

This document is classified as **White** in accordance with the Panel Information Policy. Information can be shared with the public, and any members may publish the information, subject to copyright.

## Technical Architecture and Business Architecture Sub-Committee (TABASC)

**21 February 2019 10:00 – 16:00**

**8 Fenchurch Place, London EC3M 4AJ**

### **TABASC\_39\_2102 – Meeting Headlines**

#### **Decision Items**

##### **TABASC\_37\_1312 – Draft Minutes and Actions Outstanding (For Decision)**

The draft minutes from the December 2018 TABASC meeting were approved as final. All actions were marked as completed or on target for completion with several verbal updates provided.

##### **TABASC\_39\_2102\_05 – Retiring Design Notes (For Decision)**

SECAS presented the Retiring Design Notes paper to the TABASC noting that a number of design notes have evolved over time and are on the Smart Energy Code (SEC) website in their original format. SECAS put forward a number of options for maintenance or retirement of the design notes for the TABASC to discuss which option to take forward.

The TABASC **AGREED** to retain the problem statement regarding the design challenge and transpose the key material in the BAD and BAM per section 2.1.2 of the paper TABASC\_39\_2102\_05.

##### **TABASC\_39\_2102\_10 – SMETS1 Services Release BAD Project Initiation Document (For Decision)**

SECAS presented the SMETS1 Services Release BAD Project Initiation Document (PID) which covered undertaking the review and actioning the necessary updates to the Business Architecture Document (BAD) in order to capture the changes implemented as part of the SMETS1 Services Release.

The TABASC **APPROVED** the PID for the SMETS1 Services Release Changes to the BAD, provided in Appendix A.

##### **TABASC\_39\_2102\_12 – BAM Usage (For Decision)**

SECAS presented the Business Architecture Model (BAM) Usage update highlighting that this paper sets out how value can be delivered from the BAM and how to determine if value is gained. The TABASC discussed their views regarding the potential value of maintaining the BAM and whether to commit to updating the BAM for SMETS1.

The TABASC **AGREED** the actions in section 4 of the paper and **AGREED** that the BAM should be updated for SMETS1 Services Release.

##### **TABASC\_39\_2102\_13 – SMETS1 Services Release TAD Project Initiation Document (For Decision)**

SECAS presented the SMETS1 Services Release Technical Architecture Document (TAD) Project Initiation Document (PID) for undertaking the review and actioning the necessary updates to the TAD to capture the changes implemented as part of the SMETS1 Services Release.

The TABASC **APPROVED** the PID for the SMETS1 Services Release Changes to the TAD, provided in Appendix A.

#### **TABASC\_37\_1312\_18 – TABASC Quarterly Work Package (For Decision)**

SECAS provided the TABASC with the Quarterly Work Package for the TABASC which provided an overview of the activities and associated resource requirements for the SECAS core team and project resource for the period of 1 April to 30 June 2019.

The TABASC **RECOMMENDED** the Work Package for SEC Panel/SECCo Board approval.

## **Information Papers**

### **BEIS Electric Vehicle (EV) Update (Presentation)**

BEIS presented an update on electric vehicle Smart Metering proof of concept. The BEIS presentation provided an overview of the objectives, the current activities in the EV market, the current Smart Metering capability and the innovation project objectives. BEIS noted that the feasibility studies are due to end in March and the contract awarded for project delivery in April. BEIS will return to the TABASC meeting in April 2019 to present the outcome of the two studies.

The TABASC **NOTED** the presentation.

### **Progressing IRPs through the Change Process (For Information)**

SECAS provided the TABASC with an update on progressing Issue Resolution Proposals (IRPs) through the Change Process highlighting that the IRPs go through the Technical Specification Issue Resolution Subgroup (TSIRS) and a solution is agreed then transferred to the SEC Change Team. Once received, the Change Team determine if the changes are document-only or non-document only. The TABASC noted that they would like involvement at the outset to triage the IRPs and any other technical issues and perform an assessment of the extent of the changes and decide upon the recommended release management path.

The TABASC **NOTED** the presentation.

### **TABASC\_39\_2102\_11 – SMETS1 Services Release BAD Project Update – January 2019 (For Information)**

SECAS presented the SMETS1 Services Release BAD Project Update for January 2019 noting that this will form a regular update to be presented each month. The monthly update in this paper covers the activities undertaken in January 2019 in support of the SMETS1 Services Release BAD update project. The report included a high-level dashboard setting out project status and high-level risks; an update on resource use and expenditure to date.

The TABASC **NOTED** the contents of this paper.

