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SEC Change Sub-Committee Meeting 80_2110

21 October 2025, 10:00 – 12:00

Teleconference

SECCSC_80_2110 – Final Minutes

Attendees:

Representing	CSC Members	Organisation
Change Sub-Committee Chair	Ali Beard (AB)	Change Sub-Committee Chair
Large Suppliers	Emma Johnson (EJ)	British Gas
Large Suppliers	Emslie Law (EL)	OVO
Small Suppliers	Daniel Davies (DD)	ESG Global
Other SEC Parties	Philip Doyle (PD)	Reverve Ltd
Other SEC Parties	Gerd Busker (GB)	Prescience
Other SEC Parties	Charlie Sands	My Fuse Energy
Network Parties	Kelly Kinsman (KK)	National Grid Electricity Distribution

Other Participants		
DCC		
Arlene Brown (ABr)	David Walsh (DW)	
Chun Chen (CC) (<i>part</i>)		
Ofgem		
Ian Chalfon (IC)	Cristina Ullastre (CU)	
SECCo		
Robin Healey (SECCo)		
Smart Energy Code Administrator and Secretariat (SECAS)		
Abi Obadan (AO) <i>Meeting Secretary</i>	Khaleda Hussain (KH)	Lydia Bentley (LB)
Georgie Severin (GS)	Marc Rhodes (MR)	Simon Grimwood (SG)

Apologies:

Representing	CSC Members	Organisation
Consumers	Caroline Farquhar (CF)	Citizens Advice
Other SEC Parties	Philip Doyle (PD)	Reverve Ltd

1. Welcome and Introductions & Approval of Previous Meeting Minutes

The Chair welcomed members to the CSC meeting.

SECAS advised that no comments had been raised on the last meeting minutes. The CSC **APPROVED** the minutes as final.

2. Actions Outstanding

Action Reference	Action
76/04	SECCo (RH) to confirm Paper Classification approach with SECAS Governance Team
Meeting update 16/09/2025: SECCo (RH) informed the CSC that they had undertaken a comprehensive review of the Panel Information Policy and paper classification practices. SECCo noted that they had identified inconsistencies in how authors apply classifications and proposed a new process to agree classifications during agenda-setting meetings. This will ensure better visibility and reduce the need for multiple sets of minutes. A CSC member (EJ) welcomed this update and requested that SECCo's explanation be included in the minutes. This action will remain open to monitor implementation effectiveness. Meeting update 21/10/2025: SECCo (RH) confirmed that the proposed classification process is progressing but has not yet been implemented. The Change Sub-Committee agreed to keep the action open in order to monitor effectiveness. A CSC member (EJ) raised concerns regarding the excessive use of red classification, particularly within the Privacy Sub-Committee papers. SECCo (RH) acknowledged this and confirmed that unless a higher classification is required, a green-by-default approach would be enforced during agenda-setting. A CSC member (EL) then highlighted a misclassification issue involving DCC communications. The DCC (ABr) from the DCC agreed to follow up internally. The Change Sub-Committee agreed that Robin Healey's work should guide future classification practices. Status: Open.	

3. SEC Modification Progression

DP297 'Housekeeping for November 2025 SEC Release'

SECAS (KH) presented a summary of [DP297 'Housekeeping for November 2025 SEC Release'](#) raised by the DCC to correct minor typographical and grammatical errors across SEC documentation. The proposed changes included updates to terminology (for example by replacing "Chairman" with "Chair"), removal of duplicated words and alignment of the DCC User Interface Specification (DUIS).

A CSC Member (DD) expressed concern regarding the proposed changes to Appendix AD 'DCC User Interface Specification' version 5.3, explaining they felt the proposed changes appeared to be more than housekeeping as they relate to other modifications, such as [MP252 'Amending the process for Communications Hub returns'](#). The DCC (CC) clarified that only genuine housekeeping items would be retained and that the connectivity and MP252-related changes were part of other designated releases which will be implemented in DUIS v5.4 in the November 2025 SEC Release but housekeeping was needed to older versions of DUIS which is what is covered by this Modification.

SECAS (AB) proposed updating the Modification Report to clearly explain why certain changes were included, particularly those affecting older DUIS versions that needed updating. SECAS (AB) noted that this would ensure transparency and avoid duplication.

