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Action:	**For Decision**

Updated TSIRS and Change Sub-Committee interaction

1. Background

At the TABASC meeting 36 SECAS presented a flowchart setting out a proposed method of working when the Change Sub-Committee (CSC) (assuming Authority approval of SECMP0049 'Section D Review: Amendments to the Modification Process') is established and responsibility for the Technical Specification Issue Resolution Subgroup (TSIRS) transfers to the TABASC. The TABASC debated the workflow and proposed amendments.

The appendix to this paper sets out the revised workflow. This paper seeks approval from the TABASC for the amendments.

2. Key points to note

The main changes to the workflow is recognition that the Issues Log will continue to be maintained throughout the process. The workflow has been updated to reflect this.

Owing to the detailed nature of the issues typically raised, it can be expected that the explanations or detailed-level changes to Technical Specifications will be developed through the activities conducted under the TSIRS.

The CSC activities are anticipated to identify potential conflicts or efficiencies with other industry change, such as modifications impacting the same areas. It is not anticipated that work on TSIRS activities will halt as a result of these interactions; rather that status reports will be provided and discussed between the groups, to ensure co-ordination of changes. Key to making the process work will be the effective communication and two-way flow of information between the groups.

Our intention is to implement the process and, if necessary, refine it once in operation.

3. Recommendation

The TABASC is requested to **AGREE** the proposed response to the consultation, set out in the appendix to this paper.

David Kemp

SECAS Team

6 December 2018