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SEC Panel Meeting 63

SECP_63_1412, 14 December 2018

10:00 – 13:00, Gemserv, 8 Fenchurch Place, London, EC3M 4AJ

Final Minutes

Attendees:

Category	SEC Panel Members
SEC Panel Chair	Peter Davies
Large Suppliers	Ashley Pocock
Small Suppliers	Karen Lee
	Mike Gibson
Electricity Networks	David Lane
Gas Networks	Leigh Page
Other SEC Parties	Gary Cottrell
	Carmen Strickland (<i>Alternate for Mike Woodhall</i>)
DCC	Ro Crawford

Representing	Other Participants
Ofgem	Michael Walls
BEIS (Secretary of State)	Robert Thornes
	Duncan Stone
	Dan Chambers (Part)
DCC	Oliver Dancel (Part)

Citizens Advice	Ed Reese
Alt Han Company	Richard Nichols (Part)
Alt Han Company	Daniel Carter-Clout (Part)
Meeting Secretary	Louise Evans
SECAS	Abigail Hermon
	Miriam Atkin
	Fiona Chestnutt (Part)
	David Kemp (Part)
	Sarah Gratte (Part)
	Harry Jones (Part)
	Joe Heir (Part)

Apologies:

Category	SEC Panel Members
Large Suppliers	Simon Trivella
Other SEC Parties	Mike Woodhall

1. Minutes and Actions Outstanding

The minutes from the November 2018 SEC Panel meeting were approved ex-committee and circulated. The Panel noted that the majority of actions had been closed, with the outstanding actions on target for completion.

Action Reference	Action
SECP59/05	SECAS to provide further information on the decision points relating to Panel and DCC decision-making responsibilities, with examples.
An update was provided under Agenda Item 16.	

Action Reference	Action
	This action is being picked up as part of the wider discussions on this framework to enable a holistic determination to be made once the end-to-end process, including where the decision points would lie within this, has been developed and agreed. SECAS propose this action is closed. Action: Closed .
SECP62/04	SECAS to provide the Panel with an overview of the debt recovery process following an Event of Default.
	<p>Following discussions with the DCC, SECAS explained the debt recovery process in scenarios where a company does and does not enter insolvency.</p> <p>The Chair queried the DCC actions taken to resolve non-payment and at what point debt recovery is progressed with the court. The DCC confirmed that their process for debt recovery is being followed but agreed to confirm the process steps for calling on credit cover and thereafter discharging their obligations in accordance with SEC J2.1 & J2.6b, as part of the debt recovery process for defaulting parties.</p> <p>The Panel heard that credit cover can be used to cover outstanding balances, however, it was noted that the Party would then not have sufficient credit cover in place going forward and would therefore enter Event of Default under a different Section of the Code (M8.1(d)).</p> <p>The Panel discussed the scenarios where all parties should be notified of a party being in default.</p> <p>The Panel AGREED that notification should be made prior to the socialisation of costs, where the relevant charging groups are required to fund the defaults, to allow parties to reconcile costs against their funding shares.</p> <p>The Panel NOTED that this will be discussed further during the Supplier of Last Resort (SoLR) Workshop scheduled for Tuesday 18 December. Action: Closed.</p> <p><i>Post-meeting note: Debt recovery processes were not covered during the Supplier of Last Resort Workshop.</i></p>
<p>SECP63/01 SECAS to review the SECP_60_1409 Panel minutes and report an update on DCC Action <i>SECP62/01: DCC to provide a consolidated maintenance schedule that articulates the benefits of each outage, including the 20th, 23rd and 27th September 2018</i> at the next Panel meeting.</p> <p>SECP63/02 DCC to confirm what the process steps are for calling on credit cover as part of the debt recovery process for defaulting parties.</p>	

The Panel **NOTED** the updates.

2. DCC Initiated Changes

The Chair raised a letter issued on 21 December on behalf of the Panel to the DCC regarding DCC initiated charges.

