

This document is classified as **Clear** in accordance with the Panel Information Policy. Recipients can distribute this information to the world, there is no limit on disclosure. Information may be shared without restriction subject to copyright.

SEC Change Sub-Committee Meeting 72_1802

18 February 2025, 10:00 – 11:25

Teleconference

SECCSC_72_1802 – Draft Minutes

Attendees:

Representing	CSC Members	Organisation
Change Sub-Committee Chair	Ali Beard (AB)	Change Sub-Committee Chair
Large Suppliers	Emma Johnson (EJ)	British Gas
Large Suppliers	Emslie Law (EL)	OVO
Small Suppliers	Craig Tonge (CT) (<i>Alternate</i>)	ESG Global
Network Parties	Kelly Kinsman (KK)	National Grid Electricity Distribution
Other SEC Parties	Philip Doyle (PD)	Reverve Ltd
Other SEC Parties	Carmen Strickland (CS) (<i>Alternate</i>)	Horizon

Other Participants		
DCC		
Bradley Baker (BB)	David Walsh (DW)	
Jack Hammond (JHa)		
SECCo		
Beth Procter (BP)		
Ofgem		
Ian Chalfon (IC)	Cristina Ullastre (CU)	
Smart Energy Code Administrator and Secretariat (SECAS)		
Sophia Master (SM) <i>Meeting Secretary</i>	Khaleda Hussain (KH)	Liz Woods (EW)
Ben Giblin (BG)	Georgie Severin (GS)	Marc Rhodes (MR)
Simon Grimwood (SG)	Talia Lattimore (TL)	

Apologies:

Representing	CSC Members	Organisation
Small Suppliers	Daniel Davies (DD)	ESG Global
Other SEC Parties	Jeff Studholme (JS)	Smart Meter Assets

1. Welcome and Introductions & Approval of Previous Meeting Minutes

The Chair welcomed members to the CSC meeting and welcomed the new members. The Chair confirmed that she had emailed the outgoing members to thank them for their input over the year.

SECAS advised that no comments had been raised on the last meeting minutes. The CSC **APPROVED** the minutes as final.

2. Actions Outstanding

Action Reference	Action
69/01	SECAS Head of Continuous Improvement and Project Delivery to attend the December 2024 CSC meeting to provide further information on the set up of the SEC Performance Assurance Board (PAB).
	Beth Procter (BP) (SECCo Senior Performance Assurance Manager) provided an update on the invitation for PAB member nominees. The invitations went out on 14 February and the form is on the SEC website. The CSC members were made aware the closing date will be Tuesday 4 March 2025. BP will meet with members individually on becoming a member and discuss PAB expectations. The first PAB meeting will be held on the 9 April 2025, where they will look to approve the Terms of Reference, including extending the membership term from 12 months to 24 months. This meeting will also include discussions regarding the various aspects of the PAB. BP will organise another meeting to allow the Committee to get to know each other, discuss the Performance Assurance Framework, and outline the plan for the year. The Chair (AB) queried when Parties will need provide a point of contact. BP advised the work will be mostly done between SECCo and the PAB. A member (EJ) queried about the timing and duration of the monthly meetings. BP advised the meeting will take place on the second Wednesday of each month and may run from 9:00am – 16:30pm, although she aims to keep them shorter. BP advised she may come to SECAS with some further clarifications and amendments to SEC Appendix AW 'Performance Assurance Framework'. Status: Closed.
69/04	SECAS (AB) to report back to the CSC on what can be achieved from the Benefits Realisation project.
	The Chair (AB) advised the Benefits Realisation project is underway and a member (EJ) has been helping as a project sponsor. The project sponsor (EJ) has chosen five releases that SECAS are analysing. SECAS are looking at the anticipated benefits and costs put into the Modification Report that Change Board used for voting. SECAS will now be looking at what was achieved, and Lorna Mallon is currently interviewing Parties to determine if they believe the benefits proposed by SECAS have been achieved or not. The Chair (AB) advised that SECAS are looking at any delays in the process of implementation (whether they are from the DCC, SECAS or other Parties) and how this

Managed by

Action Reference	Action
	would affect the stated benefits in the Modification Report. Once the analysis is complete, the findings will be reported back to Panel. Status: Closed

3. SEC Modification Progression

DP284 'Extension of life to FOC S1SPKI End Entity Certificates

SECAS (EW) presented the CSC with a summary of [DP284 'Extension of life to FOC S1SPKI End Entity Certificates'](#) recommending it progress to the Report Stage.

The DCC (DW) noted that the DCC were requested to provide some numbers, cost-benefits and further clarification on what is currently happening. They noted that this affects 2.7 million (Final Operating Capability) FOC Smart Metering Equipment Technical Specifications (SMETS1) Devices; this process has been designed and is being implemented to rotate the Certificates in April 2025. They added that without this Modification, these Certificates would only have a five-year validity, the cost of the imminent renewal would be treated as a BAU DCC Change Request as this would occur whether the update to Certificate life took place or not. However, implementation of this modification could result in the renewed Certificates being valid for 14 years instead of five years, thereby avoiding any further costly renewals. The DCC (DW) provided an estimated cost of the actual renewal is about £130,000. They added that by setting this to that longer period, it will save two further rotations for the expected lifetimes of these Devices. The business benefit will be approximately £260,000. A member (EJ) pointed out that this change seems rushed and queried if it could have been identified earlier. The DCC (DW) advised that this was raised and discussed with Security Sub-Committee (SSC) and Smart Metering Key Infrastructure Policy Management Authority (SMKI PMA) last year and it has been the case of the DCC mobilising to get the change in place. A member (EJ) queried the Prioritisation table 'Weighted Value'. EJ advised it shows one in the table, but it is two in the diagram. The Chair (AB) advised that SECAS will investigate this.

