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SEC Change Sub-Committee Meeting 43_2009

20 September 2022, 10:00 – 11:00

Teleconference

SECCSC_43_2009 – Final Minutes

Attendees:

Representing	CSC Member
Change Sub-Committee Chair	David Kemp (DK)
Large Suppliers	Emma Johnson (EJ)
	Emslie Law (EL)
Small Suppliers	Daniel Davies (DD)
Electricity Network Parties	Kelly Kinsman (KK)
Other SEC Parties	Beth Davey (BD)

Representing	Other Participants
DCC	Tom Rothery (TR)
	David Walsh (DW)
	Waseem Fazal (WF) (<i>part</i>)
SEC Parties	Gemma Slaney (GS) (<i>part</i>)
SECAS	Rebecca Sawyer (RS) (<i>Meeting Secretary</i>)
	Rachel Black (RB)
	Ali Beard (AB)
	Kev Duddy (KD)
	Bradley Baker (BB)
	Mike Fenn (MF)
	Liz Woods (LW)
	Ben Giblin (BG)

Apologies:

Representing	CSC Member
Other SEC Parties	Alastair Cobb
Consumers	Ed Rees

1. Welcome and Introductions & Approval of Previous Meeting Minutes

The Chair welcomed members to the Change Sub-Committee (CSC) meeting.

No comments were raised on the last meeting's minutes. The CSC **APPROVED** the minutes as written.

2. Actions Outstanding

Action Reference	Action
40/01	SECAS and the DCC to work on producing guidance for the Gas Network Operators (GNOs) regarding the planned changes under MP128A. SECAS and the DCC will be developing this guidance in due course, following the outcome of the modification. SECAS (MF) informed the CSC that the first draft of document has been provided to the DCC for review. Status: OPEN.
42/01	SECAS to monitor and report back on the status of the Re-Certification Certificates in relation to MP209 following the Security Sub-committee (SSC) meeting in September and to confirm that all the points set out for discussion are carried out. Following comments on the Process document and Security Analysis Template (SAT) by the SSC CPA Issue Resolution Sub-group (SCIRS) members, the consolidated responses were issued to the SCIRS. SECAS then updated the process document to align with the comments and responses on 16 August and submitted it to the National Cyber Security Centre (NCSC) for review. The NCSC undertook to complete the review by early September to enable submission to the SSC and the SCIRS in September. The NCSC has raised some comments on the process document which are being worked through with the Department for Business, Energy and Industrial Strategy (BEIS), SECAS and the SSC Chair; the NCSC has also updated the SAT. These documents were intended to be shared with the SCIRS members for the meeting on 19 September, although this meeting has been rescheduled due to the ad-hoc bank holiday. Status: OPEN
42/02	SECAS to make clear to the CSC the reasons why MP203 has been removed from November 2022 SEC Release scope and review what can be done to bring this back into scope. This has been covered under the timetables paper. The CSC agreed to close this action following the update. Status: Closed

Action Reference	Action
42/03	SECAS to provide further information on the reason for MP113 being withdrawn.
MP113 was originally raised on the back of an incident raised by a Small Supplier. It sought to try and modify the arrangements such that further restrictions could be placed upon Service Request Variant (SRV) 8.2. Various suggested remediations were discussed; however, the general feedback was that the industry was unwilling to change the DCC User Interface Specification (DUIS) and felt SRV 8.2 needed to be kept as it was in order to support existing operational processes. There was also the opinion that current arrangements and levels of risk kept this outside of a General Data Protection Regulation (GDPR) issue, given little detail was received and if it were non-applicable it was deleted straight away by the Service User. Investigation showed that in this case the SRV 8.2 had been sent to the DCC without a Meter Point Administration Number (MPAN) reference for each address, leading to the provision of additional unnecessary data. This problem, which is specific to this Supplier, has been resolved and MP113 was withdrawn. Status: Closed	

3. SEC Modification Progression

DP214 'Clarification of Acceptable DCC User IDs for Import and Export Suppliers'

SECAS (MF) presented the CSC with an update on [DP214 'Clarification of Acceptable DCC User IDs for Import and Export Suppliers'](#), recommending it be progressed to the Refinement Process.

This modification is proposing to resolve the exclusion of Parties from using the same ID number for the User Roles 'Import Supplier' and 'Export Supplier' unless it also intends to act in the User Role 'Gas Supplier', which the Proposer has suggested is unnecessarily exclusionary.

This item was brought to the CSC last month for initial discussion. SECAS believes the modification is technically possible and has low impact on the DCC Systems.

A CSC member (EL) noted that nothing was being changed to the modification, but that it was the wording being changed. The member explained that the original provisions were written during User Entry Process Testing (UEPT) and a series of assumptions were made on Party activities about their specific roles. These assumptions were never ratified, and it has become clear that there is a more diverse set up to Party roles which needs to be reflected in the text.

