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SEC Panel Meeting 109

9:30 – 13:00, 25 October 2022

SECP_109_2510 – Meeting Headlines

Decision, Discussion and Information Items

1. Minutes and Actions Outstanding (For Information)

The Panel reviewed the minutes from SEC Panel 108 and **APPROVED** them as final. The Panel **NOTED** the Actions update and **AGREED** to close all actions marked as Propose to Close.

2. WAN Service Roadmap and Ensuring Continuity of Service for Customers – Progress update (For Information) (GREEN)

The DCC provided an update on work being carried out to assess the risk to Continuity of Service on the DCC network, the preliminary findings of the DCC's internal Continuity of Service Risk Paper, and the DCC's next steps to manage this activity. The Panel **NOTED** the update.

3. Programme Assurance Project Implementation Document v1.0 (For Decision) (GREEN)

SECAS provided the Project Initiation Document (PID) v1.0 and Draft Programme Assurance Policy as part of the Programme Assurance Project. The Panel **APPROVED** the PID v1.0 and **APPROVED** the publication of the Programme Assurance Policy.

4. Data Services Provider – Data Systems Strategic Outline Business Case (For Information) (GREEN)

The DCC provided an overview of the Data Services Provider – Data Systems (DSP) Strategic Outline Business Case (SOBC), following confirmation from BEIS that DCC can progress to the next stage of procurement; specifically, to move to the Outline Business Case (OBC) stage. The Panel **NOTED** the information included in the DSP – Data Systems SOBC.

5. EUK Smart Meter Programme Governance Review Problem Statements and Recommendations (For Discussion) (RED)

Energy UK presented its recommendations for a way forward and associated actions to address the Problem Statements identified in the EUK governance review of the smart metering programme, covering BEIS SMIP Transitional Governance and SEC Enduring Governance. The Panel **NOTED** the update.

6. Governance of the Transition of Smart Metering Communications (For Decision) (GREEN)

The Operations Group (OPSG) Chair presented a proposed governance structure for the transition of Smart Metering communications. The Panel **PROVIDED** feedback on the proposals made in this paper and **REQUESTED** that the relationship with existing transitional governance groups be clarified, and a RASCI matrix created, to be presented at the November Panel meeting.

7. Associate Support to the OPSG (For Decision) (AMBER)

SECAS sought Panel approval to engage an Associate to support the OPSG Chair in the execution of activities related to the OPSG. The Panel **APPROVED** the request for an Associate to be engaged to support the work of the OPSG and **RECOMMENDED** to the Board the release of funds. However, the Panel **REQUESTED** that SECAS provide a wider pool of potential candidates for approval by the OPSG.

8. Ofgem's DCC Review: Phase 1 Consultation (For Discussion)

SECAS presented the Ofgem consultation on the principles, scope and next steps of their review of the regulatory arrangements for the DCC. The Panel **NOTED** the content of this paper and **AGREED** to provide feedback for inclusion in a Panel response by Friday 11 November.

9. SMDA Review Open Consultation Update (For Decision) (AMBER)

SECAS shared an update on the outcome of the SMDA Review Open Consultation which closed on 3 October 2022, and the recommended next steps proposed by the SMDA Sub-Committee (SMDASC). The Panel **NOTED** the content of this paper and **AGREED** the proposed next steps recommended by the SMDASC.

10. SMDA Governance (For Decision) (GREEN)

SECAS sought SEC Panel endorsement of the updated Terms of Reference (ToR) for the SMDA Sub-Committee (SMDASC), to enable it to be combined with the SMDA Technical Sub-Group (TSG). The Panel **NOTED** the content of this paper and **AGREED** the SMDASC Revised ToR.

11. Privacy Assessment Review (For Decision) (RED)

The SEC Panel is required to consider and set an assurance or compliance status for each SEC Party that has undergone a Privacy Assessment (SEC Section 12.23). SECAS provided the outcome of such recent assessments and the Panel **AGREED** SECAS' recommendations.

12. Procurement of the CIO for the Security and Privacy Assurance of DCC Users (For Decision) (RED)

SECAS requested that SEC Panel makes a decision regarding the procurement of the Competent Independent Organisation (CIO). The Panel **NOTED** the update and **DECIDED** on next steps..

13. Current Events of Default (For Decision) (RED)

SECAS updated the Panel on Events of Default, insolvent suppliers, and SEC Parties being expelled from or withdrawing from the SEC. The Panel **NOTED** the update and **AGREED** to SECAS' recommendations.

14. BEIS Update (For Information)

BEIS provided an update on its recent publications, forthcoming consultations, and key milestones. This included upcoming publications which may be of interest to the Panel. The Panel **NOTED** the update.

15. DCC Update (For Information)

The DCC provided the Panel with an update on the activities undertaken by the DCC since the last Panel meeting. The Panel **NOTED** the update.

16. SEC Change Update Report (For Discussion)

SECAS provided an update on the progress of SEC Modifications and Releases and the recent and upcoming decisions of the Change Sub-Committee (CSC) under delegated authority from the Panel. The Panel **NOTED** the report and **PROVIDED** views and feedback on the modifications raised in Section 2.

17. SEC Panel Sub-Committee Report (For Decision)

SECAS provided an update on recent activities of the SEC Panel Sub-Committees. The Panel **NOTED** the update.

18. Transitional Governance Update (For Decision) (GREEN)

SECAS presented an update from the transitional governance forums and other smart metering related meetings and workshops attended by SECAS and the Panel Chair in the last month. The Panel **NOTED** the update and **NOTED** the high priority items from the Transitional Governance groups and forums.

19. DCC Reporting (For Information)

SECAS provided the Panel with details of the Post Commissioning Information report as provided by the DCC. The Panel **NOTED** the update.

20. Operations Report (For Information)

SECAS provided the Panel with the Operations Report for the previous month, outlining the activities undertaken by the SECAS team in support of the SEC. The Panel **NOTED** the report.

21. Any Other Business (AOB)

Ofgem informed the Panel that there will be a delay in its Call for Input for the Energy Code Reform, whilst it awaits direction from the government on its Energy Bill.

There was no further business, and the Chair closed the meeting.

Next Meeting Date: 22 November 2022