The CSC:

- **AGREED** the issue and impact as being clearly defined and understood
- **AGREED** that DP284 should be converted to a Modification Proposal
- **AGREED** that MP284 should be progressed to the Report Phase
- **APPROVED** the Modification Report
- **APPROVED** the implementation approach

ACTION: 69/05 SECAS to investigate the 'Weighted Value' for DP284 and the discrepancy between the values on the slide and in the table.

DP282 'Removal of Registration Check for Suppliers using SR8.9 targeting SMETS2+ CHF'

SECAS (GS) presented the CSC with a summary of [DP282 'Removal of Registration Check for Suppliers using SR8.9 targeting SMETS2+ CHF'](#) recommending it progress to the Report Stage.

The DCC (DW) advised that the DCC Change Request costs are not part of the SEC Modification costs. It was noted that it is a maintenance release, and the cost should be relatively low.

The CSC:

- **AGREED** the issue and impact as being clearly defined and understood
- **AGREED** that DP282 should be converted to a Modification Proposal
- **AGREED** that MP282 should be progressed to the Report Phase
- **APPROVED** the Modification Report
- **APPROVED** the implementation approach

DP283 'Data Breach Reporting'

SECAS (GS) presented the CSC with a summary of [DP283 'Data Breach Reporting'](#) recommending it progress to the Report Stage.

The CSC did not provide any feedback or comment on this modification.

The CSC:

- **AGREED** the issue and impact as being clearly defined and understood
- **AGREED** that DP283 should be converted to a Modification Proposal
- **AGREED** that MP283 should be progressed to the Report Phase
- **APPROVED** the Modification Report
- **APPROVED** the implementation approach

DP281 'Install Codes in the SMI'

SECAS (MR) presented the CSC with a summary of [DP281 'Install Codes in the SMI'](#) recommending it progress to Refinement Process.

A member (EL) believed that it was an omission not putting install codes in the Smart Metering Inventory (SMI) from the beginning and no-one knows why they weren't included. The member (EL) believed that it seemed to be an error and what they need to know is how much it will cost to do correct this. The DCC (DW) advised that the new Data Service Provider (DSP) are currently unable to perform an impact assessment because of the DSP procurement. The Chair (AB) advised as soon as the DCC confirm that SECAS can start requesting impact assessments, then we can progress with this.

The DCC (DW) advised that a timeline of March is realistic and there is no need to wait until April for a requirements workshop.

The CSC:

- **AGREED** the issue and impact as being clearly defined and understood
- **AGREED** that DP281 should be converted to a Modification Proposal
- **AGREED** that MP281 should be progressed to the Refinement Process
- **AGREED** the proposed timetable for MP281

Managed by

4. SEC Modification Timetables

SECAS (BG) provided an update on the timetables for Modification Proposals, including an updated Prioritisation Matrix and summaries of high and very high priority modifications.

A member (EJ) queried what discussions were ongoing with the Ombudsman regarding MP169. SECAS (BG) advised there had been conversations with the Ombudsman throughout the modification about the impact on SEC Parties from Ombudsman remedies stating they needed to install Devices in 'dumb mode'. They added that the Alternative Solution requires an Ombudsman remedy to apply the Restricted Attribute. The Ombudsman has expressed concern about this solution and the impacts which it would have on them. The Proposer (EL) advised that the reason he raised this Modification is that they were being told that Customers had the right to refuse Smart Meters. The member (EL) advised that they cannot force Customers to have a Smart Meter, there is nothing in law stating they can refuse one, nor is there law that they must have one.

The CSC:

- **NOTED** the updates on the SEC Modification Timetables.

5. Post Decision Delivery and Ofgem expected decision dates

SECAS (KH) presented an update on the Post Decision Delivery and Ofgem expected decision dates.

The CSC:

- **NOTED** the updates on the Post Decision Delivery.

6. SEC Releases Update

SECAS (EW) presented an update on progress with the upcoming SEC Releases.

The CSC:

- **NOTED** the updates on the SEC Releases provided in the paper.

7. CSC decision Feb 2025 Release

SECAS (EW) presented an update on CSC decision Feb 2025 Release.

The Chair (AB) asked if the CSC are happy to approve the implementation of the February 2025 SEC Release and advised that the OPSG have not raised any concerns. A member (EJ) note that two modifications have yet to be voted upon and queried if there was a period of time after the Change Board vote, that a Party can object to the Change Board decision. The Chair (AB) confirmed that there is a 10-Working Day referral period. They added that implementation can occur the Working Day after the decision, with the option to roll back the change in the event of an objection.

The CSC:

- **APPROVED** the implementation of the February 2025 SEC Release.

8. Any other business (AOB)

There was no further business from members.

9. Change Sub-Committee Election Results

SECAS (SM) presented the Change Sub-Committee Election Results.

Next Meeting: 18 March 2025

DRAFT