A meeting has been scheduled between the Panel Chair and the DCC on 19 December and the Panel were invited to submit their views on any further action required.

A Panel Member noted the Ofgem meeting on the *DCC Price Control Consultation: Regulatory Year 2017/18* and the 10 December *DCC finance updates for customers* meeting which have taken place, where the issue is getting the appropriate visibility.

The Panel **NOTED** the update and **AGREED** that the Panel had executed its responsibilities and any response received from the DCC to the letter should be shared with SEC Parties.

3. SMETS1 Services Governance Update

BEIS presented an update on the governance for SMETS1 and Panel involvement as well as migration control for subsequent releases.

Across 2019, the DCC plans to make available the capability to operate SMETS1 Smart Metering Systems through the DCC System. In order to assure the solution being delivered, SEC Panel will be asked to support the governance required prior to go-live at each operating capability.

Governance requirements are set out in testing approach documents - SEC Variation Testing Approach Document (SVTAD), User Testing Services Approach Document (UTSAD), Migration Test Approach (MTAD), System Capacity Testing Approach Document (SCTAD) and as per previous releases, in a separate BEIS request for SEC Panel support to review the Live Services Criteria (planned for Q1 2019).

The SEC Panel through the Testing Advisory Group (TAG) will be invited to approve the relevant exit gates for key test phases. It is expected that the DCC will provide the relevant assurance reports and/or independent audit (where applicable) for the TAG to review. TAG is supporting the process of defining the Migration Testing Approach Document.

The DCC will be asked by BEIS to provide detail and assurance on their readiness to SEC Panel in order to support the BEIS decisions to add a Device Model Combination (DMC) to the Eligible Products Combination List (EPCL). This Live Services Criteria document will be shared with TAG and the Operations Group in order to help inform the SEC Panel recommendation to BEIS.

The assurance process will be applied for each Operating Capability (Initial, Middle and Final). The legal framework will be set up prior to go live.

A Panel Member noted that, as part of the LC13 plan, there are currently no Live Services Criteria defined to show that the systems work properly following migration, which is a gap. The DCC are to set out how the Live Service Criteria will be evidenced, to demonstrate their readiness for each of the three Operating Capabilities. The Live Service Criteria are to be reviewed by the sub-committees and Panel in Q1 2019 in readiness for the Initial Operating Capability, expected to go live in Q2 2019.

The Chair supported the proposed Live Services Criteria but noted that the adoption of dormant meters could be quite complex and queried how the DCC process will work. The process will be set out within the Transition Migration Approach Document (TMAD). The Panel were informed that during the migration process itself, there is no difference between active and dormant devices, and will be managed via DCC communication.

The DCC added that Suppliers made a plea at the Smart Meter Delivery Group (SMDG) on 12 December for supplier engagement. The DCC added that Devices can be enrolled but they will remain dormant in the DCC until the supplier becomes eligible to take SMETS1 Services and communicates with the meter via the DCC. A Panel Member noted that Small Suppliers are working with the DCC on this.

BEIS noted that a newsletter pamphlet will be issued which highlights the difference between dormant and live Devices and summarises the key regulatory considerations and actions to be taken. The Panel agreed this would be helpful and BEIS agreed to share the pamphlet with the Panel via SECAS.

Device Model Combination Testing will be required for further Device Model Combinations, which will take place in the UIT environment.

The best scenario is for firmware upgrades to be deployed that will allow Devices to upgrade to the Device Model Combination being tested as part of the Operating Capability release.

BEIS invited any further comments from the Panel to be submitted post-meeting.

SECP63/01: BEIS to share the SMETS1 pamphlet with the Panel via SECAS.

SECP63/02: Panel Members to submit any further comments to BEIS on the SMETS1 Governance Update post-meeting.

