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Communications Transition Group 06_2107

13:00 – 16:00

Teleconference

Agenda

Item No.	Agenda Item	Paper Reference	Lead	Timings
Welcome and Introductions			Chair	13:00 – 13:05
For Decision/ Discussion				
1)	Previous meeting's minutes FOR DECISION	CTG_05_1606– Draft Minutes (GREEN) CTG_05_1606– Draft Conf. Minutes (RED)	CR	13:05 – 13:10
2)	Actions Log Update FOR INFORMATION	CTG_06_2107_02 (RED)	CR	13:10 – 13:25
3)	DCC Update: CH&N Programme FOR INFORMATION Update on 4G transition strategy / IPV conclusions – GP/BS	Verbal Update	AN/MR/GP/BS	13:25 – 14:50
4)	CTG Risks and Issues Register – monthly update FOR INFORMATION	CTG_06_2107_04 (RED) CTG_06_2107_04 APPX A (RED)	HE	14:50 – 15:00
Comfort Break				
5)	CTG Overall Transition Plan (OTP) FOR INFORMATION - Verbal update on the OTP and Plan-on-a-Page (POAP) classifications FOR DECISION - Draft POAP for baselining - Updated draft OTP for baselining	CTG_06_2107_05 – Update on OTP (AMBER) CTG_06_2107_05 – Appx A Overall Transition plan (AMBER) CTG_06-2107_05 – Appx B POAP (AMBER)	JS/HE	15:10 – 15:30
6)	CTG Factsheets FOR DECISION	CTG_06_2107_06 – Overview (AMBER) CTG_06_2107_06 -Appx A (AMBER)	JS	15:30 – 15:50

Managed by



7)	AOB	Verbal	All	15:50 – 16:00
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