### **TABASC\_39\_2102\_14 – SMETS1 Services Release TAD Project Update – January 2019 (For Information)**

SECAS presented the SMETS1 Services Release TAD Project Update for January 2019 noting that this will form a regular update to be presented each month. The monthly update in this paper covers the activities undertaken in January 2019 in support of the SMETS1 Services Release TAD update

project. The report included a high-level dashboard setting out project status and high-level risks; an update on resource use and expenditure to date.

The TABASC **NOTED** the contents of this paper.

#### **TABASC\_39\_2102\_15 – TABASC Risk Register (For Information)**

SECAS provided an update on the TABASC risks and associated risk management plans. SECAS highlighted that there were no significant updates to consider this month. It was noted that a thorough review of the risk register will be undertaken by the TABASC in March and SECAS agreed to provide commentary summarising to the changes to the risks.

The TABASC **NOTED** the contents of this paper and Appendix A.

#### **TABASC\_39\_2102\_16 – Activity Planner (For Information)**

The TABASC Activity Planner has been provided to the TABASC to manage its duties, time, and required expert support. SECAS highlighted up and coming activities, noting the addition of BAD TAD and BAM activities.

The TABASC **NOTED** the contents of this paper and Appendix A.

#### **TABASC\_39\_2102\_17 – Ofgem & DCC Update on the RDP/CSS to DCC DSP interfaces CR (For Information)**

Ofgem and the DCC presented an update on the RDP/CSS to DCC DSP interfaces change request highlighting that the CSS will be the owner and master of all registration data for Gas and Electricity. The CSS will interface with DSP and notify any data changes. CSS will use Gamma and will become the RDP. The TABASC supported the approach proposed however noted that they expect the DSP changes to be built in from the beginning, thereby not necessitating another DSP change in future.

The TABASC **NOTED** the contents of this paper.

#### **DCC RFI T3 Aerials Solution Update (Presentation) (AMBER)**

The DCC provided the TABASC with a solution update on the RFI T3 Aerials highlighting that the RFI is closed and noted that a technical workshop had taken place with two respondents. The TABASC **AGREED** the need for DCC to progress with an RFQ to investigate including 4G capability to future proof Communications Hubs. This item was marked as **AMBER** and will therefore be recorded in the confidential minutes.

The TABASC **NOTED** the presentation.

The DCC also provided an update on the Significant Metallic Obstruction (SMO) highlighting the proposed changes to the Communications Hub Support Materials defining a SMO and noted that DCC is seeking independent analysis and feedback from users to corroborate the analysis provided by the Communications Services Providers.

The TABASC **NOTED** the update.

## **Discussion Items**

#### **TABASC\_39\_2102\_09 – SECMP0067 ‘Service Request Traffic Management’ Business Requirements Analysis (For Discussion)**

SECAS provided the TABASC with the Business Requirements Analysis paper for [SECMP0067 ‘Service Request Traffic Management’](#). The TABASC discussed with SECAS the Business

Requirements before this is submitted to the DCC for preliminary assessment. SECAS put forward a number of questions for discussion including if there were comments on the Priority Service Request List.

The TABASC **NOTED** the SECMP0067 Requirements and **AGREED** to review any future set of the Requirements before submitting for Preliminary Assessment.

## Monthly Updates

### DCC Update – Verbal (For Information)

The DCC provided an update on the following items:

- Production Proving
- Tactical Test Lab for Initial Operating Capacity (IOC) of User Testing Services
- Meters being installed per day
- Interoperability and Innovation events being held
- Recent involvement in Half Hourly Settlements

The TABASC **NOTED** the DCC Update.

### Sub-Committee Update – Verbal (For Information)

The TABASC Chair provided the TABASC with an update on the Smart Metering Key Infrastructure Policy Management Authority (SMKI PMA) and Security Sub-Committee's (SSC's) recent activities, highlighting areas of specific relevance to the TABASC. An update on the discussions at the recent Operations Group was also provided.

The TABASC **NOTED** the Sub-Committee Update.

### BEIS Update (For Information)

The TABASC were provided with BEIS presentation slides on the publication of the recent and future consultations.

The TABASC **NOTED** the BEIS Update.

## A.O.B (AMBER)

Two items of additional business were raised.

A TABASC member brought an update on the Ecosystems Management Framework (EMF) provided by the DCC at the SM WAN Forum meeting to the TABASC's attention. TABASC members **NOTED** that clarity of governance for the activities is required and **AGREED** that an update should be provided at a future meeting. This item was marked as **AMBER** and will therefore be recorded in the confidential minutes.

A TABASC member highlighted that the DCC response to Firmware Management Consultation is now published.

## Next Meeting – 21 March 2019