4. SEC Panel Draft Budget 2019 – 2022 consultation (AMBER)

The Panel were presented with the latest version of the SEC Panel Draft Budget for the next three Regulatory Years (April 2019 to March 2022) to be approved for consultation with Parties in January

2019. The Panel were also asked to approve the Draft Budget figure to be submitted to the DCC for inclusion in the Charging Statement and the Indicative Budget, to be published in January 2019.

The Panel **APPROVED** the Draft Budget to be issued to SEC Parties for consultation and agreed that SECAS provide the total figure of the Draft Budget to the DCC for publication in the January 2019 Charging Statement and Indicative Budget.

The Panel **NOTED** that the provision of a project brief and subsequent Panel approval would be required to release project funds. The Panel **AGREED** that these controls should be further highlighted in the consultation.

Further information can be found in the Confidential Minutes of this Panel meeting.

SECP63/03: SECAS to issue the SEC Panel Draft Budget to Parties for consultation highlighting the controls in place for releasing project funds.

SECP63/04: SECAS to provide the total figure of the Draft Budget to the DCC for publication in the January 2019 Charging Statement and Indicative Budget.

5. Release 2.0 Incentives: Assessment Criteria for Milestones 3A & 3B

The DCC presented the Panel with a proposed set of assessment criteria for Milestones 3A & 3B within the Release 2.0 Incentives Scheme. The initial batch of Dual Band Communications Hubs are due for delivery in Mid-December 2018.

The Panel heard that the assessment criteria have been reviewed by the Operations Group. SECAS noted that comments made by the Operations Group may not have been addressed in the DCC paper to the Panel.

A question was asked why Milestones 3A & 3B were not reviewed by TAG. The DCC informed the Panel that Milestones 1A and 1B were taken to TAG but this was not required for 3A and 3B. The Panel requested that Milestones 3A and 3B should also be presented to TAG and the DCC agreed to lift the confidentiality status of the paper.

The Chair queried why Severity 2 defects were not included in the assessment criteria. The DCC confirmed that devices will not be shipped while there are known defects in the firmware.

A Panel Member queried the process, should the milestones be missed and the DCC explained that DCC remuneration would be impacted.

The DCC raised that the SEC Panel will be asked to endorse an independent auditor's report in the coming months.

The DCC noted that further regression testing may be required for EDM1.

The Panel:

- **AGREED** that the TAG should be informed of Milestones 3A and 3B; and
- **ENDORSED** the proposed criteria for Milestones 3A and 3B conditional upon confirmation from the Operations Group that their feedback had been addressed.

6. SEC Panel Risk and Issue Register Update

SECAS provided the Panel with an update on the SEC Panel Risk and Issues Register.

SECAS noted that, in light of the SEC Panel Budget being drafted, a mitigation to Risk 10¹ had been included.

SECAS noted that Issue 1² mitigation had been amended due to the implementation of [SECMP0034 'Changes to the SEC Section D for DCC analysis provisions'](#) on 1 November 2018.

SECAS noted that Issue 2³ mitigation had been amended due to the progression of the review of the SEC Section D provisions.

The Panel **AGREED** the amendments to the SEC Panel Risk and Issues Register.

7. Supplier of Last Resort Process

The DCC requested deferring the discussion to the SoLR workshop on Tuesday 18 December.

The DCC provided the Panel with an update on the two most recent Supplier of Last Resort (SoLR) events relating to Spark Energy and Extra Energy, in addition to the lessons learned.

The Panel **NOTED** the update.

8. Events of Default Update (**RED**)

The Panel were provided with a confidential update on three current Events of Default, and four new Events of Default. The discussion was classified as **RED** and therefore recorded in the Confidential Minutes.

The Panel **AGREED** to expel Extra Energy Supply Limited from the SEC. The Panel also **AGREED** to impose a remedial plan on one of the Parties, and to monitor the five remaining Parties in Default.

¹ SEC Panel Risk 10: SEC Panel Budget is insufficient due to unexpected resource needs (e.g. high volume of Modification Proposals or additional unexpected Panel responsibilities taking effect).

