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SEC Panel Meeting Headlines 15 February 2019

10:00 – 13:30

Gemserv, 8 Fenchurch Place, London, EC3M 4AJ

SECP_65_1502 – Meeting Headlines

SEC Panel Headlines

1. Minutes and Actions Outstanding (For Information)

The Panel noted that the minutes from the January 2019 Panel meeting had been approved ex-committee. It was noted that all actions were marked as completed or on target for completion in the near future.

The Panel **NOTED** the update.

Decision, Discussion and Information Items

2. Privacy Controls Framework update (For Decision) (**AMBER**)

SECAS presented the Panel with an updated version of the Privacy Controls Framework (PCF) v2.3 following discussions at the January 2019 Panel meeting, relating to a Party's route to compliance with SEC Section I (Privacy).

The Panel **APPROVED** the Privacy Controls Framework V2.3.

3. CPA Certificates with 'conditional' end dates (For Information) (**RED**)

The Panel were provided with a confidential update on the developments relating to the conditions that have been attached to two Commercial Product Assurance (CPA) Certificates by the National Cyber Security Centre (NCSC). The discussion was classified as **RED** and therefore recorded in the Confidential Minutes.

The Panel **NOTED** the update.

4. SMETS1 Testing Governance Planning Update (For Information)

SECAS provided the Panel with an update on the governance planning and forthcoming Testing Advisory Group (TAG) activities in advance of SMETS1 Initial Operating Capacity (IOC) Systems Integration Testing (TAG) completion, and subsequent activities in relation to SMETS1 Services Release testing.

The Panel **NOTED** the update.

5. Draft Budget 2019-22 Consultation Responses (For Decision)

SECAS presented the Panel with a confidential update on the responses received from the Draft Budget 2019-22 consultation that closed on 31 January 2019. SECAS provided initial observations on the comments, and draft responses to the comments on behalf of the Panel.

The Panel **AGREED** a response to the matters raised and **APPROVED** the Draft Budget to be effective from 1 April 2019.

6. SEC Panel Risk and Issue Register Update (For Decision)

SECAS provided an update on the SEC Panel Risk Register and Issues Register, which included amendments to the mitigating actions to three existing risks and one issue.

The Panel **AGREED** the amendments to the SEC Panel Risk and Issues Register.

7. Risk and impact-based approach to Planned Maintenance (For Decision) (**AMBER**)

The DCC informed the Panel that it has been reviewing Maintenance Schedule requirements in the SEC with a view to improving the overall outcome for Users in relation to maintenance and service enhancing change. The DCC presented the Panel with a proposed way forward ahead of raising a Modification Proposal.

The Panel were supportive of the proposal and **AGREED** that DCC may initiate a trial of the proposal from 1 April, subject to the DCC providing a detailed forward plan at the next Operations Group meeting and final Panel approval at the March meeting.

8. Current Events of Default update and discussion (For Decision) (**RED**)

The Panel was provided with a confidential update on four existing Events of Default and two new Events of Default and considered recommendations from SECAS regarding the monitoring and remediation of each defaulting SEC Party. The discussion was classified as **RED** and therefore recorded in the Confidential Minutes.

The Panel **AGREED** the recommendations for each Event of Default.

9. Event of Default – Solution Options (For Decision) (**GREEN**)

Following recent Events of Default involving Suppliers with SMETS2 installations operated using DCC services, SECAS presented the Panel with two options for resolving Supplier of Last Resort (SoLR) events where the SoLR Supplier wishes to maintain the systems of the Defaulting Supplier.

The Panel requested that SECAS seek further input from the User CIO, the TABASC and the SSC on whether either option would present any material change to User systems.

10. Interested Parties Distribution List (For Decision)

SECAS presented the Panel with a proposal to create and utilise an Interested Party distribution list to enable companies, organisations and individuals who are not obliged to be a SEC Party, to receive public SEC related information and keep up to date with SEC developments.

The Panel **AGREED** that the SEC Newsletter could be circulated to Interested Parties who are not a SEC Party.

Change Items

11. Change Status Report – February 2019 (For Information)

The Panel were provided with an update on the status and progress of Modification Proposals.

The Panel were also provided with an update from the DCC on the current progression of SEC Modification Proposals as they undergo Preliminary Assessments and Impact Assessments.

The Panel **NOTED** the report.

12. Update on SECMP0007 'Firmware updates to IHDs and PPMIDs' (For Information)

The Panel were provided with an update on [SECMP0007 'Firmware updates to IHDs and PPMIDs'](#), following queries that were raised in the previous meeting on January 2019. The Panel also discussed next steps for this modification.

