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Performance Assurance Board (PAB)

13 August 2025, 09:30 – 11:00

Teleconference

PAB_04_1308 - Meeting Headlines

Decision, Discussion and Information Items

1. Previous Meeting's Minutes (For Decision) (**RED**)

The PAB reviewed the confidential and non-confidential minutes from the PAB 03 meeting and **APPROVED** them as final.

2. Actions Log Update (For Decision) (**RED**)

The PAB **NOTED** the actions log update.

3. SEC Performance Assurance Service Provider Workshop (For Discussion) (**RED**)

The first stage of the procurement process has concluded, with seven suppliers assessed via a Pre-Qualifying Questionnaire. Independent evaluations by Horizon 7 and SECCo identified the top three candidates for progression.

Supplier workshops will be held on 10–11 September 2025 to further assess the shortlisted service providers against detailed criteria. Horizon 7 briefed the PAB and SECCo on the workshop framework.

4. SEC Performance Assurance Service Provider Requirements (For Discussion) (**RED**)

The PAB's requirements review was concluded between the July and August meetings. These formed the basis of the documents for the next stage of the procurement process.

5. Topics for forthcoming PAB meetings (**GREEN**)

The Chair of the PAB informed members of the topics scheduled for discussion at future meetings, along with provisional dates. The Chair also invited members to propose any additional topics they believe would be beneficial for future PAB meetings.

6. AOB (**CLEAR**)

No further business was raised, and the meeting was closed.

Next Meeting Date: 11 September 2025