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SEC Panel Meeting 110

9:30 – 13:30, 22 November 2022

SECP_110_2211 – Meeting Headlines

Decision, Discussion and Information Items

1. Minutes and Actions Outstanding (For Information)

The Panel reviewed the minutes from SEC Panel 109 and **APPROVED** them as final. The Panel **NOTED** the Actions update and **AGREED** to close all actions marked as Propose to Close.

2. DCC Service Management System LC16 Exemption (For Decision) (GREEN)

The DCC sought Panel support for its application to BEIS to grant relief under LC16.6 for the DCC's Service Management System procurement. The Panel **SUPPORTED** DCC's application to BEIS, seeking exemption from LC16.6, following assurance from the DCC.

3. GBCS 4.1 Programme Update (For Decision) (GREEN)

The DCC sought Panel endorsement of changes to the agreed baseline Milestone Dates, by swapping the order in which the WNC and Toshiba Comms Hubs are deployed into live service, due to the TOSH release tracking ahead of schedule. This proposal was presented to OPSG on 08 November 2022 where no objections were raised. The Panel **ENDORSED** the change in milestone dates set out in this paper and updates to the SEC Website to reflect the change.

4. DCC Update (For Information)

The DCC provided the Panel with an update on the activities undertaken by the DCC since the last Panel meeting. The Panel **NOTED** the update.

5. Programme Assurance – Quarterly Change Register (For Information) (GREEN)

SECAS provided the Panel with the first iteration of the Quarterly DCC Change Register which sets out each of the DCC projects that are in progress against the SEC Panel's Programme Assurance Policy, the stage of the framework the project is in and the known next steps against each. The Panel **NOTED** the contents of the Quarterly DCC Change Register.

6. SM Communications Transition: the Steering Group (For Decision) (GREEN)

The OPSG Chair presented a paper further describing the Steering Group, a component of the proposed governance structure for the transition of Smart Metering communications. The Panel **AGREED** that a group should be established under the SEC Panel, **AGREED** the Terms of Reference (ToR) should be drafted, after which membership and a Chair can be ascertained, and **PROPOSED** for an initial meeting to be scheduled for January 2023 with Panel attendance.

7. DCC Price Control Consultation Regulatory Year 21/22 (For Decision)

SECAS provided a summary of the Ofgem Price Control consultation for RY21/22 and initial areas for Panel consideration, alongside an approach for delivering a Panel response. The Panel **NOTED** the

summary and **AGREED** to provide further views of issues and topics for inclusion in a Panel response offline.

8. DCC Review: Phase 1 Consultation (For Decision)

SECAS presented a set of Principles that underpin a draft response for SEC Panel to the Ofgem DCC Review Phase 1 Consultation, as requested under action SECP109/02. The Panel **NOTED** the contents of this paper, **REVIEWED** the Principles and Draft Response, and **AGREED** for a workshop to be held to facilitate further discussion.

9. SEC Panel Draft Budget 2023-2026 (For Discussion) (AMBER)

SECAS provided the Panel with an initial view of the Draft Budget for the next three Regulatory Years (April 2023 to March 2026), for discussion. The Panel **AGREED** to raise any amendments to the 2023-2026 Draft Budget offline, ahead of the PFCG meeting on Monday 28 November.

10. Consultancy Support to the Security Sub-Committee: 'End-to-End Security Architecture Document Review' Project Brief (For Decision) (AMBER)

SECAS requested SEC Panel approval for the Security Sub-Committee (SSC) to proceed with the End-to-End Security Architecture Document (SAD) Review. SECAS also presented the project overview and approach, scope, defined activities, timeframe, resource requirements and the preferred bidder recommendation from SSC. The Panel **NOTED** the outcome of the ITT and evaluation process, **APPROVED** the SSC's recommendation of the preferred bidder, and **RECOMMENDED** to the Board the release of funds.

11. Privacy Control Framework – Consultation Responses (For Decision) (AMBER)

SECAS and the User Independent Privacy Auditor (User IPA) have reviewed the Privacy Control Framework v21.12 (PCF) consultation responses received from Users. SECAS summarised the updated proposed changes to the PCF v2.12 agreed with User IPA. The Panel **NOTED** the contents of this paper, **APPROVED** the proposed amendments to the Privacy Controls Framework v2.12, **CONSIDERED** the feedback provided by Other User 'L' and its client, and **AGREED** no further consideration of changes to the PCF or the SEC are required, at this time.

12. Update on User CIO Contract Discussions (For Decision) (RED)

SECAS provided an update on the outcome of negotiations with the User CIO in relation to contract pricing beyond the end of their initial contract term. The Panel **AGREED** SECAS' recommendations.

13. SEC Website Project (For Decision) (GREEN)

SECAS outlined some of the challenges with the current SEC website and provided an overview of potential options to improve its functionality for users. The Panel **NOTED** the contents of this paper, **AGREED** for SECAS to scope the options identified in section 4 of this paper, and **RECOMMENDED** to the Board the release of funds to scope the options.

14. DCC EoD Logistics Learnings (For Information) (RED)

The DCC provided the Panel with details of the actions DCC Logistics progressed following the announcement of a Party going into Administration. The DCC also provided details of Root Cause Analysis and learnings that will be implemented where necessary to support any further customers that go into Administration. The Panel **NOTED** the update.

15. Current Events of Default (For Decision) (RED)

SECAS updated the Panel on Events of Default, insolvent suppliers, and SEC Parties being expelled from or withdrawing from the SEC. The Panel **AGREED** SECAS' recommendations.

16. BEIS Update (For Information)

BEIS provided an update on its recent publications, forthcoming consultations, and key milestones. This included upcoming publications which may be of interest to the Panel. The Panel **NOTED** the update.

17. Transitional Governance Update (For Decision) (GREEN)

SECAS presented an update from the transitional governance forums and other smart metering related meetings and workshops attended by SECAS and the Panel Chair in the last month. The Panel **NOTED** the update and **NOTED** the high priority items from the Transitional Governance groups and forums.

18. SEC Change Update Report (For Discussion)

SECAS provided an update on the progress of SEC Modifications and Releases and the recent and upcoming decisions of the Change Sub-Committee (CSC) under delegated authority from the Panel. The Panel **NOTED** the report and **PROVIDED** views and feedback on the modifications raised in Section 2.

19. SEC Panel Sub-Committee Report (For Decision)

SECAS provided an update on recent activities of the SEC Panel Sub-Committees. The Panel **NOTED** the update.

20. DCC Reporting (For Information)

SECAS provided the Panel with details of the Post Commissioning Information report as provided by the DCC. The Panel **NOTED** the update.

21. Operations Report (For Information)

SECAS provided the Panel with the Operations Report for the previous month, outlining the activities undertaken by the SECAS team in support of the SEC. The Panel **NOTED** the report.

22. Any Other Business (AOB)

A member queried whether the Sub-Committee Report can be downgraded from Red to White. SECAS explained that only the appendix is Red, and the main report is White, and both are circulated separately.

A member provided an update on the Panel Chair procurement, informing the Panel that a candidate will be recommended for Panel approval imminently, via ex-committee decision.

SECAS reminded members that the December meeting is on a Friday due to there being no preferable dates when the meeting schedule was originally changed from Fridays to Tuesdays.

There was no further business, and the Chair closed the meeting.

Next Meeting Date: 16 December 2022