² SEC Panel Issue 1: The progression of Modification Proposals is not meeting required timescales due to the delayed completion of activities (e.g. submission of Impact Assessments and any requested information within reasonable timescales from the DCC) leading to reputational damage and challenge.

³ SEC Panel Issue 2: DCC System is circumvented as making changes to it is too costly and timely.

9. Change Status Report – December 2018

The Panel were provided with an update on the status and progress of Modification Proposals.

The Panel were also provided with an update from the DCC on the current progression of SEC Modification Proposals as they undergo Preliminary Assessments and Impact Assessments.

The Panel **NOTED** the update.

10. SECMP0018 ‘Standard Electricity Distributor Configuration Settings’ Modification Report

SECAS presented the Panel with the Modification Report for [SECMP0018 ‘Standard Electricity Distributor Configuration Settings’](#).

The DCC suggested that the Modification would be a potential candidate for the November 2019 Release as a June 2019 Release is not planned.

The Panel highlighted an expectation that the Modification could be implemented in June 2019 and queried the impact of the Modification on the DCC. SECAS noted that SECMP0018 was a text-only change to the GB Companion Specification and that there was no impact on DCC Systems. The only impact on the DCC was to accommodate a new version of GBCS, which the DCC had previously confirmed to SECAS would incur no cost or impact.

The DCC agreed to confirm the impact as noted in the Modification Report. The Panel agreed to proceed with a June 2019 implementation date for SECMP0018.

SECP63/05: DCC to confirm the impact of SECMP0018 as noted in the modification report.

The Panel:

- **AGREED** that SECMP0018 should be progressed to the Report Phase;
- **APPROVED** the Modification Report;
- **APPROVED** the implementation approach; and
- **AGREED** that SECMP0018 should be progressed as a Self-Governance Modification.

11. SECMP0043 ‘Modification to Services Force Majeure Provisions’ Modification Report

SECAS presented the Panel with the Modification Report for [SECMP0043 ‘Modification to Services Force Majeure Provisions’](#).

The Panel:

- **AGREED** that SECMP0043 should be progressed to the Report Phase;
- **APPROVED** the Modification Report;
- **APPROVED** the implementation approach; and
- **AGREED** that SECMP0043 should be progressed as an Authority Determined Modification.

12. SECMP0059 ‘Amendments to SEC Security Assessments for Non-Domestic Suppliers and Other Users’ Modification Report

SECAS presented the Panel with the Modification Report for [SECMP0059 ‘Amendments to SEC Security Assessments for Non-Domestic Suppliers and Other Users’](#).

SECAS noted that following feedback from the Security Sub-Committee (SSC), revised legal text had been drafted to include an equation that accounts for variable risk for each type of premise (domestic and non-domestic).

The Panel:

- **AGREED** that SECMP0059 should be progressed to the Report Phase;
- **APPROVED** the Modification Report;
- **APPROVED** the implementation approach; and
- **AGREED** that SECMP0059 should be progressed as a Self-Governance Modification.

13. New Modification Proposal SECMP0067 ‘Service Request Traffic Management’

SECAS presented the Panel with a new Modification Proposal for [SECMP0067 ‘Service Request Traffic Management’](#).

The Chair requested an additional question be included for Working Group consideration as to whether the process set out in the proposed solution is likely to get support from the industry. Another Panel Member requested that the Working Group consider how the proposed solution would work under a Supplier of Last Resort (SoLR) scenario.

One Panel Member noted that this solution would not come into play, as long as the traffic through the DCC Systems remained within the total capacity. The impact will only come into effect if there is more traffic at a given moment than the DCC systems can handle, at which point Service Users exceeding

their allocation would be subject to throttling. It was noted that the alternative was to increase the capacity of the DCC Systems exponentially to cover the highest possible amount of traffic, which would be inordinately expensive for the frequency this amount of capacity would be needed. The DCC agreed to circulate the slides it had presented to other groups on the proposed solution.

