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## SEC Panel Meeting Headlines 15 March 2019

10:00 – 13:00

Gemserv, 8 Fenchurch Place, London, EC3M 4AJ

### SECP\_66\_1503 – Meeting Headlines

#### SEC Panel Headlines

##### 1. Minutes and Actions Outstanding (For Information)

The Panel noted that the minutes from the February 2019 Panel meeting had been approved ex-committee. It was noted that all actions marked as complete could be closed.

The Panel **NOTED** the update.

#### Decision, Discussion and Information Items

##### 2. Full User Privacy Assessment Review – Other User ‘L’ (For Decision) (**RED**)

The Panel considered a Privacy Assessment Report and Privacy Assessment Management Response for Other User ‘L’. The agenda item was marked as **RED** and therefore recorded in the Confidential Minutes.

The Panel **AGREED** the assurance status for Other User ‘L’.

##### 3. Considerations relating to the ‘Other User’ Role (For Discussion) (**RED**)

Following a review into the potential further categorisation of the ‘Other User’ role, the User Independent Privacy Auditor (IPA) and SECAS presented the Panel with several options for consideration. The agenda item was marked as **RED** and therefore recorded in the Confidential Minutes.

It was agreed that before the Panel can reach a decision on a solution, the requirements of Other SEC Parties need to be better understood.

The Panel therefore **DEFERRED** a decision and requested SECAS to investigate the requirements of Other SEC Parties.

#### **4. SMETS1 Services Initial Operating Capability SIT Completion Decision (For Decision)**

The Testing Advisory Group (TAG) Chair informed the Panel that the exit criteria for SMETS1 Initial Operating Capability (IOC) Systems Integration Testing (SIT) had not been met. The Panel were informed that at the TAG meeting on 6 March, a set of actions had been agreed between the TAG and the DCC, however it was noted that the DCC requires more time to successfully complete these tasks.

It was noted that, once the DCC have successfully completed its actions, an ex-committee Panel meeting may be required to agree that IOC SIT has successfully been completed.

The Panel **NOTED** the update.

#### **5. SMETS1 IOC Live Services Criteria Overview (For Information) (AMBER)**

The DCC provided the Panel with their initial view of how the Live Services Criteria for the SMETS1 Initial Operating Cohort will be assured. The agenda item was marked as **AMBER** and therefore recorded in the Confidential Minutes.

The Panel **NOTED** the presentation.

#### **6. Planned Maintenance Proposal (For Decision) (GREEN)**

The DCC presented the Panel with its updated Planned Maintenance proposal, following consideration at the March Operations Group (OPSG) meeting. The DCC noted that the OPSG were supportive of the proposal.

The Panel **APPROVED** the six-month trial of the proposed changes to Planned Maintenance, commencing 2 April 2019.

#### **7. Credit Cover Process (For Discussion) (RED)**

The DCC presented the Panel with an overview of the current Credit Cover arrangements and potential improvements to it.

The Panel discussed the current process for socialising outstanding debt across all SEC Parties, and how this process could be improved. The agenda item was marked as **RED** and therefore recorded in the Confidential Minutes.

The Panel **NOTED** the presentation.

**8. Current Events of Default (For Decision) (RED)**

The Panel were provided with an update on four existing Events of Default and two new Events of Default, and actions taken since the last SEC Panel meeting. The agenda item was marked as **RED** and therefore recorded in the Confidential Minutes.

The Panel **AGREED** the recommendations for each Event on Default.

**9. Panel Information Policy Update (For Decision)**

The Panel considered proposed amendments to the Panel Information Policy, following instruction from the SECCo Board at its February 2019 meeting.

The Panel **APPROVED** version 3.1 of the Panel Information Policy.

**10. Code Administration Code of Practice Overview (For Information)**

SECAS provided the Panel with an overview of the Code Administration Code of Practice (CACoP).

The Panel **NOTED** the presentation.

**Change Items**

**11. Change Status Report – March 2019 (For Information)**

The Panel were provided with an update on the status and progress of Modification Proposals.

SECAS also provided the Panel with a verbal update on [SECMP0025 'Electricity Network Party Access to Load Switching Information'](#), following it being sent back by the Authority, noting that the Modification Report had been updated to include clarifications provided by the DCC on post Pre-Integration Testing (PIT) costs.

The Panel **APPROVED** the updated SECMP0025 Modification Report and **AGREED** to issue it directly to the Change Board for an ex-committee decision.