Following this clarification the CSC:

- **AGREED** that the issue and the impact DP297 is having is clearly defined and understood;
- **AGREED** DP297 should be converted to a Modification Proposal;
- **AGREED** that MP297 should be progressed to the Report Phase
- **APPROVED** the Modification Report;
- **APPROVED** the implementation approach and;
- **APPROVED** MP297 as a Fast Track Self-Governance Modification.

DP305 'Communications Hub Returns Process Review'

SECAS (MR) presented an update on [DP305 'Communications Hub Returns Process Review'](#) which aimed at reviewing and improving the Communications Hub (CH) returns process. SECAS (MR) explained that the current process, as defined in the Smart Energy Code (SEC), is being misinterpreted across the industry. They noted that many parties were treating the returns process as a refurbishment mechanism rather than a fault triage process, which has led to operational inefficiencies and unnecessary costs.

SECAS (MR) then noted that the Proposed Solution is to conduct a comprehensive review of the CH returns process. Although the scope and phases of the review have not yet been fully defined, the first package of work will focus on identifying the areas that require clarification and improvement. The aim is to ensure that the process supports effective fault triage, reduces unnecessary disposal of devices, and improves the speed and efficiency of returns.

The DCC (DW) confirmed that the proposal had originated from the Operations Sub-Group (OPSG), which has been closely monitoring this issue. They noted that the OPSG Chair (Ashton Briggs) had previously led the work but would now be replaced by Jason Stevens.

A CSC Member (EJ) expressed their support for progressing the proposal, acknowledging the urgency and the impact on Suppliers, particularly in the context of the transition to 4G. Another Large Supplier, also the Proposer, (EL) added that the proposal was well-supported by both the DCC and industry stakeholders and that there was a clear need to move forward.

The CSC:

- **AGREED** that the issue and impact DP305 is having is clearly defined and understood;
- **AGREED** that DP305 should be converted to a Modification Proposal and;
- **APPROVED** the first package of work and the timetable for MP305.

DP306 'Alternative Self Service Data solution for Service Users'

SECAS (AB) presented information on [DP306 'Alternative Self Service Data solution for Service Users'](#) that seeks to address limitations in the current DCC reporting capability, which relies heavily on manual processing and does not support a real-time, cloud-based approach. A CSC Member (EL) queried the necessity and scope of the proposal noting that previous modifications, such as [MP176 'Customer Analytics Reporting'](#), had already delivered reporting enhancements. They further queried whether DP306 was duplicating existing functionality. They also noted that earlier efforts to improve reporting had been constrained by the lack of contractual obligations on DCC Service Providers.

The DCC (ABr) clarified that while MP176 had introduced a self-service portal, it did not replace the SharePoint reporting model and that it did not offer real-time Data access. They explained that several previous modifications, including [MP242 'Change to Operational Metrics to Measure on Success'](#) and MP176, had improved visibility but did not address the full scope of what DP306 is proposing. The DCC (ABr) further acknowledged that achieving daily or real-time reporting would be challenging due to contractual limitations and cost implications.

The DCC (DW) added that DP306 encompasses a broad set of requirements and that the refinement process would need to carefully assess the feasibility of each component. They suggested that some elements, such as daily Data updates, might prove impractical and could be excluded from the final scope. They then emphasised the importance of conducting a requirements workshop to clarify what Service Users actually need and to determine the magnitude of change required.

A CSC Member (GB) supported this view and noted that many reports already exist and that the proposal should specify which ones require enhancement.

SECAS (AB) confirmed that the Issues Group had been supportive of the intent behind the proposal, although further refinement was necessary. They presented a draft timetable that included business requirements development and solution design between November and January. However, The DCC (ABr) and (DW) both advised that this timeline was unrealistic. They recommended extending the development phase through February 2026 to allow for proper engagement and refinement.

A CSC Member (EJ) noted that British Gas, the Proposer of the modification, had already held discussions with the DCC on this topic and expressed support for progressing the proposal to

Modification Proposal status. They agreed that formalising the process through the SEC modification route would help clarify requirements and facilitate further engagement.

SECAS (AB) confirmed that they would coordinate with the DCC and industry stakeholders to refine the scope and ensure that the modification addresses genuine service user needs.

The CSC:

- **AGREED** that DP306 should be converted to a Modification Proposal;
- **AGREED** that MP306 should be progressed to the Refinement Process and;
- **APPROVED** the first package of work and the timetable for MP306.