The CSC:

- **AGREED** the issue and the impact it is having is clearly defined and understood
- **AGREED** that DP214 should be converted to a Modification Proposal
- **AGREED** that MP214 should be progressed to the Refinement Process
- **AGREED** the first package of work and the timetable for MP214

DP215 'Communications Hub Ordering and Forecasting'

SECAS (MF) presented the CSC with a summary of Draft Proposal [DP215 'Communications Hub Ordering and Forecasting'](#), recommending it be progressed to the Refinement Process.

The CSC had no comments.

The CSC:

- **AGREED** the issue and the impact it is having is clearly defined and understood
- **AGREED** that DP215 should be converted to a Modification Proposal
- **AGREED** that DP215 should be progressed to the Refinement Process
- **AGREED** the first package of work and the timetable for MP215

DP216 'Incorporation of Category 2 Issue Resolution Proposals into the SEC – Batch 9'

SECAS (KD) presented the CSC with a summary of new Draft Proposal [DP216 'Incorporation of Category 2 Issue Resolution Proposals into the SEC – Batch 9'](#), recommending it be progressed to the Refinement Process.

The CSC had no comments.

The CSC:

- **AGREED** the issue and the impact it is having is clearly defined and understood
- **AGREED** that DP216 should be converted to a Modification Proposal
- **AGREED** that MP216 should be progressed to the Refinement Process
- **AGREED** the first package of work and the timetable for MP216

DP217 'Obtaining Timestamps to allow Target Response Time Measurements'

SECAS (BB) presented the CSC with a summary of new Draft Proposal [DP217 'Obtaining Timestamps to allow Target Response Time Measurements'](#), recommending it remain in the Development Stage.

There were no comments from the CSC on this Draft Proposal or the proposed approach.

The CSC:

- **AGREED** that DP217 should remain in the Development Stage to further develop the issue and impact
- **AGREED** the first package of work and the timetable for DP217

4. SEC Modification Timetables

SECAS (AB) provided an update on the timetables for Modification Proposals currently in the Refinement Process and the next main programme of work for each open modification.

Following the request at the last CSC meeting to review the timetable for [MP203 'Security Assurance of Device Triage Facilities'](#), SECAS (AB) informed the CSC that the delays had been due to waiting for legal text from the SSC. At the previous CSC meeting, a member had requested that the modification be brought forward to enable it to be implemented in the November 2022 SEC Release, which requires the timetable to be accelerated. Members will be asked to review and approve the Modification Report for progression to the Report Phase ex-committee via email to speed up the process so that MP203 can be presented to Change Board for vote in October.

The Chair noted that four CSC members would need to respond to the ex-committee request in order to be quorate and requested that CSC members plan to receive this in the week commencing 3 October 2022.

[MP162 'SEC changes required to deliver MHHS'](#) was [sent back by the Authority](#) on 5 September 2022, requesting further analysis on costs be carried out to enable it to make a fully informed decision. MP162 was discussed by the Panel on Friday 16 September. The Authority has requested that the Modification Report include an analysis of the costs of the technical implementation of the Meter Data Retrieval (MDR) User Role without any additional costs resulting from the broader implementation of market-wide half-hourly settlement (MHHS). The DCC is updating its Impact Assessment to provide this information. SECAS (DK) set out an expedited timetable to meet the Authority's requested response date of the end of October 2022.

A CSC member (EL) considered that one of the reasons the MHHS Programme had asked this be sent back was to allow the changes to be delivered more quickly. The member queried how the costs for the capacity elements would now be allocated, and asked if Suppliers will still need to pay for the work or if the costs will now be absorbed by the DCC. The DCC agreed to ask the question internally.

ACTION 43/01: The DCC to clarify how the costs for the capacity and scheduling parts of the MHHS solution will be managed and recouped, now these have been decoupled from MP162.

An observing SEC Party (GS) requested that the DCC confirm how the solution will be implemented under the programme and asked if the capacity parts will sit under the Design Advisory Group (DAG). They also asked whether the programme will absorb the additional costs apart from the MDR role, which the CSC noted will need a new business case.

CSC members also noted that the documentation for MP162 is currently very lengthy and requested that items that are no longer relevant to the modification or outdated be placed in appendices and a succinct summary is provided at the front of the document to help consultation respondents assess the ask at short notice.

A CSC member (EL) considered that the letter from the Authority contained assumptions that suggest that it might be possible for the DCC to recoup costs under the programme.

The CSC **APPROVED** the packages of work and the progression timetables outlined in the paper.

5. SEC Releases Update

SECAS (MF) presented an update on progress with the upcoming SEC Releases. The paper included updates on each of the scheduled SEC Releases up to the February 2024 SEC Release and introduced a red-amber-green (RAG) status indicating risks to the delivery of individual modifications in the targeted releases.

The CSC:

- **NOTED** the update on the SEC Releases referenced in the paper.
- **APPROVED** the addition of MP212 to the November 2022 SEC Release scope
- **APPROVED** the amendments to the format of this update

6. CSC Meeting Dates for 2023

SECAS presented the CSC with the proposed CSC meeting dates for 2023.

There were no comments, and the CSC **APPROVED** the meeting dates for 2023.

7. Any Other Business (AOB)

There was no further business, and the Chair closed the meeting.

Next Meeting: 18 October 2022