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SEC Panel Meeting 106

10:30 – 13:30, 15 July 2022

SECP_106_1507 – Meeting Headlines

Decision, Discussion and Information Items

1. Minutes and Actions Outstanding (For Information)

The Panel noted that the minutes from the June Panel meeting had been approved ex-committee. The Panel **NOTED** the Actions update and **AGREED** that all actions marked as Propose to Close could be closed.

2. Round Trip Time (RTT) WNC CH test and temporary change to PMR methodology (For Decision) (GREEN)

The DCC provided the Panel with details of an issue identified on the WNC Comms Hubs (CH) which is impacted by RTT messages. The DCC presented actions taken to minimise the impact on customers, and sought approval for relief against the Performance Measure Report (PMR) measure. The Panel **CONSIDERED** the content of the paper and the DCC's decision to temporarily suspend RTT messaging to WNC CH's whilst ensuring the overall messaging levels are maintained. However the Panel advised that a decision on this was not in SEC Panel's remit, so **NOTED** the decision to suspend RTT messaging to WNC CH as a temporary change whilst a fix is put in place.

3. Programme Assurance Project Update – Governance Organisation workstream (For Information)

SECAS provided an update on the Governance Organisation workstream of the Programme Assurance project. The Panel **CONSIDERED** the information provided in Appendix A, and **NOTED** the next steps.

4. DNO Certificates - Obligations not being met (For Decision) (GREEN)

SECAS provided the Panel with the history, context and current status on Operations Group (OPSG) Issue#04 'Incorrect or No DNO Certs'. The Panel **NOTED** the contents of this paper, and **ENDORSED** the next steps.

5. Draft Panel letter to BEIS – SMETS Interoperability Project (For Decision) (GREEN)

SECAS presented the draft SEC Panel letter to BEIS summarising how each of the recommendations in the National Audit Office Review of Smart Metering Assurance for Device Interoperability on Change report have been fulfilled, identifying the SEC governance body that will take forward the outstanding activities and recommending the closure of the SMETS Interoperability project. The Panel **APPROVED** the draft Panel letter to be issued to BEIS.

6. SEC Strategic Plan Update (For Decision) (GREEN)

SECAS presented the Panel with an updated version of the SEC Strategic Plan, for approval. The Panel **APPROVED** the SEC Strategic Plan v1.5. A Green version is now available on the website [here](#).

7. Privacy Assessment Reviews (For Decision) (RED)

The SEC Panel is required to consider and set an assurance or compliance status for each SEC Party that has undergone a Privacy Assessment (SEC Section I2.23). SECAS provided the outcome of one assessment and the Panel **AGREED** SECAS' recommendations.

8. SMDA Review Update (For Information) (Verbal)

SECAS provided a verbal update on the SMDA Review. The Panel **NOTED** the update.

9. Podcast Project Brief (For Decision) (GREEN)

SECAS sought Panel approval to subscribe to a platform for SECAS to create podcasts and use an external editor to facilitate, edit and upload the recording. The Panel **APPROVED** the decision to subscribe to Stationista, pending the outcome of the due diligence and data impact assessment and utilise an external editor to produce SECAS podcasts, and **RECOMMENDED** to the Board the release of funds for the project to be delivered.

10. Current Events of Default (For Decision) (RED)

SECAS updated the Panel on Events of Default, insolvent suppliers, and SEC Parties being expelled from or withdrawing from the SEC. The Panel **NOTED** the update and **AGREED** to SECAS' recommendations.

11. SEC Panel Expenses Policy Review (For Decision)

SECAS recommended some minor amendments to the Policy to better represent the current cost of accommodation. The Panel **AGREED** to increase the accommodation allowance in the SEC Panel Expenses Policy to £250, and **AGREED** to maintain all other guidance in the Policy.

12. SEC Panel Elections (For Information)

SECAS presented the process and timetable set out in SEC Section C4.2 regarding the scheduled election for the SEC Panel Elected Members, following vacancies arising from the retirement of Elected Members after their 24-month term. The Panel **NOTED** the update.

13. BEIS Update (For Information)

BEIS provided an update on its recent publications, forthcoming consultations, and key milestones. This included upcoming publications which may be of interest to the Panel throughout July and August 2022. The Panel **NOTED** the update.

14. DCC Update (For Information)

The DCC provided the Panel with an update on the activities undertaken by the DCC since the last Panel meeting. The Panel **NOTED** the update.

15. SEC Change Update Report (For Information)

SECAS provided an update on the progress of SEC Modifications and Releases and the recent and upcoming decisions of the Change Sub-Committee (CSC) under delegated authority from the Panel. The Data Communications Company's (DCC's) performance report on Preliminary Assessments and Impact Assessments is now Appendix A to this report. The Panel **NOTED** the report.

16. SEC Panel Sub-Committee Report (For Decision)

SECAS provided an update on recent activities of the SEC Panel Sub-Committees. The Panel **NOTED** the update, and **ENDORSED** the concerns raised by the Sub-Committees.

17. Transitional Governance Update (For Decision) (GREEN)

SECAS presented an update from the transitional governance forums and other smart metering related meetings and workshops attended by SECAS and the Panel Chair in the last month. The Panel **NOTED** the update and **ENDORSED** the high priority items from the Transitional Governance groups and forums.

18. DCC Reporting (For Information)

SECAS provided the Panel with details of the Post Commissioning Information report as provided by the DCC. The Panel **NOTED** the OPSG observations in relation to DCC reports delegated to them.

19. Operations Report (For Information)

SECAS provided the Panel with the Operations Report for June 2022, outlining the activities undertaken by the SECAS team in support of the SEC. There was no DCC Testing Notifications appendix this month. The Panel **NOTED** the report.

20. Any Other Business (AOB)

There was no further business, and the Chair closed the meeting.

Next Meeting Date: 12 August 2022