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SEC Change Sub-Committee Meeting 47_1701

17 January 2023, 10:00 – 11:30

Teleconference

SECCSC_47_1701 – Final Minutes

Attendees:

Representing	CSC Member
Change Sub-Committee Chair	David Kemp (DK)
Large Suppliers	Emma Johnson (EJ)
	Emslie Law (EL) (<i>part meeting</i>)
Small Suppliers	Daniel Davies (DD)
Electricity Network Parties	Kelly Kinsman (KK)
Other SEC Parties	Alastair Cobb (AC)
	Beth Davey (BD)

Representing	Attendee
DCC	Tom Rothery (TR)
	David Walsh (DW)
	Del Kang (DKa) (<i>part meeting</i>)
Ofgem	Jamie Flaherty (JF)
	Scott McPhillimy (SMcP)
SECAS	Rachel Black (RB) (<i>Meeting Secretary</i>)
	Ali Beard (AB)
	Bradley Baker (BB)
	Mike Fenn (MF) (<i>part meeting</i>)
	Ben Giblin (BG)
	Mohammed Sumro (MS)
	Kev Duddy (KD)

Representing	Attendee
	Elizabeth Woods (EW)
	Dan Simons (DS) (<i>part meeting</i>)

Apologies:

No apologies were received.

1. Welcome and Introductions & Approval of Previous Meeting Minutes

The Chair welcomed members to the Change Sub-Committee (CSC) meeting.

No comments were raised on the last meeting's minutes. The CSC **APPROVED** the minutes as written.

2. Actions Outstanding

Action Reference	Action
40/01	SECAS and the DCC to work on producing guidance for the Gas Network Operators (GNOs) regarding the planned changes under MP128A. SECAS (MF) advised that they are awaiting DCC comment on the drafted guidance document. The DCC (DW) advised that they do not have an update yet. Status: OPEN
46/01	SECAS to review and present any lessons learnt for ensuring that errors and omissions in legal text are identified before a modification is decided upon. The Chair (DK) proposed to close the action. However, before it can be closed, SECAS will first check with EL offline if they agreed with closing this action, as they had been the one to raise it. Status: PROPOSE TO CLOSE
46/02	The DCC to inform the CSC if it considers implementing the June 2023 SEC Release on 29 June 2023 as planned could impact on implementing any subsequent price changes effective from 1 July 2023. The DCC (DKa) advised that the risk is considered sufficiently low to accept and continue as planned. Status: CLOSED
46/03	SECAS to review the RAG status used in the SEC Release Updates with AC and inform the CSC of any changes arising from this. AC advised that they would follow up with SECAS (MF) following the meeting. Status: OPEN

3. SEC Modification Progression

MP198 'Further Changes from the Review of the SMKI and DCCKI Document Set'

SECAS (BB) presented the CSC with a summary of [MP198 'Further Changes from the Review of the SMKI and DCCKI Document Set'](#), recommending it be progressed to the Report Phase.

The CSC had no comments.

The CSC:

- **AGREED** that MP198 should be progressed to the Report Phase
- **APPROVED** the updated Modification Report
- **APPROVED** the updated implementation approach
- **AGREED** that MP198 should be progressed as a Self-Governance Modification

MP216 'Incorporation of Category 2 Issue Resolution Proposals into the SEC – Batch 9'

SECAS (BG) presented the CSC with a summary of [MP216 'Incorporation of Category 2 Issue Resolution Proposals into the SEC – Batch 9'](#), recommending that it be progressed to the Report Phase.

A CSC member (AC) noted that as well as SECAS implementation costs, there will also be some costs to manufacturers. SECAS (BG) advised that they will update this information in the Modification Report.

The CSC:

- **AGREED** that MP216 should be progressed to the Report Phase
- **APPROVED** the updated Modification Report
- **APPROVED** the updated implementation approach
- **AGREED** that MP216 should be progressed as a Self-Governance Modification

DP223 'WAN Coverage Reporting'

SECAS (BG) presented the CSC with a summary of [DP223 'WAN Coverage Reporting'](#), recommending it be progressed to the Refinement Process.

A member (BD) requested clarity as to whether there are actually two issues being raised here – one around the DCC not providing a report it is expected to under its Licence and secondly that Wide Area Network (WAN) reporting is required. The Proposer (EL) advised that the DCC is providing reports, but WAN reporting is not included at present. The member (BD) asked if a modification is required for this issue, as there is nothing within the SEC that is at fault. The Chair acknowledged this, but understood that a sentence would need to be added into the SEC requiring this additional reporting, resulting in a modification having to be raised.

There was discussion regarding the DCC's lack of WAN reporting within the Statement of Service Exemptions. The DCC (TR) asked if they could check with their colleagues in the DCC to confirm that there is no WAN reporting being carried out anywhere within the DCC before it is stated as fact. The Chair agreed for them to do this. SECAS (BG) noted that they had asked the DCC for the 2022

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Statement of Service Exemptions and is still waiting to hear from them. The Chair asked for the DCC (TR) to provide a response to SECAS (BG) offline.

