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SEC Panel Meeting Headlines 11 January 2019

10:00 – 13:00

Gemserv, 8 Fenchurch Place, London, EC3M 4AJ

SECP_64_1101 – Meeting Headlines

SEC Panel Headlines

1. Minutes and Actions Outstanding (For Information)

The Panel noted that the minutes from the December 2018 Panel meeting had been approved ex-committee. It was noted that all actions were marked as completed or on target for completion in the near future.

The Panel **NOTED** the update.

Decision, Discussion and Information Items

2. SEC Panel Risk and Issue Register Update (For Decision)

SECAS provided an update on the SEC Panel Risk Register and Issues Register, which included an amendment to the mitigating actions to two existing risks and three issues.

The Panel **AGREED** the amendments to the SEC Panel Risk and Issues Registers.

3. Current Events of Default (For Decision) (**RED**)

The Panel were provided with a confidential update on four existing Events of Default, and one new Event of Default. The discussion was classified as **RED** and therefore recorded in the Confidential Minutes.

The Panel **AGREED** to monitor the five remaining Parties in Default.

4. Supplier of Last Resort Workshop Update (For Decision) (**RED**)

A Small Supplier member provided the Panel with the proposed next steps regarding a Supplier of Last Resort (SoLR) scenario. An alternative solution was also presented by SECAS.

The discussion was classified as **RED** and therefore recorded in the Confidential Minutes.

The Panel **CONSIDERED** both solutions and **AGREED** to investigate a simplified solution for the SoLR in question.

5. Full User Privacy Assessment Review – Shared Resource ‘C’ (For Decision) (**RED**)

Any SEC Party wishing to act in the DCC User Role of Other User is required to undertake a Full User Privacy Assessment. In accordance with SEC Section I2.23, the SEC Panel is required to consider the outcomes of the assessment and set an assurance status for each SEC Party that has undergone this process.

The SEC Panel considered the Privacy Assessment Report and Privacy Assessment Management Response for one SEC Party: Shared Resource ‘C’. The agenda item was marked as **RED** and therefore recorded in the Confidential Minutes.

The Panel:

- **AGREED** not to set an Assurance Status for Shared Resource ‘C’ during the meeting; and
- **AGREED** to set an Assurance Status ex-committee.

6. Recommended Target Operating Model for market wide half hourly settlement: ELEXON update (For Discussion)

A presentation was provided by Elexon giving an overview of the recommended target operating model for market wide half hourly settlement. The update was provided following the completion of a critical phase of development of the half hourly settlement design.

The Panel **NOTED** the update.

7. SMETS1 Testing Governance Planning (For Discussion)

Following the December Panel update from BEIS on SMETS1 governance activities, subsequent discussion and planning sessions have taken place between SECAS, the DCC, TAG and BEIS on the timing of the meetings and associated reports that will be provided to the Testing Advisory Group and Panel to enable a SMETS1 Initial Operating Capability (IOC) System Integration Test (SIT) exit decision to occur.

SECAS provided an update to the Panel on the proposed governance planning, in advance of IOC SIT completion.

The Panel **NOTED** the update.

Change Items

8. Change Status Report – January 2019 (For Information)

The Panel were provided with an update on the status and progress of Modification Proposals.

The Panel were also provided with an update from the DCC on the current progression of SEC Modification Proposals as they undergo Preliminary Assessments and Impact Assessments.

The Panel **NOTED** the report.

9. SEC Modification Timetables (For Decision)

SECAS presented the Panel with the proposed timetables for the ongoing SEC modifications. The Panel were invited to agree on how to proceed.

A Panel member raised a concern regarding the timelines for progressing [SECMP0007 'Firmware updates to IHDs and PPMIDs'](#) which was initially raised in March 2016.

The Panel **NOTED** that updating Over-The-Air (OTA) firmware for In Home Displays (IHDs) and Prepayment Interface Device (PPMID) via the DCC's infrastructure is crucial and represents a risk should the Modification not be implemented.

The Panel discussed an expedited approach for progressing low cost, immaterial modifications such as [SECMP0060 'Amend Requirements to remove 'Pending' devices from SMI'](#).

The Panel:

- **AGREED** to review the status of SECMP0007 and consider an approach for expedient implementation; and
- **AGREED** to request the IA for SECMP0060.

10. 'SECMP0039 'Communication Hub returns notification mechanism for Other SEC Parties' Modification Report (For Decision)

SECAS presented the Panel with the Modification Report for [SECMP0039: 'Communication Hub returns notification mechanism for Other SEC Parties'](#) Modification Report.

The Panel:

- **AGREED** that SECMP0039 should be progressed to the Report Phase;
- **APPROVED** the Modification Report;
- **APPROVED** the implementation approach; and
- **AGREED** that SECMP0039 should be progressed as a Self-Governance Modification.

11. Change Service Improvements: proposed framework for raising changes (For Decision)

Due to time constraints, this item was postponed until the February Panel meeting.

Standing Agenda Items

12. BEIS Update (For Information)

BEIS provided the Panel with an update on the forthcoming consultations and key milestones.

The Panel **NOTED** the update.

13. DCC Update (For Information)

The DCC presented the Panel with an update on the activities undertaken since the last Panel meeting.

The Panel **NOTED** the update.

14. SEC Panel Sub-Committee Report (For Information)

SECAS provided the Panel with an update on recent activities from all the SEC Panel Sub-Committees.

The Panel **NOTED** the update.

15. DCC Reporting (For Information)

The Panel were provided with the Certificate Signing Requests (CSR) Forecast Variance Report and the Post Commissioning Information Report from the DCC as required by the SEC.

The Panel **NOTED** the reports.

16. Operations Report – December 2018 (For Information)

The Panel were presented with the Operations Report for December 2018. The report provided an outline of the activities undertaken by the SECAS team in support of the SEC.

The Panel **NOTED** the report.

17. Smarter Markets Project Update (For Information)

The Panel were provided with an update on the activities currently being undertaken to support the project.

The Panel **NOTED** the update.

18. Transitional Governance Update (For Information)

SECAS presented the Panel with an update from the transitional governance forums and other smart metering related meetings and workshops attended by SECAS in the last month.

The Panel **NOTED** the update.

19. Any Other Business (AOB)

There was one item of any other business raised:

A Panel member requested a review take place of the SEC Parties list and categories of Suppliers, which SECAS agreed to complete.

There was no further business and the Chair closed the meeting.