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Paper Reference:	**SECP_63_1412_01**
Action:	**For Information**

Actions Outstanding

Outlined below are the actions outstanding from previous meetings and their current status. The Action Reference identifies the meeting number followed by the action number.

Action Reference	Action	Responsibility	Completion Date	Update	Status
SECP59/05	SECAS to provide further information on the decision points relating to Panel and DCC decision-making responsibilities, with examples.	SECAS	14/12/2018	This activity will be picked up as part of the work on the Enduring Release process. A progress update will be provided at the December meeting.	Ongoing
SECP59/06	The DCC to provide further information on how it will implement the IRPs that can fit into maintenance releases, including the approach it will take and the associated costs.	DCC	TBC	The DCC are reviewing which IRPs can be included in maintenance releases and will provide an update at a future meeting.	Ongoing

SECP60/02	SECAS to facilitate an additional Panel meeting to discuss the issue relating to high costs of change.	SECAS	07/12/2018	At the November 2018 Panel meeting, the DCC informed the Panel that it will be undertaking a cost benchmarking study to achieve efficient, economic and effective change. In light of this, SECAS recommend that the Panel wait for the outcome of the study before determining the next steps, which may include an additional meeting to discuss costs. SECAS are therefore proposing that this action be closed.	CLOSED
SECP60/03	SECAS to investigate the existing controls in place for Other Users and consult with the SSC/SMKI PMA to determine whether there are any issues associated with any solution, such as security, impact on the SMKI arrangements, governance and incentives (on such parties to comply).	SECAS	07/12/2018	At its meeting on 20/11/2018, the SMKI PMA considered the original policy intent of SPOTI, it's capabilities and the security risks associated with making Device Certificates available to parties that are not regulated under the SEC. The SMKI PMA believe that the policy intent of SPOTI should not be expanded beyond Gas Network Operators and Independent Gas Transporters to mitigate the security risks and agreed to advise the DCC accordingly. Work on the risk assessment is continuing. SECAS propose closing this action and updating the Panel when necessary.	CLOSED
SECP62/01	SECAS to amend the PCF v2.2 to include a clause that states if an Other User wishes to begin utilising Service Requests pertaining to SEC Sections I1.2 – I1.4, they must notify the Panel and the Panel will consider	SECAS	21/11/2018	The PCF was updated and uploaded to the SEC website on 21/11/2018.	CLOSED

	whether a further Privacy Assessment is required.				
SECP62/02	SECAS to circulate a condensed project list to be included in the Draft Budget to Panel Members (at AMBER) to be discussed at the December 2018 meeting.	SECAS	04/12/2018	SECAS circulated a SEC Panel Draft Project Budget to Panel Members on 04/12/2018. This has been incorporated into a full version of the Draft Budget 2019-2022, which will be discussed under agenda item 4.	CLOSED
SECP62/03	SECAS and the DCC to present the Panel with a set of SoLR scenarios, including prepayment and credit mode, for consideration at the December 2018 Panel meeting.	SECAS/DCC	14/12/2018	This will be presented as part of agenda item 7.	Ongoing
SECP62/04	SECAS to provide the Panel with an overview of the debt recovery process following an Event of Default.	SECAS	14/12/2018	An update will be provided at the December Panel meeting.	Ongoing
SECP62/05	The DCC to circulate a draft Terms of Reference regarding the cost benchmarking study to Panel Members and the Testing Advisory Group for review.	DCC	13/11/2018	The DCC circulated a draft cost benchmarking study Terms of Reference to Panel Members for comment on 13/11/2018.	CLOSED
SECP62/06	The DCC to review Modification Proposals that have previously been rejected due to costs, as part of its cost benchmarking study.	DCC	March 2019	The cost benchmarking study is currently scheduled to be delivered in March 2019, and an update will be provided at a future meeting.	Ongoing