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SEC Change Sub-Committee Meeting 74_1504

15 April 2025, 10:00 – 11:30

Teleconference

SECCSC_74_1504 – Final Minutes

Attendees:

Representing	CSC Members	Organisation
Change Sub-Committee Chair	Ali Beard (AB)	Change Sub-Committee Chair
Large Suppliers	Emma Johnson (EJ)	British Gas
Large Suppliers	Emslie Law (EL)	OVO
Small Suppliers	Daniel Davies (DD)	ESG Global
Small Suppliers	Charlie Sands (CS)	Fuse Energy
Other SEC Parties	Philip Doyle (PD)	Reverse Ltd
Other SEC Parties	Gerdjan Busker (GB)	Prescience

Other Participants		
DCC		
Bradley Baker (BB)	David Walsh (DW)	
Pete McEnerney (PME)	Robbie McMillan (RM)	
Richard Vernon (RV)	David Rollason (DR)	
Ofgem		
Ian Chalfon (IC)	Cristina Ullastre (CU)	
SECCo		
Robin Healey (RH)		
Smart Energy Code Administrator and Secretariat (SECAS)		
Sophia Master (SM) <i>Meeting Secretary</i>	Khaleda Hussain (KH)	Talia Lattimore (TL)
Ben Giblin (BG)	Georgie Severin (GS)	Marc Rhodes (MR)
Simon Grimwood (SG)	Lydia Bentley (LB)	Rainer Lischetzki (RL)

Apologies:

Representing	CSC Members	Organisation
Consumers	Caroline Farquhar (CF)	Citizens Advice

1. Welcome and Introductions & Approval of Previous Meeting Minutes

The Chair welcomed members to the CSC meeting.

SECAS advised that no comments had been raised on the last meeting minutes. The CSC **APPROVED** the minutes as final.

2. Actions Outstanding

Action Reference	Action
73/01	DCC to provide an update on the June 2024 SEC System Release Costs and the costs for all non-market wide elements at the next CSC Meeting.
The DCC are to provide the Change Sub-Committee members on an update at the May Change Sub Committee meeting in order to provide clarity on the savings made as part of the June 2024 SEC Release. Status: Open	
73/02	SECAS to seek further clarity from the DCC in relation to how the Data Service Provider (DSP) re-procurement will impact change within the SEC.
The DCC (DW) advised there is a delay on the Impact Assessments (IAs) whilst mobilisation takes place. The DCC are working with the Service Provider and the DCC Programme to progress the high priority Modifications. The Chair (AB) queried if a Preliminary Impact Assessment (PIA) from the new DSP can be requested mid-May. The DCC (DW) advised they believe it will be ready for mid-May. Status: Closed	

3. SEC Modification Progression

DP279 'June 2025 SEC Releases & DUIS Housekeeping Changes'

SECAS (KH) presented the CSC with a summary of [DP279 'June 2025 SEC Releases & DUIS Housekeeping Changes'](#) recommending it progress to the Report Phase.

SECAS (BG) noted that changes have been drafted to the reference - in Section D2.6, specifying that the current text states that “unless a Modification is Authority Initiated...it shall be deemed to be Authority Initiated”. They noted that this is not the correct wording, and the second use of ‘Authority Initiated’ should be replaced with ‘Authority Determined’.

A second change to Section D was to remove an additional space between two words.

The Chair (AB) requested confirmation from Ofgem if they have a preference as to whether the proposed changes to SEC Section D ‘Modification Process’ should be decided through Self-Governance or through Authority determination. Ofgem (CU) advised they will provide confirmation

following the meeting, which was subsequently confirmed. Ofgem advised SECAS that since these housekeeping changes were 'not material' they could go ahead in a Self-Governance Modification.

A member (DD) queried whether the proposed changes to SEC Appendix AD 'DCC User Interface Specification' (DUIS) are adding something new into the SEC, or if the changes are fixing an omission from the SEC. SECAS (AB) confirmed the technical elements are already part of the DCC System and processes and need to be reflected within the SEC.

The CSC:

- **DETERMINED** the issue and the impact it is having is clearly defined and understood
- **DETERMINED** that DP279 should be converted to a Modification Proposal
- **DETERMINED** MP279 should be progressed to the Report Phase
- **APPROVED** the Modification Report
- **APPROVED** the implementation approach
- **AGREED** that MP279 should be progressed as a Self-Governance Modification.

MP286 'Establishment of the Privacy Sub-Committee into the SEC'

SECAS (BG) presented the CSC with a summary of MP286 'Establishment of the Privacy Sub-Committee into the SEC' recommending it progress to the Report Phase.

The CSC noted the information provided and added no further comments.

The CSC:

- **DETERMINED** the issue and the impact it is having is clearly defined and understood
- **DETERMINED** DP286 should be converted to a Modification Proposal
- **DETERMINED** MP286 should be progressed to the Report Phase
- **APPROVED** the Modification Report
- **APPROVED** the implementation approach
- **AGREED** that MP286 should be progressed as an Authority-Determined modification.

DP290 'Incorporation of Category 3 Issue Resolution Proposal into the SEC – Batch 11 and GBCS Changes'

SECAS (MR) presented the CSC with a summary of [DP290 'Incorporation of Category 3 Issue Resolution Proposal into the SEC – Batch 11 and GBCS Changes'](#) recommending it progress to the Refinement Phase.