4. SEC Modification Timetables

SECAS (KH) provided an update on the timetables for Modification Proposals, providing an updated Prioritisation Matrix and summaries of high and very high priority modifications. SECAS (KH) noted that the DP218 'Review of the SEC Charging Methodology' proposal had been adopted by British Gas. SECAS also noted that they are working with the Proposer to determine next steps, particularly in relation to Section D5.4 of the Smart Energy Code (SEC).

A CSC Member (EL) queried whether a timeline had been set for the DCC to respond to [MP255 'WAN issues during Smart Meter installations'](#), noting that the issue had been outstanding for some time. The DCC (DW) acknowledged that discussions were ongoing but did not provide a specific timeline. SECAS (AB) confirmed that SECAS was continuing to chase the matter and would keep CSC members informed.

SECAS (AB) confirmed that [MP304 'Scheduling Services for SMETS1 Devices \(SRV 4.3\)'](#) is on an expedited timetable and that a Change Board vote is likely to be held on 22 or 23 December.

The CSC:

- **NOTED** the updates on the SEC Modification Timetables.

5. Post Decision Delivery and Ofgem expected decision dates

SECAS (KH) presented an update on the Post Decision and the CSC **NOTED** the updates on the Post Decision Delivery.

6. SEC Releases Update

SECAS (GS) presented an update on the SEC Releases confirming that:

The November 2025 Release will include the following SEC Modifications;

- [MP252 'Amending the process for Communications Hub returns'](#)
- [MP268 'Certificate rotation and expired Certificates'](#)
- [MP286 'Establishment of the Privacy Sub-Committee into the SEC'](#)

- [MP290 'Incorporation of Category 3 Issue Resolution Proposal into the SEC – Batch 11 and GBCS Changes'](#)
- [MP297 'Housekeeping for November 2025 SEC Release'](#)

The February 2026 Release will include;

- [DP303 'Aligning DCC Certificate processes with SMKI standards'](#)

SECAS (GS) also confirmed there are currently no SEC Releases scheduled for June 2026. Finally, SECAS (GS) confirmed that [MP304 'Scheduling Services for SMETS1 Devices \(SRV 4.3\)'](#) has been added to the scope of the November 2026 Release.

The CSC **NOTED** the updates on the SEC Releases.

7. CSC go/no-go decision November 25 SEC Release

SECAS (GS) presented the approved modifications for the November 2025 SEC Release and the CSC **AGREED** that they should go ahead as presented.

The CSC **AGREED** that the November 2025 SEC Release should go ahead.

8. Consumer Consent Update

SECAS (LB) provided an update on the Consumer Consent Workstreams. SECAS (LB) reported that two Minimum Marketable Product (MMP) models had been presented at the October Working Group, one involving SEC Other Users and the other involving the DCC as Data Providers. In both cases, SEC governance would apply, likely through the Privacy Controls Framework. SECAS (LB) confirmed that a SEC Modification is expected to validate consent for data access by SEC Other Users.

SECAS (LB) then noted that Ofgem has confirmed that coordination is underway to ensure that Parties do not incur duplicate charges under both the SEC and the Consumer Consent solution. SECAS (LB) also confirmed that further engagement with the SEC Privacy Sub-Committee is planned in order to explore broader SEC changes required to support the solution.

A CSC member (EJ) provided additional context, noting that concerns had been raised about the optional nature of the MMPs and whether the solution would meet its intended objectives. A CSC member (EJ) highlighted that whilst Suppliers would be required to input half-hourly consent data, participation by SEC Other Users would be optional, which may limit the solution's effectiveness.

SECAS (LB) acknowledged these concerns and confirmed that the MMP is currently targeted for launch in Q1 of 2027. SECAS (LB) also noted that any SEC Modifications required will be aligned with the programme's delivery timelines.

The CSC **NOTED** the update.

9. Next Years Dates

SECAS (KH) presented the CSC 2026 Meeting Dates.

The CSC **NOTED** the update.

10. Baseline November 26

SECAS (GS) presented the Baseline of the November 2026 SEC Release.

The CSC **NOTED** the update.

11. November 2025 RID and TAD

SECAS (GS) confirmed that the November 2025 Release Implementation Document (RID) and Technical Architecture Document (TAD) for the November 2025 SEC Release had been provided in the materials for the meeting and are available on the website.

The CSC **NOTED** the update.

12. Any other business (AOB)

SECAS (AO) noted that the SEC Security & Privacy Assessment Drop-In Sessions will be held on 7 November and 17 November 2025.

There was no further business from members.

Next Meeting: 18 November 2025