The Panel:

- **AGREED** that SECMP0067 should be progressed to the Refinement Process;
- **AGREED** the progression timetable;
- **AGREED** the terms of reference and the additional questions for the Working Group; and
- **AGREED** that SECMP0067 should be initially progressed as an Authority Determined Modification.

14. New Modification Proposal SECMP0068 'Alt HAN Company third party rights to enable external financing arrangements'

SECAS presented the Panel with a new Modification proposal for [SECMP0068 'Alt HAN Company third party rights to enable external financing arrangements'](#).

AltHANCo is looking to initially finance development and mobilisation costs over the next financial year, which would be spread over a number of years, rather than being incurred in-year by Suppliers. Financing will reduce in-year costs significantly for small and large Suppliers which AltHANCo considers advantageous for competition, as Suppliers will face fewer cashflow issues.

The DCC has also given AltHANCo a deadline of 31 January 2019 to provide an updated view on the AltHANCo budget for the 2019/20 financial year. A view as to whether financing is going ahead before this date is needed to prevent the DCC from over-recovering in the 2019/20 financial year from Suppliers.

AltHanCo representatives noted that the legal drafting is an enabling vehicle. A review is ongoing with AltHanCo who have requested a steer before contracts are signed.

The Panel discussed the Proposer's request for Urgency. SECAS highlighted that the Modification could be issued for a five Working Day Modification Report Consultation followed by an ad-hoc Change Board meeting at the beginning of January, which could be done whether the Modification is progressed as Urgent or not.

Ofgem highlighted that it's decision moratorium period, whereby decisions will not be published after 21 December 2018 until 2 January 2019. The Panel noted that this could mean a non-Urgent, expedited timetable may achieve a decision quicker than undergoing the proposed Urgency timetable.

The Panel agreed to an expedited timetable where Urgency for the Modification would not be required, and the Proposer subsequently withdrew their request for Urgency.

The Panel:

- **AGREED** to an expedited progression timetable where Urgency would not be required;
- **RECOMMENDED** to the Authority that SECMP0068 should not be progressed as an Urgent Modification;
- **AGREED** that SECMP0068 should be progressed directly to the Report Phase;
- **APPROVED** the Modification Report;
- **APPROVED** the implementation approach; and
- **AGREED** that SECMP0068 should be progressed as an Authority Determined Modification.

15. SECMP0038 'Sending Commands via PPMIDs' Risk Assessment Responses (**RED**)

The Panel considered comparisons of the costs and timeframes provided to SECAS to carry out the risk assessment of the proposed solution for [SECMP0038 'Sending Commands via PPMIDs'](#). The discussion was classified as **RED** and are therefore recorded in the confidential minutes.

The Panel **AGREED** the preferred bidder to perform the risk assessment.

16. Cost of DCC assessing and implementing Modifications

The Panel were presented with an overview of the activities being undertaken to reduce the DCC cost of assessing and implementing SEC Modification Proposals, and requested the Panel consider how Release Overheads are to be accounted for.

The DCC highlighted that the proposed approach in the paper was seen as a temporary solution to allow for the implementation of modifications in the November 2019 Release. Furthermore, these modifications could be implemented for no incremental cost to Parties beyond the development of each modification up to Pre-Integration Testing (PIT). The DCC would instead absorb the costs of the subsequent testing and release activities as part of the SMETS1 Enrolment and Adoption cohort due to be implemented at around the same time. An enduring approach to costs for subsequent releases will be determined following completion of the independent cost benchmarking study for SEC Modification delivery.

The Chair queried whether a fixed capacity model would work for this year as there did not appear to be enough change lined up to make the release.

The Panel queried whether there would be an increase in cost to those in the Enrolment and Adoption programme to accommodate these additional changes, and the DCC confirmed that there would not be.

One Panel Member queried what would happen if the date for the Final Operating Capacity (FOC) were to slip, and what this would mean for the implementation of the modifications. For example, does it change the approach to regression testing? The DCC noted that there is a risk that a delay to the FOC would also delay the implementation of the modifications. They noted that there would be a critical point in the progression of the release where the modifications would not be able to be untangled from the changes for FOC.