The Panel were also provided with an update from the DCC on the current progression of SEC Modification Proposals as they undergo Preliminary Assessments and Impact Assessments.

The Panel **NOTED** the report.

**12. SEC Modification Timetables (For Decision)**

SECAS provided an update to the Panel on the timetables for all Modification Proposals currently in the Refinement Process.

SECAS requested the Panel to incur the costs of the Impact Assessment for [SECMP0062 'Northbound Application Traffic Management – Alert Storm Protection'](#) to ensure this modification

does not miss the cut-off for inclusion in the November 2019 SEC Release. The Panel **AGREED** to request an Impact Assessment for SECMP0062.

The Panel **AGREED** the programme of work and timelines proposed.

### **13. November 2019 SEC Release update (For Decision)**

Following the Panel's consideration of the proposed scope of the November 2019 SEC Release at its February meeting, SECAS have sought further views on the impacts and timing of this release. The Panel considered the views that SECAS received from Parties regarding the November 2019 Release.

The Panel **AGREED** to proceed with the November 2019 SEC Systems Release and **AGREED** the scope of this release on the DCC Systems.

### **14. SECMP0058 Changes to the Governance of the Self-Service Interface' Modification Report (For Decision)**

The Panel were informed that [SECMP0058 'Changes to the governance of the Self-Service Interface'](#) had undergone the Refinement Process, and the Working Group had completed its assessment of the areas requested by the Panel and prepared the Modification Report.

The Panel **APPROVED** the Modification Report and the implementation approach and **AGREED** that SECMP0058 is a Self-Governance Modification.

### **15. SECMP0060 'Amend Requirements to remove 'Pending' devices from SMI' Modification Report (For Decision)**

The Panel were informed that [SECMP0060 'Amend Requirements to remove 'Pending' devices from SMI'](#) had undergone the Refinement Process and the Working Group had completed its assessment of the areas requested by the Panel and prepared the Modification Report.

The Panel **APPROVED** the Modification Report and the implementation approach and **AGREED** that SECMP0060 is a Self-Governance Modification.

### **16. Change Process Improvements Update (For Information)**

SECAS provided the Panel with an update on feedback that they have received from participants in relation to the Modifications Process. They were also informed of the activities being undertaken and the next steps in delivering improvements and solutions to the issues identified.

The Panel **NOTED** the update.

## Standing Agenda Items

### 17. BEIS Update (For Information)

BEIS provided the Panel with an update on the forthcoming consultations and key milestones.

The Panel **NOTED** the update.

### 18. DCC Update (For Information)

The DCC presented the Panel with an update on the activities undertaken since the last Panel meeting, including:

- Operational updates;
- Dual Band Comms Hubs; and
- SMETS1

The Panel **NOTED** the update.

### 19. SEC Panel Sub-Committee Report (For Discussion)

SECAS provided the Panel with an update on recent activities from all the SEC Panel Sub-Committees.

The Panel **NOTED** the update.

### 20. SEC Panel Risk and Issue Register Update (For Decision)

The Panel were provided with an update on the SEC Panel Risk Register and the SEC Panel Issues Register, which included amendments to five existing risks and two existing issues.

The Panel **AGREED** to the amendments to the Risk and Issues Register.

### 21. DCC Reporting (For Information)

The Panel were provided with the Post Commissioning Information Report from the DCC as required by the SEC. The Panel also considered observations raised by the Operations Group (OPSG) against the reports currently delegated to them.

The Panel **NOTED** the report.

### 22. Operations Report – February 2019 (For Information)

The Panel were presented with the Operations Report for February 2019. The report provided an outline of the activities undertaken by the SECAS team in support of the SEC.

The Panel **NOTED** the report.

**23. Smarter Markets Project Update** (For Information)

The Panel were provided with an update on the activities currently being undertaken to support the project.

The Panel **NOTED** the update.

**24. Transitional Governance Update** (For Information)

SECAS presented the Panel with an update from the transitional governance forums and other smart metering related meetings and workshops attended by SECAS in the last month.

The Panel **NOTED** the update.

**25. Any Other Business** (AOB)

The Panel were informed that Electricity Networks Representative, David Lane, will be retiring from the Panel as of 18 March 2019. The Chair thanked David for his valuable contribution to the Panel since its inception in 2013.

There was no further business and the Chair closed the meeting.