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## Change Sub-Committee Meeting 01\_0804

**8 April 2019**

**10:00 – 12:00**

**Gemserv, 8 Fenchurch Place, London, EC3M 4AJ**

### Final Agenda

| Item No. | Agenda Item   | Paper Reference | Meeting Lead  |
|----------|---|-----------------|---------------|
| 1.       | Welcome and introductions   | Verbal          | David Kemp    |
| 2.       | Change Sub-Committee ways of working <ul style="list-style-type: none"> <li>• Terms of Reference</li> <li>• Proposed approach to discussing Draft Proposals</li> <li>• Proposed approach to agendas and papers</li> </ul> <b>FOR DISCUSSION</b> | Verbal          | David Kemp    |
| 3.       | Change Sub-Committee meeting dates<br><b>FOR DECISION</b>   | CSC_01_0804_03  | David Kemp    |
| 4.       | Initial discussion on new Draft Proposals<br><b>FOR DISCUSSION</b>  | Verbal          | Lead Analysts |
| 5.       | Any other business (AOB)  | Verbal          | All           |

### Teleconference Details

**Link to Skype meeting:** <https://meet.lync.com/gemserv/secas/12YR9DY5>

*(A link can also be found in the meeting invite)*

**Dial in from a landline or mobile:** 020 3880 2456

**Access Code:** 71485796#