The DCC also noted that none of the candidates for inclusion in November 2019 Release impact the Communications Service Providers.

The Chair noted that the candidate modifications for the November 2019 Release will still need to be referred to the Change Board and the Authority for approval. The costs provided in the Modification Reports for these modifications will need to be stated as the costs to the end of PIT, with the remaining implementation costs highlighted as being absorbed under the SMETS1 Enrolment and Adoption project. The Chair requested that the Impact Assessment responses provided by the DCC for these modifications clearly state this approach to the costs.

The DCC are continuing to triage the remaining Modifications but the outcome of the independent review is required to confirm recommendations and impacts. SECAS confirmed that this would mean any modification that would impact DCC Systems, and which would not be a candidate for inclusion in the November 2019 Release, would be placed on hold once it reaches Impact Assessment, pending confirmation of the enduring approach to costs. Once this approach is agreed, the outstanding Impact Assessments can be requested. SECAS will provide updated timetables for all open modifications, based on this assumption, to the Panel in January 2019.

A Panel Member raised concern regarding release timeframes, whereby the process moves at the speed of the slowest modification. SECAS suggested introducing a cut-off date for modifications.

The Panel discussed the DCC Cost Benchmarking Study's Steering Committee. The SEC Panel Chair will sit on the Steering Group and suggested another Panel Member may also wish to do so, to provide oversight on behalf of Parties. The first meeting is scheduled for Thursday 20 December, and the Steering Committee is likely to meet two or three times before the end of February 2019. A Panel Member volunteered to sit on the Steering Group.

Post-meeting note: The Panel member was unavailable to attend the first meeting and another Panel Member volunteered to stand in.

The Panel **AGREED** the approach to be taken for modifications targeted for the November 2019 SEC Release and **NOTED** that an enduring approach for DCC costs will be agreed following the DCC's cost benchmarking study.

The Panel **AGREED** that the DCC should provide clarity on the release timeframes and confirmation of the full costs for the modifications targeted for the November 2019 Release.

SECP63/06: DCC to provide clarity on the release timeframes and confirmation of the full costs for the modifications targeted for the November 2019 Release.

17. SEC Change process improvements: release framework and wider SEC change service improvements

SECAS presented the Panel with an overview of the activities being undertaken to reduce the cost of the DCC assessing and implementing SEC Modification Proposals, in addition to the work being undertaken on wider service improvements to the SEC change process.

SECAS noted that work with the DCC is ongoing, to develop underlying improvements to the Change Process and running of the Working Groups. A key workstream will also be the development of the underlying framework and processes for SEC Releases following the approval of [SECMP0061 'Enduring SEC Release Provisions'](#).

SECAS noted that Panel determining the decision points and decision owners in the release process, will be picked up as part of the wider discussions on this framework. This would enable a holistic determination to be made once the end-to-end process, including where the decision points would lie within this, has been developed and agreed.

SECAS proposed that an informal Change process improvements discussion and ideas-gathering session be held at 9am on 11 January 2019, just before the next scheduled meeting, for any Panel members interested in attending. The Panel agreed to this approach.

The Panel **NOTED** the update and **AGREED** that SECAS should issue invitations for a pre-Panel discussion and ideas-gathering session on Change process improvements on 11 January 2019.

SECP63/07: SECAS to facilitate a pre-Panel discussion and ideas-gathering session on the proposed Change process improvements on 11 January 2019.

18. BEIS Update

BEIS provided the Panel with an update on recent publications, forthcoming consultations and key milestones.

A Panel Member queried the timescales for the Government response to the November 2018 SMETS1 regulatory consultation. A Panel Member raised that Suppliers on the supply chain are making decisions in the interim based on the information which they have available. BEIS noted that the earliest BEIS can provide a response is the end of January 2019, however, the consultation should be a strong indication of the ultimate decision on CPA and CPL management processes for SMETS2 Devices.

