



Department
of Energy &
Climate Change

**Department of Energy &
Climate Change**

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14 September 2015

To: The Authority (Ofgem), the SEC Panel, SEC Parties and other interested parties

**DIRECTION INCORPORATING THE COMMUNICATIONS HUBS HANDOVER
SUPPORT MATERIALS INTO THE SMART ENERGY CODE, AND ASSOCIATED
SUPPLEMENTARY SMART ENERGY CODE PROVISIONS**

Dear Colleague,

My letter of 17 August 2015 sought views on incorporating the Communications Hubs Handover Support Materials (CHHSM) into the Smart Energy Code (SEC) on 14 September 2015 for the purpose of supporting the Communications Hub ordering mechanism becoming active in October 2015. Only one response was received, which was supportive of the proposed date.

Supplementary Provisions are detailed below with one clarification on the transitional arrangements for forecast submissions at paragraph (a).

Direction and Designation

This direction is made for the purposes of the smart meter communication licences granted under the Electricity Act 1989 and the Gas Act 1986 (such licences being the "**DCC Licence**") and the Smart Energy Code designated by the Secretary of State pursuant to the DCC Licence (such code being the "**SEC**").

Words and expressions used in this direction shall be interpreted in accordance with Section A (Definitions and Interpretation) of the SEC.

Pursuant to Condition 22 of the DCC Licence and Section X5.4 of the SEC, the Secretary of State directs that the document set out at **Annex A** in this direction is hereby designated as the CH Handover Support Materials and shall be incorporated into the SEC as Appendix H with effect from **14 September 2015**.

In accordance with Condition 22.29 of the DCC Licence and Section X5.6 of the SEC, Section A1.1 of the SEC is hereby amended by replacing the words "Appendix [TBC]" in the definition of CH Handover Support Materials with the words "Appendix H".

Supplementary Provisions

In accordance with Condition 22.29 of the DCC Licence and Section X5.6 of the SEC, the following supplementary provisions shall apply with respect to the CH Handover Support Materials (the "**CHHSM**"):

(a) Parties currently submit Communications Hub Forecasts pursuant to Sections X3.3(c)(ii) and (iii) of the SEC, for which transitional arrangements are due to end on 30 September 2015. From 1 October 2015, Parties will have the ability to submit Communications Hub Forecasts via the Order Management System comprising part of the CH Ordering System (as further described in the CHHSM). We believe that Parties would find it useful to have a period within which both means of forecast submission are available. The transitional arrangements in Sections X3.3(c)(ii) and (iii) of the SEC shall therefore also continue to apply until 1 April 2016, noting that a Party shall submit each Communications Hub Forecast for any particular 24-month period only once and, in the event that a Party should submit in error that forecast using both the transitional arrangements and the Order Management System, only the first of the forecasts submitted shall apply.

(b) The CHHSM contains references to the Incident Management Policy and the CH Installation and Maintenance Support Materials. Neither of those documents have yet been incorporated into the SEC. References in the CHHSM to each such document shall therefore, until that document has been incorporated into the SEC, be read as references to the draft versions of those documents that have been included in the set of baseline documents published on the DCC website.¹

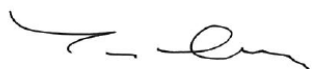
¹ The baselined version of the Incident Management Policy can be viewed at:
https://www.smartdcc.co.uk/media/312085/draft_ssd_incident_management_policy_-_baselined.pdf

(c) The CHHSM contains a reference to Section F6.17 (Non-Standard Delivery Options) of the SEC. The SEC has not yet been modified to include Section F6.17. Until such time as the SEC has been modified to include a Section F6 that has been given effect, the reference to Section F6.17 in the CHHSM is to be read as a reference to the proposed Section F6.17 published for consultation on 16 July 2015.

(d) The CHHSM contains references to the Self-Service Interface. The DCC is not yet obliged under the SEC to make the Self-Service Interface available. Until such time as the DCC is obliged under the SEC to make the Self-Service Interface available, the provisions concerning the Self-Service Interface in the CHHSM shall not apply.

This direction is also being notified to the SEC Administrator and an updated version of the SEC to reflect these changes will be available on the SECAS website in due course.²

Yours faithfully



T J Guy

DECC Delivery

DECC Smart Metering Implementation Programme (SMIP)

(an official of the Department of Energy & Climate Change authorised to act on behalf of the Secretary of State)

Annex:

A. CH Handover Support Materials.

The baselined version of CH Installation and Maintenance Support Materials can be viewed at:
https://www.smartdcc.co.uk/media/325840/ch_installation_baselined_version_1.0.pdf

² <https://www.smartenergycodecompany.co.uk/sec/sec-and-guidance-documents>