panel Chair noted previous requests from DCC to reduce the Maintenance notice period, which the Panel had not agreed. The Chair noted that reducing the notice period would make it difficult for DCC to remain complaint with SEC Section H8.4 (a) to (d). In response to the request from the DCC that once 20WD notice for each outage had been provided under SEC H8.4, DCC should have flexibility to enable amendments to the schedule where such amendments do not affect the timing, duration or impact of the change, informing Parties of these amendments 5WD in advance. This was considered by the Panel and supported subject to the review and approval of the SEC Operations Group, prior to any amendments.

A Panel Member queried how alerts will be treated during outages and DCC noted that any alerts already within Data Services Provider (DSP) Systems when the outage starts may be lost. DCC noted that it is looking into this issue.

The Panel Chair noted that one of the outages refers to security and requested clarification on whether this affects the Smart Metering security model. DCC confirmed that this outage refers to resilience and does not constitute a change to the security arrangements.

**The Panel granted the temporary revision to the provisions of SEC Section H8.3 in accordance with the schedule laid out in the DCC paper SECP\_57\_1506 and the Addendum to this paper dated 26<sup>th</sup> June 2018. This agreement commences on 8<sup>th</sup> July 2018 and lapses on 31<sup>st</sup> October 2018.**

**The Panel further noted that this request does not initially comply with the provisions of SEC Section H8.4 and require DCC to work to become compliant as soon as reasonably practical, but in any case to comply by 30<sup>th</sup> July 2018. The Panel also agreed, should DCC wish to make any amendments to the Planned Maintenance schedule after providing 20 WDs notice, DCC must consult with and secure the agreement of the SEC Operations Group.**