The Panel **NOTED** the update.

19. DCC Update

The DCC presented the Panel with an update on the activities undertaken since the last Panel meeting.

SMETS1

The DCC Licence Condition 13 consultation was issued to SEC parties and closed on 23 November 2018 and responses are now being assessed. A final plan is expected in early 2019.

The DCC intends to offer a new support service to managed service providers and suppliers to facilitate and expedite SMETS1 Eligibility Testing.

The Panel were informed that SMETS1 delivery is on track and the DCC are making a plea to see mobilisation plans.

Release 2.0

The first of Dual Band Communications Hubs (DBCH) for Central and South are with the Communication Service Provider (CSP). Availability of DBCHs for the North was delayed due to a severity 2 defect. This defect was fixed and closed in November. Two other defects were identified in November which are currently under investigation. The DCC will update the TAG and SEC Panel in January on the status of their resolution.

North DBCHs firmware will be available for UIT and delivery of the 1st pallet following TAG and SEC Panel approval.

Major incident reporting

The DCC reported three major incidents highlighting INC000000415468 - Core Communication Services: Meter Install disruption as a result of the O2/ Telefonica 24-hour network outage on 6 December 2018.

The DCC have opened an action with Telefonica to review any mitigation options should there be a loss of data network in the future.

The Panel **NOTED** the update.

20. SEC Panel Sub-Committee Report

SECAS provided the Panel with an update on recent activities from all the SEC Panel Sub-Committees.

The Chair highlighted two issues raised by the Operations Group relating to the DCC Performance Measurement report, Data Quality and non-compliances respectively.

The Operations Group raised concern that the DCC Performance Measurement Report does not reflect the user experience and raised non-compliant instances of Suppliers installing cellular Communications Hubs instead of the required mesh Communications Hub.

The Panel **NOTED** the absence of a general performance assurance framework for dealing with Party non-compliance. The Chair suggested the Operations Group review each case of non-compliance and provide a view on how they could be addressed to the Panel.

The Chair invited Panel Members to submit any perceived issues with SEC obligations related to performance assurance to SECAS.

The Panel:

- **NOTED** the update;
- **AGREED** that the Operations Group should highlight exactly what the issues are with DCC Performance reporting; and
- **AGREED** that the Operations Group should review each apparent non-compliance and provide proposed mitigations for escalation to the Panel.

SECP63/08: Panel Members to submit any perceived issues with SEC obligations related to performance assurance to SECAS.

21. DCC Reporting

The Panel were provided with the Certificate Signing Requests (CSR) and Forecast Variance Report from the DCC as required by the SEC.

The Panel **NOTED** the reports.

22. Operations Report – November 2018

The Panel were presented with the Operations Report for November 2018. The report provided an outline of the activities undertaken by the SECAS team in support of the SEC.

The Panel **NOTED** the report.

23. Smarter Markets Project Update

The Panel were provided with an update on the activities currently being undertaken to support the project.

The Panel **NOTED** the update.

24. Transitional Governance Update

SECAS presented the Panel with an update from the transitional governance entities and other smart metering related meetings and workshops attended by the SECAS in the last month.

The Panel **NOTED** the contents of the paper.

25. Any Other Business

There were two items of Any Other Business raised.

The Panel were informed of an issue regarding the sharing of the RDP monthly incident report to Large Supplier parties which SECAS agreed to review.

Post-meeting note: The RDP report is delegated by the Panel to the Operations Group to review and has been confidentially shared by SECAS with the Operations Group. SECAS is following up with the Panel Member to understand specific concerns.

The Panel discussed whether the Testing Advisory Group (TAG) should take on a broader role of assessing the commercial viability of production proving testing regimes.

The Panel **AGREED** that testing oversight should sit with the TAG, however, commercial assessment should be the responsibility of the SEC Panel.

There was no further business and the Chair closed the meeting.