

This document is classified as **White** in accordance with the Panel Information Policy. Information can be shared with the public and any Members may publish the information, subject to copyright.

SEC Change Board Meeting 76

29 March 2023, 10:00 – 10:25

Teleconference

SECCB_76_2903 – Final Minutes

Attendees:

Category	Change Board Members
Change Board Chair	David Kemp (DK)
Large Suppliers	David Rodger (DR)
	Emma Johnson (EJ)
	Emslie Law (EL)
	Sharon Armitage (SA)
	Alex Hurcombe (AH)
Small Suppliers	Carolyn Burns (CB)
	Gareth Evans (GE)
Network Parties	Andy Clasper (AC)
	Stephen Charlton (SC)
Other SEC Parties	Nick Winfield (NW)
	Ian Lovatt (IL)

Representing	Other Participants
Data Communications Company (DCC)	David Walsh (DW)
	Tom Rothery (TR)
Ofgem	Scott McPhillimy (SMcP)
SECAS	Rachel Black (RB) (<i>Meeting Secretariat</i>)
	Ali Beard (AB)
	Mike Fenn (MF)

Apologies:

Representing	Other Participants
Consumers	Caroline Farquhar (CF)

1. Approval of Previous Meeting Minutes

The Meeting Secretary (RB) informed the Change Board that no comments were received from the previous meeting minutes. The Change Board **APPROVED** the minutes as final.

2. Actions Outstanding

Action Reference	Action
71/01	The DCC to provide a view on the share of the MP162 costs each Supplier would be apportioned. The Chair advised that this action would be left open until a view of the remaining costs are made available in June 2023. Status: Open
74x/01	SECAS, the SSC Chair and BEIS [now DESNZ] to produce guidance for Suppliers on how to manage a Change of Supplier event involving a trial Device without CPA certification. SECAS (MF) advised that the updated guidance is now available, which includes additional information for incoming Suppliers, and updated Supplier specific guidance around managing Consumer churn. The Chair proposed that this action be closed. Status: Closed

3. Change Board Votes

MP215 'Communications Hub Ordering and Forecasting'

The Change Board was invited to perform the final vote on [MP215 'Communications Hub Ordering and Forecasting'](#).

There were no comments and the Change Board agreed to proceed to vote. The voting outcome is shown below:

Party Category	Approve	Reject	Abstain	Conclusion
Large Suppliers	5	0	0	Approve
Small Suppliers	2	0	0	Approve
Network Parties	2	0	0	Approve
Other SEC Parties	2	0	0	Approve

Party Category	Approve	Reject	Abstain	Conclusion
Consumers	0	0	0	-
Overall conclusion:				Approve

The view of the Change Board is that MP215 will better facilitate SEC Objectives (a)¹ and (b)² for the reasons given by the Proposer in the Modification Report.

The Change Board:

- **AGREED** that this Modification Proposal should proceed to vote
- **APPROVED** the Modification Proposal under Self-Governance
- **PROVIDED** rationale for this decision against the General SEC Objectives

There will now be 10 Working Days for any SEC Party who wishes to refer the Change Board's decision to the Change Sub-Committee (CSC). This referral period will close at **5pm on Friday 14 April 2023**. If no referrals are notified, the decision will be final.

MP227 'Pre-SMETS2 v4.2 Device IVP Extension'

The Change Board was invited to perform the final vote on [MP227 'Pre-SMETS2 v4.2 Device IVP Extension'](#).

A Change Board member (EL) queried where the work will be carried out for wider decisions on Device installation end dates. SECAS (MF) advised that there is a modification that has been raised that might include this as it progresses. However, if it does not, SECAS advised that it would engage with the Sub-Committee Chairs to understand the challenges presented by older Device versions. The current dates in the Technical Specifications Applicability Tables (TSATs) would then need to be updated to reflect this. The Change Board member queried if this change would sit with the Technical Architecture and Business Architecture Sub Committee (TABASC) or the Operations Group (OPSG). The Chair agreed that an action would be taken to confirm this.

The Change Board agreed to proceed to vote. The voting outcome is shown below:

Party Category	Approve	Reject	Abstain	Conclusion
Large Suppliers	5	0	0	Approve
Small Suppliers	2	0	0	Approve
Network Parties	2	0	0	Approve
Other SEC Parties	2	0	0	Approve
Consumers	0	0	0	-
Overall conclusion:				Approve

The view of the Change Board is that MP227 will better facilitate SEC Objective (a) for the reasons given by the Proposer in the Modification Report.

¹ Facilitate the efficient provision, installation, and operation, as well as interoperability, of Smart Metering Systems at Energy Consumers' premises within Great Britain.

² Enable the DCC to comply at all times with the General Objectives of the DCC (as defined in the DCC Licence), and to efficiently discharge the other obligations imposed upon it by the DCC Licence.

The Change Board:

- **AGREED** that this Modification Proposal should proceed to vote
- **APPROVED** the Modification Proposal under Self-Governance
- **PROVIDED** rationale for this decision against the General SEC Objectives

There will now be 10 Working Days for any SEC Party who wishes to refer the Change Board's decision to the Change Sub-Committee (CSC). This referral period will close at **5pm on Friday 14 April 2023**. If no referrals are notified, the decision will be final.

ACTION 76/01: SECAS to confirm how the wider work on decisions around Device installation end dates will be taken forward.

4. Any other business

The Chair advised members that at present there was only one item on next month's agenda: the Impact Assessment request for [SECMP0028 'Prioritising System Messages'](#). The expected cost of this Impact Assessment is £15,260. The Chair observed that there seemed to be general support for taking this forward, and proposed to request approval of the Impact Assessment via correspondence. The Chair advised that if the Change Board agrees with this approach and no further items arise in the interim, SECAS will cancel next month's meeting on 26 April, and the next meeting would be on 24 May. The Change Board agreed with this approach. The Chair advised that once this item is ready, SECAS will circulate the correspondence.

There was no further business, and the Chair closed the meeting.

Next scheduled meeting date: 24 May 2023