ACTION 47/01: The DCC to confirm whether there is any WAN reporting being carried out at present.

ACTION 47/02: The DCC to provide SECAS with the DCC 2022 Statement of Service Exemptions.

A member (EJ) asked if this modification will be able to progress while waiting for the DCC to provide feedback. The Proposer (EL) advised that this modification focuses on the requirement for the DCC to provide WAN reporting going forward, and they will not have to wait for the DCC's feedback to continue. The CSC agreed with this approach.

The CSC:

- **AGREED** the issue and the impact it is having is clearly defined and understood
- **AGREED** that DP223 should be converted to a Modification Proposal
- **AGREED** that MP223 should be progressed to the Refinement Process
- **AGREED** the first package of work and the timetable for MP223

DP224 'SEC Performance Assurance Framework'

SECAS (DK) presented the CSC with a summary of new Draft Proposal [DP224 'SEC Performance Assurance Framework'](#), recommending it remain in the Development Stage.

The CSC had no comments.

The CSC:

- **AGREED** that further development is required to define and understand the issue.

DP225 'Defining CSP Regions for 4G WAN Coverage'

[DP225 'Defining CSP Regions for 4G WAN Coverage'](#) was withdrawn from the agenda following this Draft Proposal being withdrawn by the Proposer prior to the meeting.

DP226 'Incorporation of Category 3 Issue Resolution Proposals into the SEC - Batch 10'

SECAS (MS) presented the CSC with a summary of new Draft Proposal [DP226 'Incorporation of Category 3 Issue Resolution Proposals into the SEC - Batch 10'](#), recommending it remain in the Development Stage.

A CSC member (AC) considered that the wording used in the summary was very loose. SECAS (AB) acknowledged this, and advised that the items being discussed were quite technical, and trying to translate these into plain English could result in the language becoming broad. The member offered to speak with SECAS offline to help with the wording.

The CSC:

- **AGREED** that further development is required to define and understand the issue.

4. SEC Modification Timetables

SECAS (AB) provided an update on the timetables for Modification Proposals.

SECAS (AB) advised the CSC that one modification underwent a final vote at last month's Change Board meeting, and five more modifications are due to be voted on in this month's Change Board meeting. They also noted that three new Draft Proposals have been raised this month, and one modification has been withdrawn. They highlighted that SECAS is working on 13 further potential Draft Proposals. SECAS recommended that the new Draft Proposals discussed earlier in the meeting are progressed and that [MP205 'Updating terminology to align with the NCSC'](#) remains on the waiting list – this is the only modification currently on the waiting list.

A member (AC) observed that a lot of new Draft Proposals seem to be appearing, and raised concerns around members not having time to read them and consider their prioritisation prior to the CSC meetings. They suggested that members be sent the SEC Modification Timetables documents sooner, as there is a lot of information to read in the documents. The Chair acknowledged this, and advised that SECAS triage the Draft Proposals to understand which ones are higher priorities than others. The Chair pointed out that documentation for the meetings is sent out a week before the meeting, and it is unlikely that SECAS would be in a position to be able to send out documentation sooner than that.

The member (AC) queried if updates could be sent out on Draft Proposals as they are raised. SECAS (AB) acknowledged this, but raised concerns around this method leading to inefficiency and an overload of information being provided. Another member (DD) agreed that there was a large amount of information being sent out for members to review prior to meetings. However, the member also agreed with SECAS that sending out ad-hoc communications on modification progression could lead to inefficiency. SECAS noted the comments made, and advised they would work on making this paper more effective for members. The Chair also encouraged members to contact SECAS offline with any further suggestions they might have on how this paper could be improved for future meetings.

ACTION 47/03: SECAS to revise the SEC Modification Timetables paper in response to the feedback provided by CSC members.

The CSC:

- **APPROVED** the packages of work and the progression timetables outlined.

5. SEC Releases Update

SECAS (MF) presented an update on progress with the upcoming SEC Releases.

The CSC had no comments.

The CSC:

- **NOTED** the updates on the SEC Releases referenced in this document.

6. Any other business (AOB)

SECAS (RB) advised the CSC that the CSC elections will begin soon, with three seats up for election for the term starting on 1 April 2023.

SECAS (MF) also advised that there is a new Draft Proposal about to be raised to extend the installation end-dates for pre-version 4.2 Smart Metering Equipment Technical Specifications (SMETS) 2 Devices. They stated that SECAS will issue a request for information (RFI) to investigate the Device quantities affected. A member (BD) advised that they are in contact with the DCC looking into this issue and will notify them that this has been discussed and that there is an upcoming RFI.

There was no further business, and the Chair closed the meeting.

Next Meeting: 21 February 2023