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Communications Transition Group 12_1202
10:30 – 13:30

Teleconference

Agenda

Item No.	Agenda Item	Paper Reference	Lead	Timings
Welcome and Introductions			Chair	10:30 – 10:35
For Decision/ Discussion				
1)	Previous meeting's minutes FOR DECISION	CTG_11_2201_01 Draft Minutes (GREEN) CTG_11_2201_01 Draft Conf. Minutes (RED)	CC	10:35 – 10:40
2)	DCC Update: CH&N Programme FOR INFORMATION - DCC Programme Update 2/3G Supply Update - CH&N ICHIS Update - Update from Mesh Workshops /OMS Consultation Update - Training Materials Update - DCC Financing update (inc. Update on Test CH costs/ordering) - SMETs1 End of Life Update	CTG_12_1202_02a (AMBER) CTG_12_1202_02b (AMBER) (<i>late paper</i>) Verbal CTG_12_1202_02c (AMBER) (<i>late paper</i>)	RR GP MR AJ SY/CN JH PP	10:40 – 11:40
3)	Actions Log Update FOR INFORMATION	CTG_12_1202_03 (GREEN) CTG_12_1202_03 (RED)	CC	11.40 - 11.50
4)	Sub-Committee Chair Updates FOR INFORMATION	Verbal	MH DW JS	11:50 – 12.00
Comfort Break				12:00 – 12:10
5)	DESNZ Update on RFI Outputs FOR INFORMATION	CTG_12_1202_05 (RED)	TH	12.10 – 12.20

6)	CTG Terms of Reference update FOR DECISION Update to reflect inclusion of the DCC's SMETS1 End of Life project under the CTG scope	Verbal	JS	12:20 -12.30
7)	CTG Overall Transition Plan – monthly update FOR INFORMATION Update on next steps for OTP (including a proposed session on Energy Supplier readiness)	Verbal	HE	12.30 – 12.40
8)	CTG Risks and Issues Register – monthly update FOR DECISION	CTG_12_1202_08 (RED) CTG_12_1202_08 – Appx A (RED)	HE	12:40 – 12.50
9)	Asset Life Brief Update FOR DISCUSSION	Verbal	SECAS (JB)	12.50 – 13.05
10)	AOB	Verbal	All	13:05 – 13.10