The Panel **NOTED** the update.

13. SECMP0025 'Electricity Network Party Access to Load Switching Information' Modification Report (For Decision)

The Panel considered the Modification Report for [SECMP0025 'Electricity Network Party Access to Load Switching Information'](#), which has previously undergone the Refinement Process and the Report Phase, before being sent back by the Change Board to obtain the full implementation costs.

The Panel:

- **AGREED** that SECMP0025 should be progressed to the Report Phase;
- **AGREED** the duration of the Modification Report Consultation to be five Working Days;
- **APPROVED** the Modification Report;
- **APPROVED** the implementation approach; and
- **AGREED** that SECMP0025 should be progressed as an Authority Determined Modification.

14. SECMP0069 'EU Exit Changes' New Modification Proposal (For Decision)

SECAS presented the Panel with new Modification Proposal [SECMP0069 'EU Exit Changes'](#).

The Panel:

- **AGREED** that SECMP0069 should be progressed to the Report Phase;
- **APPROVED** the Modification Report;
- **APPROVED** the implementation approach; and
- **AGREED** that SECMP0069 should be progressed as a Self-Governance Modification.

15. SECMP0070 'Permission to give Alt HAN Forum vires for enduring management and maintenance of the EPL' New Modification Proposal (For Decision)

SECAS presented the Panel with new Modification Proposal [SECMP0070 'Permission to give Alt HAN Forum vires for enduring management and maintenance of the Exempt Premises List \(EPL\)'](#).

The Panel:

- **AGREED** that SECMP0070 should be progressed to the Report Phase;
- **APPROVED** the Modification Report;
- **APPROVED** the implementation approach; and
- **AGREED** that SECMP0070 should be progressed as a Self-Governance Modification.

16. November 2019 Release Implementation Document (For Decision)

The Panel were provided with an update on the current status of the November 2019 SEC Release, and considered the Release Implementation Document. The Panel were also provided with an update on the June 2020 SEC Release.

The Panel **AGREED** the scope of the November 2019 SEC Release and **BASELINED** the Release Implementation Document.

17. Change Process Improvements update (For Information)

SECAS provided an update the Panel on the work being undertaken to improve the SEC Modifications Process, including an overview of the function of the Change Sub Committee (CSC), and how the Development Stage will work.

The Panel **NOTED** the update.

Standing Agenda Items

18. BEIS Update (For Information)

BEIS provided the Panel with an update on the forthcoming consultations and key milestones.

The Panel **NOTED** the update.

19. DCC Update (For Information)

The DCC presented the Panel with an update on the activities undertaken since the last Panel meeting.

The Panel **NOTED** the update.

20. SEC Panel Sub-Committee Report (For Information)

SECAS provided the Panel with an update on recent activities from all the SEC Panel Sub-Committees.

The Panel **NOTED** the update.

21. DCC Reporting (For Decision)

The Panel were provided with the Certificate Signing Requests (CSR) Forecast Variance Report, the Service Request (SR) Variance Report and the Post Commissioning Information Report from the DCC as required by the SEC.

The Panel also reviewed its current “blanket redaction” on these reports and considered a request from the DCC to ensure Parties who have obligations related to the reports adhere to these.

The Panel:

- **AGREED** to remove the ‘blanket redaction’ from 1 June 2019;
- **APPROVED** delegating the SR and CSR reports to the Operations Group (OPSG);
- **ENDORSED** the request from the DCC that Parties that have an obligation to submit a Service Request forecast do so; and

- **NOTED** the observations from the OPSG in relation to the DCC reports delegated to them.

22. Operations Report – January 2019 (For Information)

The Panel were presented with the Operations Report for January 2019. The report provided an outline of the activities undertaken by the SECAS team in support of the SEC.

The Panel **NOTED** the report.

23. Smarter Markets Project Update (For Information)

The Panel were provided with an update on the activities currently being undertaken to support the project.

The Panel **NOTED** the update.

24. Transitional Governance Update (For Information)

SECAS presented the Panel with an update from the transitional governance forums and other smart metering related meetings and workshops attended by SECAS in the last month.

The Panel **NOTED** the update.

25. Any Other Business (AOB)

The Panel were informed that the Code Administration Code of Practice (CACoP) was seeking feedback; SECAS noted it would be sending questions regarding the CACoP to Panel Members via email following the meeting, with answers required by 28 February 2019.

There was no further business and the Chair closed the meeting.