The CSC noted the information provided and added no further comments. The CSC:

- **DETERMINED** the issue and the impact it is having is clearly defined and understood
- **DETERMINED** DP290 should be converted to a Modification Proposal
- **DETERMINED** MP290 should be progressed to the Refinement Process

- **AGREED** the first package of work and the timetable for MP290.

DP289 'BCDR Engagement'

SECAS (TL) presented the CSC with a summary of [DP289 'BCDR Engagement'](#) recommending it progress to the Refinement Phase.

The CSC did not provide any feedback or comment on this modification.

The CSC:

- **DETERMINED** the issue and the impact it is having is clearly defined and understood
- **DETERMINED** DP289 should be converted to a Modification Proposal
- **DETERMINED** MP289 should be progressed to the Refinement Process
- **AGREED** the first package of work and the timetable for MP289

4. SEC Modification Timetables

SECAS (BG) provided an update on the timetables for Modification Proposals, providing an updated Prioritisation Matrix and summaries of high and very high priority modifications.

The CSC:

- **NOTED** the updates on the SEC Modification Timetables.

5. Post Decision Delivery and Ofgem expected decision dates

SECAS (KH) presented an update on the Post Decision.

A member (DD) advised that MP239 was presented to the Design Release Forum (DRF) last week, with the DRF being advised there is a delay to produce the candidate list which was intended to be completed on 28 March 2025. This is not going ahead until this week, showing Phase 1 as incomplete. The DCC (DW) advised the report has been produced and the migration team planned to start work on this on 14 April.

The CSC:

- **NOTED** the updates on the Post Decision Delivery.

6. SEC Releases Update

SECAS (AB) presented an update on progress with the upcoming SEC Releases.

A member (EJ) queried if MP252 is going ahead as approved by the Change Board or if there are any differences. The DCC (DW) advised this is going ahead as approved, but with a few differences. The third option with the CHUB files (to allow bulk uploads) will be manual and it will require Users to send in CHUB files to SharePoint. Once these are received the DCC will manually feed them into DSP validation.

A member (EJ) raised a query regarding whether MP169 would be included within the current and new DSP. SECAS (BG) advised they had been working on the assumption that it would be included in

the new DSP only. However, clarification is required to assess whether the proposed changes should also be made against the current DSP. MP169 was presented to the Working Group to gather feedback. The Working Group advised that further feedback could not be obtained without having a better understanding of the associated costs. The Change Board need to approve the costs associated with requesting a DCC Impact Assessment (IA) in order to obtain the costs needed to make any further progress. SECAS intended to present the modification to the April Change Board meeting, however the rough order of magnitude costs usually provided in a Preliminary Assessment have not been confirmed. Therefore, the Change Board would have been asked to approve costs without having any indication what costs the Impact Assessment may return. They added that without knowing the rough order of magnitude, the Change Board would be unable to determine whether the costs of £13,142 to complete the Impact Assessment would be worthwhile. The Chair (AB) noted that SECAS believes costs against the existing DSP and new DSP should be examined to determine the business case. The DCC (DW) advised an updated assessment is required due to part of the solution now being implemented as part of Future Services Management (FSM) [the previous Impact Assessment included a solution with Remedy]. A member (EJ) queried if the cost of the IA will be lower or higher than the previous assessment. The DCC (DW) commented it the cost is likely to be higher due to the previous integration with the legacy DSP. A member (EJ) queried why MP169 is not going to be discussed with the Change Board. The DCC (DW) advised it is difficult for people to make a decision without having the full costs. SECAS (BG) advised an update can be provided to the members at the next Change Board meeting.

The CSC:

- **NOTED** the updates on the SEC Releases.

7. November 2024 Releases Costs

The DCC (RM) confirmed the DCC have an update on the November Release costs (but not the June 2024 costs). The cost have been finalised on the November 2024 release, and this has shown a saving of £1m. The reason behind this saving is based on two areas. The first is the reduction in the regression testing costs approach that the test assurance team took to The Testing Advisory Group (TAG). The other element was around the contracts that had been drawn up with the Service Providers.

ACTION: 73/01 The DCC to provide an update on the June 2024 SEC System Release costs and the costs for all non-market wide elements at the next CSC Meeting.

8. DSP Reprocurement

The DCC (DW) advised there is a delay on the IA whilst mobilisation takes place. The DCC are working with the Service Provider and the DCC Programme to get through the high priority Modifications. The Chair (AB) queried if a Preliminary Impact Assessment (PIA) from the new DSP can be requested mid-May. The DCC (DW) advised they believe it will be ready for mid-May.

9. Benefits Realisation Project

The Chair (AB) provided an overview of the Benefits Realisation Project and advised a member (EJ) is the Project Sponsor. The previous releases have been reviewed and looked at to identify what benefits had been put into the Modification Reports that went into each Release. Various parties were interviewed to see what benefits had been seen. The results of the interviews showed that Parties believed there had been benefits. The Chair (AB) provided an overview of the proposed actions.

10. Any other business (AOB)

There was no further business from members.

Next Meeting: 20 May 2025